EASTERN OKLAHOMA COUNTY TECHNOLOGY CENTER

2024-2025 PARAMEDIC PROGRAM APPLICATION PACKET

Eastern Oklahoma County Technology Center
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EOC Tech's paramedic program acknowledges the CoAEMSP and CAAHEP's minimum exceptions for paramedic programs, which is as follows: "To prepare Paramedics who are competent in the cognitive (knowledge), psychomotor (skills), and affective (behavior) learning domains to enter the profession."

<h1 style="text-align:center;color:red">SCHEDULE and COST INFORMATION</h1>

Paramedic v.7:

- Schedule: **Friday, August 2, 2024 to Wednesday, July 23, 2025**
- Class will be held on Wednesday, Thursday & Friday. Attendance is mandatory one of those days unless otherwise stated.
- Class hours will be 8:30 a.m. – 4:30 p.m. plus clinical dates
- 1190 total hours
- Enrollment limit is 35
- Term I: 8/2/24-1/3/25   *(Eligible to test at AEMT level)*
- Term II: 1/4/25-7/23/25
  (Advanced credit may be given for Term I to NRAEMT who pass skills and competency test given prior to orientation)
- Estimated Total Program Costs: (see following for more information)   **$7,102**

Total School Charges (paid to EOC) – Term I $3106 Term II $3114 Full Program $5,647:

• Tuition -	**Term I - $2,525 / Term II -$2,525**	**Full Program**	**$5,050**
• BLS, ACLS, PALS Cards -			**$24**
• Advanced Procedure Lab Fee -			**$400**
• Platinum Planner -			**$90**
• Handtevy -			**$83**

Estimated Pre-Admission, Out-of-Pocket Costs – $103:

• Group One Federal Background Check Printed Receipt -	**$63**
• SurScan Random Drug Testing Fee -	**$40**
• Vaccinations – (See Page 4)	

Estimated Post-Admission, Out-of-Pocket Costs - $1352.71

- **Paramedic Textbook Package:**   **With EOC Discount Code $791.21**
  - "Navigate 2 CAROLINE 9E Premier Access/12 LEAD ECG 2E/Workbook, Comprehensive Exams {ISBN 978-1284289961} *Discount Code will be emailed to you once you have been enrolled into the program.*

- **Additional Resources ($227.50):**
  - Pediatric Advanced Life Support (PALS) Provider Manual (ISBN 978-1-61669-785-3)   **$50.00**
  - Advanced Cardiac Life Support (ACLS) Provider Manual (ISBN 978-1-61669-772-3)   **$42.00**
  - My Clinical Exchange -   **$36.50**
  - Platinum Testing-   **$99.00**

- **Paramedic Uniform ($304):**
  - Paramedic Clinical Polo Shirt -   **$29**
  - Paramedic Fleece Pullover -   **$50**
  - Pants – Navy Blue Dickies or Navy Tactical Pants -   **$40**
  - Scrub Pants -   **$20**
  - Paramedic T-Shirt (1 - short sleeve & 1 - long sleeve)   **$60**
  - Belt – (plain black belt)   **$5**
  - Boots – solid black tactical-style boots with black laces (any brand) –   **$100**
  - *Prices are subject to change. Detailed uniform information will be emailed upon approval into the program*

- **Paramedic Supplies ($30):**
  - Stethoscope - -- Suggestion: Littman Lightweight II SE from www.amazon.com   **$30**

2024-2025 PACKET APPLICATION FOR PARAMEDIC PROGRAM
Complete the form below with current and correct information and include it in your packet. Please print.

Name: _____
First   Middle   Last

Address: _____

City: _____   **State:** _____   **ZIP:** _____

Phone Number:(   ) _____   **Date of Birth:** _____

Email Address: _____   **SSN:** _____
                                                              *Required for EMS Certifications

Gender (optional):   _____ Male   _____ Female

Race/Ethnicity (optional) - Check All That Apply:

_____ White   _____ Black/African-American   _____ Amer. Indian/Alaskan Native
_____ Native Hawaiian/Other Pacific Islander   _____ Hispanic/Latino/Spanish of <u>Any</u> Race
_____ Unknown   _____ Nonresident Alien   _____ Asian

Highest Education Level you have completed (check one):

_____ H.S. Diploma/GED   _____ Some College   _____ Associate's Degree
_____ Bachelor's Degree   _____ Master's Degree   _____ Doctorate

Enrollment: (circle one)   Term I   Term II   Full Program

Anatomy and Physiology: Summer   Fall   Already Obtained (attach transcript to packet)

IF APPLYING FOR TERM 2 A CURRENT COPY OF NRAEMT/ OK STATE AEMT LICENSE MUST BE SUBMITTED WITH APPLICATION.

