

A G E N D A
Regular Board Meeting
Eastern Oklahoma County Technology Center #23
4601 N. Choctaw Rd., Choctaw, OK
Kenneth W. Hayes Board Room
February 7, 2024 9:00 a.m.

The Eastern Oklahoma County Technology Center # 23 Board of Education may discuss, vote to approve, vote to disapprove, vote to table, or decide not to vote on any item on this agenda.

1. Call to Order
2. Roll Call of Board Members to Establish Quorum
3. Motion, Consideration and Vote to Approve Minutes of January 10, 2024 Regular Board Meeting
4. Motion, Consideration and Vote to Approve Encumbrances for January
5. Treasurer's Report
6. Motion, Consideration and Vote to Approve Activity Account Report and Transfer of Excess Fund
7. Motion, Consideration and Vote to Approve FY2023 Eastern Oklahoma County Technology Center Audit Report conducted by S&B CPA and Associates PPLC
8. Motion, consideration and vote for Board to Approve Deviation from District Travel Policy for Employees to Attend and Supervise Students for Scheduled Oklahoma CareerTech Student Organizational District/State Leadership Conference (SkillsUSA, HOSA, FCCLA and BPA). Staff employee will receive a per diem based
9. Motion, consideration and vote to approve the license agreement between the Employee Evaluation Systems, Inc and Eastern Oklahoma County Technology Center for the OktLE Teacher Evaluation & McRel Leader Evaluation forms for the school year 2024-2025.
10. Motion, Consideration and Vote to Approve Fund Raisers
11. New Business: In accordance with *Okla. Stat. tit. 25, §311(A)(9)*, "new business" means any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda.
12. Superintendent's Report

Proposed Executive Session for the purpose of discussing the following so the board can return to open session and take action pursuant Executive Session Authority: *Okla. Stat. tit. 25, §§307(B)(1), (3), and (7)*. The following items are proposed for discussion during the Executive Session:

- a. Employments as listed on Personnel Report - Attachment A
 - b. Re-Employments of Administrators for 2024-2025 School Year as listed on Personnel Report - Attachment A
 - c. Re-Employments of Coordinators & Specialists for 2024-2025 School Year as listed on Personnel Report - Attachment A
 - d. Resignation as listed on Personnel Report - Attachment A
 - e. Resignation due to Retirement of Dr. Terry Underwood, Superintendent, effective July 10, 2024.
13. Motion and Vote to Convene in Executive Session
 14. Motion and Vote to Return to Open Session
 15. Board President’s Statement of Executive Session Minutes
 16. Motion and vote to approve or not approve the employments of the individuals listed on Personnel Report – Attachment A.
 17. Motion and vote to approve or not approve to re-employ the Administrations for the 2024-2025 School Year as listed on Personnel Report – Attachment A.
 18. Motion and vote to approve or not approve to re-employ the Coordinators & Specialists for the 2024-2025 School Year as listed on Personnel Report – Attachment A.
 19. Motion and vote to approve or not approve the resignation as listed on Personnel Report – Attachment A
 20. Motion and vote to approve or not approve the resignation due to Retirement of Dr. Terry Underwood, effective July 10, 2024.
 21. Discuss, motion and vote on Superintendent search and selection process.
 22. Board Comments
 23. Motion and Vote to Adjourn

Posted By: _____
Date Posted: _____
Time Posted: _____
Place Posted: _____
Signed: _____

The next Regular meeting of the Board is:
Wednesday, March 6, 2024
9:00 a.m.
Kenneth W. Hayes Board Room

PERSONNEL REPORT

Attachment A

Employments:

Rina Keefover, Bursar/Account Receivable
Isaac Halstead, Daytime Custodian
Elizabeth Nelson, Public Services Adjunct Instructor
Christopher Caram, Substitute / Skills Emergency Services
Amber Pinnick, Substitute Instructor for Full-Time Programs

Re-Employments of School Administrators:

Brent Casey, Assistant Superintendent
Daryl Crusoe, Business & Finance Manager/Deputy Treasurer
Millisa Ellefson, Director of Community Outreach & Communications
Emily Gideon, Director of Educational Services
Shawn Meek, Director of Instructional Services
Justin Smedley, Director of Business & Industry Services
Kade Hill, Director of Innovation and Technology

Re-Employments of Coordinators and Specialists:

Bill McCully, Treasurer
Robert Bateman, Director of Operations & Maintenance
Vicki Wood, Director of Adult Day Services
Michelle Stasser, Director of Child Development Center
Michael Graves, Director of Information Technology
Julie Farmer, Workforce Development & Training Coordinator
David Hoffmeier, APEX Coordinator
Brian Stanaland, Fire & EMS Training Division Coordinator
Kristy Johnson, College Connections Coordinator – Financial Aid/Registrar
Travis Tracy, Career Connections Coordinator
Kim Gunn, Special Needs Counselor
Trisha Christenson, Counselor
Justin Gerry, Explore Coordinator
Kasey Franks, REACH Coordinator
Kirsten Wiegert, Human Resource Specialist

Resignation

Elizabeth Hite, Custodian effective March 1, 2024