How do you plan to pay for your program? Check all that apply.

_____ Personal Payment of $5,647 in Full (cash, check, charge)
_____ EOC Payment Plan ($2,823 due no later than July 18th)
_____ Tribal Assistance (need Award Letter showing approved for funding)
_____ Employer (Purchase Order required)
_____ Other (please specify): _____

2024-2025 PARAMEDIC PROGRAM APPLICATION PACKET CHECKLIST

"Pre-Admission" documents must be completed and turned in for review to Dana Robertson EMS/Fire Administrative Assistant, in Public Services no later than **Thursday, June 27, 2024**. If your application packet is missing ANY of the "Pre-Admission" requirements when it is turned in, you will not be considered in this admission process.
A waiting list will be maintained once 35 complete applications have been submitted. In the case of withdraws prior to orientation persons on the waitlist will be given opportunity to enroll.

___ Admission Packet Application (included in packet)

___ Prerequisites:
- Copy of a current Oklahoma State EMT license and NREMT
- Term 2 Enrollment Oklahoma State AEMT license and NRAEMT
- Official transcript of Anatomy and Physiology course completed with at least a 70%/C grade
- Concurrent enrollment in online Anatomy and Physiology course at EOC Tech ($78 – We will offer 2 online courses – 1st one starts June 2024 or the 2nd class starts September 2024)

___ Group One Federal Background Check:
- Go to the following link and follow the instructions:

  https://gp1.acciodata.com/cgi-bin/pub/unsolicited_portal?guid=yUYGgc4VK8g13Aj6MTKBv5f2F6nfxo8H

  Continue through the prompts until request is complete. You will pay by credit card online. You must include a copy of your receipt in your packet.

___ SurScan Random Drug Testing Fee Receipt:
- Go to SurScan.com. Click on **REGISTER** and enter client code **EOKC**. Follow the directions carefully. You must only input the STUDENT'S information in the Billing Information. It must be the student's EMAIL ADDRESS, NAME, CURRENT ADDRESS, and PHONE # even if someone else's credit card is being used to pay. The student's information is how the drug testing will be tracked. Program Selection is EMS.
  The fee for drug testing is $40.00, you will need to provide a copy of your receipt with your enrollment packet. **Please Note: This is a pre-paid drug testing fee**, SurScan will conduct the drug test on a random class day.

___ Copies (No Originals) of Required Vaccination Records
   Required Vaccinations:
- **Three (3) Hepatitis B shot series OR Titer OR sign a Hepatitis B Waiver.** NOTE: Waiver will be provided to you ONLY if you are unable to provide proof of having Hepatitis B Vaccinations or a Titer.
- **Two (2) MMR vaccines or Titer**
- **Two (2) Varicella Vaccinations** or **Varicella Titer.** A history alone of Varicella (Chicken Pox) is **NOT** acceptable.
- **Tetanus booster** within the last 10 years.
- **Flu shot** – must be current year vaccine (for Fall class you will need to provide proof you have received the vaccination when it becomes available)
- **TB –** 1 IGRA Blood Test within the last 12 months
   - or 2 skin tests both of which cannot expire during the program
- **COVID Vaccination** (declination form possible on a case by case basis at the discretion of our Clinical partners)

Mandatory orientation for both Term I/Term II will be held Friday August 2nd, 2024.

Contact Dana Robertson EMS/Fire Administrative Assistant at (405) 390-5315 or drobertson@eoctech.edu if you have any questions.

GENERAL PAYMENT INFORMATION

Students paying the full amount or who have a signed Student Payment Contract must pay by cash, check or credit card by **Thursday, July 18, 2024.**

Students who wish to pay by cash, check or credit card may do the following:
- **In Person**:   Go to the Bursar's window across from Student Services
- **By Mail:**   Send check or money order made payable to "EOC TECH" to:

  > EOC Tech
  > Attn: Bursar
  > 4601 N. Choctaw Rd.
  > Choctaw, OK, 73020
- **By Phone:**   Call, Bursar, at (405) 390-6641 to pay by credit card*

*IMPORTANT CREDIT CARD PAYMENT INFORMATION: Students who plan to use a credit card should contact the bank or credit card company <u>before</u> contacting the Bursar to make sure that any daily credit card transaction limits (which are usually $400) are high enough to allow for your payment. Otherwise, your credit card payment will be denied.

EOC PAYMENT PLAN INFORMATION

1. EOC Tech offers a payment plan to assist students by spreading the cost over 9 payments.

2. Student Payment Contract can be set up when you turn in your completed packet or **no later than Thursday, July 18, 2024**. The contract will include the amounts and dates which each payment is due.

3. Below is the payment plan schedule for the 2024-2025 Paramedic program with $5,646 in school charges:
    a. $2,838.00 (50%) is due no later than   **July 18, 2024**
    b. $355.00 due by   **September 20, 2024**
    c. $355.00 due by   **October 18, 2024**
    d. $355.00 due by   **November 15, 2024**
    e. $355.00 due by   **December 13, 2024**
    f. $355.00 due by   **January 17, 2025**
    g. $355.00 due by   **February 21, 2025**
    h. $355.00 due by   **March 21, 2025**
    i. $353.00 due by   **April 25, 2025**

4. You will have to self-pay all Pre-Admission and Post-Admission Out-of-Pocket Costs which are listed in the Program Information section at the beginning of this packet.

5. If circumstances occur which may cause you to be unable to comply with the terms of the EOC Payment Plan Contract, you may appeal **<u>before</u> breaking the terms of the contract**. Failure to pay your account balance by the due date according to the EOC Payment Contract will result in disciplinary action and may result in immediate withdrawal from your program. **No certificates or transcripts will be issued as long as there is an outstanding obligation.**

FINANCIAL AID INFORMATION

THIS PROGRAM IS NOT ELIGIBLE FOR ANY FEDERAL FINANCIAL ASSISTANCE (FAFSA). THERE ARE NO LOANS OF ANY KIND THAT A STUDENT CAN APPLY FOR THAT WILL PAY FOR ANY PROGRAM OFFERED AT EOC TECH. EOC Tech does not participate in the federal loan programs, direct loans or alternative loans. You cannot go to any lender and receive a "direct loan" through them for any program taken at EOC Tech because that is still considered as a federal student loan.

Tribal Assistance

1. Students should contact their own respective tribe to apply for benefits. There is usually an application packet which includes a **Tribal Financial Aid Form** that has to be completed by the Financial Aid Coordinator and sent to them directly.

2. Complete the top section of that form, sign and date it and bring it to the Financial Aid Office located in Student Services in the Main Building.

3. You must provide an Award Letter from the tribe stating that they will cover your tuition, fees and books for the school charges to the Financial Aid Coordinator **no later than Thursday, July 18, 2024**.

4. You may have to self-pay all Pre-Admission and Post-Admission Out-of-Pocket Costs which are listed in the Program Information section at the beginning of this packet. You need to ask how your tribe handles reimbursement for out-of-pocket costs that do not go through the school.

5. You will be expected to pay all charges by the **July 18, 2024** deadline if the school hasn't received any authorization from the tribe, usually referred to as an Award Letter, establishing your eligibility for tribal assistance.

EASTERN OKLAHOMA COUNTY TECHNOLOGY CENTER
WITHDRAW POLICY

CANCELLATION OF ENROLLMENT
Cancellation of enrollment occurs when a student officially withdraws **on or before Thursday, July 18, 2024. A student is considered to be "enrolled" after that date.** Students who officially withdraw **on or before Thursday, July 18, 2024,** will have no obligation.

OFFICIAL WITHDRAWAL
An **Official Withdrawal** occurs when a student submits a completed Official Withdrawal Form to the Fire/EMT Coordinator. The date the completed form is submitted will be the date used in the calculation of any possible refund according to the "REFUND POLICY" (see student handbook www.eoctech.edu).

UNOFFICIAL WITHDRAWAL
An **Unofficial Withdrawal** occurs when a student fails to attend or ceases to attend their program without "officially withdrawing" from EOC Tech (see "OFFICIAL WITHDRAWAL" section above). Non-attendance does not constitute a drop or withdrawal; the student will not be eligible for any refund. Students withdrawn due to a failed drug test or other discipline issues are considered to be unofficially withdrawn and are not eligible for any refund.

APPEAL PROCESS
In extraordinary circumstances, such as hospitalization for an accident or illness, a student may submit a written appeal to the Director of Business & Industry Services, or the Director of Educational Services. The form may be requested from Student Services in the Main building.

Appeal requests will be handled on a case-by-case basis to determine if the situation warrants an exception to the Withdrawal Date and Refund Policy.