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**OKLAHOMA**  
CareerTech



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**EASTERN  
OKLAHOMA  
COUNTY  
TECHNOLOGY  
CENTER**

**ADULT CAREER  
DEVELOPMENT  
SHORT-TERM  
COURSES**

**SPRING 2024**

***Photoshop & Lightroom Courses Now Available!***

# COURSE OPTIONS

## CREATIVE ARTS & CRAFTS

Class	Time	Day	Start	End	Tuition	Supplies	Total
Acrylic Painting – 24 HR- Session I	6:00p – 9:00p	Tu	1/16	3/5	\$70	List provided	\$70
Acrylic Painting – 24 HR- Session II	6:00p – 9:00p	Tu	3/26	5/14	\$70	List provided	\$70
Beginning Crochet – 24 HR - Session II	6:00p – 9:00p	Tu	3/26	5/14	\$70	List provided	\$70
Beginning Crochet – 24 HR - Session I	6:00p – 9:00p	Tu	3/26	5/14	\$70	List provided	\$70
Crochet – 24 HR - Session I	6:00p – 9:00p	M	1/22	3/11	\$70	List provided	\$70
Crochet – 24 HR - Session II	6:00p – 9:00p	M	3/25	5/13	\$70	List provided	\$70
Quilt Top AM – 24 HR – Session I	9:00a – 12:00p	Th	1/18	3/7	\$70	List provided	\$70
Quilt Top AM – 24 HR – Session II	9:00a – 12:00p	Th	3/28	5/16	\$70	List provided	\$70
Quilt Top PM – 24 HR – Session I	6:00p – 9:00p	Th	1/18	3/7	\$70	List provided	\$70
Quilt Top PM – 24 HR – Session II	6:00p – 9:00p	Th	3/28	5/16	\$70	List provided	\$70

## FITNESS

Class	Time	Day	Start	End	Tuition	Supplies	Total
Personal Fitness – 16 HR – Session I	5:00p – 6:00p	Tu/Th	1/23	3/14	\$50		\$50
Personal Fitness – 16 HR – Session II	5:00p – 6:00p	Tu/Th	3/26	5/16	\$50		\$50
Yoga – 16 HR – Session I	4:30p – 5:30p	M/W	1/22	3/13	\$50		\$50
Yoga – 16 HR – Session II	4:30p – 5:30p	M/W	3/25	5/15	\$50		\$50
Fitness Yoga – 16 HR – Session I	6:00p – 7:00p	M/W	1/22	3/13	\$50		\$50
Fitness Yoga – 16 HR – Session II	6:00p – 7:00p	M/W	3/25	5/15	\$50		\$50

## GENERAL INTEREST

Class	Time	Day	Start	End	Tuition	Supplies	Total
Canine College – 6 HR – Session I	5:15p - 6:15p	Tu	1/23	2/27	\$70		\$70
Canine College – 6 HR – Session II	5:15p - 6:15p	Tu	3/26	4/30	\$70		\$70
Canine College – 6 HR – Session I	7:45p – 8:45p	Tu	1/23	2/27	\$70		\$70
Canine College – 6 HR – Session II	7:45p – 8:45p	Tu	3/26	4/30	\$70		\$70
*Canine College Graduate College – 6 HR – Session I	6:30p – 7:30p	Tu	1/23	2/27	\$70		\$70
*Canine College Graduate College – 6 HR – Session II	6:30p - 7:30p	Tu	3/26	4/30	\$70		\$70
Canine College – 6 HR – Session I	7:45p – 8:45p	Tu	1/23	2/27	\$70		\$70
Canine College – 6 HR – Session II	7:45p – 8:45p	Tu	3/26	4/30	\$70		\$70
Spanish I – 24 HR	6:00p – 8:00p	Tu/Th	1/23	2/29	\$100	\$35	\$135
*Spanish II – 24HR	6:00p – 8:00p	Tu/Th	3/26	5/2	\$100	\$35	\$135
Sign Language – 24HR	6:00p – 9:00p	W	1/17	3/6	\$100		\$100
*Forming an LLC (Virtual)	5:30p – 9:30p	M	1/29		\$49		\$49
Drafting Your Own Will (Virtual)	5:30p – 9:30p	M	2/26		\$49		\$49
Trusting Trust for Your Estate Plan (Virtual)	5:30p – 9:30p	M	3/25		\$49		\$49
Mastering the Landlord-Tenant Relationship (Virtual)	5:30p – 9:30p	M	4/29		\$49		\$49



# ENROLLMENT OPENS Online December 1st

## HEALTH CARE

Class	Time	Day	Start	End	Tuition	Supplies	Total
*Medical Assistant – 96HR	6:00p – 9:00p	Tu/Th	1/16	5/9	\$275	\$210	\$485
*Long-Term Care/Certified Nurse Aide (CNA) – 962 HR	6:00p – 9:00p	M/W	1/19	5/15	\$400	\$75	\$475
*Home Health (CAN/HHA) – 16 HR	6:00p – 10:00p	M/TU/W/TH	5/20, 5/21, 5/22, 5/23		\$75		\$75
*Phlebotomy – 48 HR – Session I	6:00p – 9:00p	M/W	1/17	3/13	\$170	\$95/\$25	\$290
*Phlebotomy – 48 HR – Session II	6:00p – 9:00p	M/W	3/25	5/15	\$170	\$95/\$25	\$290

## IT & BUSINESS COURSES

Class	Time	Day	Start	End	Tuition	Supplies	Total
Intro to AutoCAD – 9 HR	6:00p – 9:00p	W	2/28	3/13	\$105		\$105
*AutoCAD Essential – 12 HR	6:00p – 9:00p	W	3/27	4/17	\$140		\$140
AutoCAD Construction Documents – 18 HR	6:00p – 9:00p	W	1/17	2/21	\$210		\$210
Excel I – 15 HR	6:00p – 9:00p	M/W	1/22	2/5	\$100	\$39	\$139
*Excel II – 15 HR	6:00p – 9:00p	M/W	2/12	2/28	\$100	\$39	\$139
*Excel III – 15HR	6:00p – 9:00p	M/W	3/25	4/8	\$100	\$39	\$139
<b>NEW</b> Intro to Photoshop & Lightroom - 18HR Session I	6:00p – 9:00p	Th	1/11	3/7	\$100		\$100
<b>NEW</b> Intro to Photoshop & Lightroom - 18HR Session II	6:00p – 9:00p	Th	3/28	5/16	\$100		\$100

## TECHNICAL/INDUSTRIAL

Class	Time	Day	Start	End	Tuition	Supplies	Total
Welding - 48 HR – Session I	5:30p - 8:00p	M/W	1/17	3/13	\$160	List provided	\$160
Welding - 48 HR – Session II	5:30p - 8:00p	M/W	3/25	5/15	\$160	List provided	\$160
Forklift Training – 5 HR	8:00a - 1:00p	SAT	02/17		\$40		\$40
Forklift Training – 5 HR	8:00a - 1:00p	SAT	4/13		\$40		\$40
*School Bus Driver Training – 28 HR	Call for more information				\$165		\$165

## EMERGENCY SERVICES

Class	Day	Dates	Total
BLS Healthcare Provider – 4 HR	Wednesday	1/10, 2/14, 3/13, 4/10, 5/08, 6/12	\$50
Heartsaver First Aid/CPR/AED – 5 HR	Wednesday	1/17, 2/21, 3/20, 4/17, 5/15, 6/19	\$80
CPAT Written Exam – 2.5 HR	Tuesday	1/09, 2/13, 3/12, 4/09, 5/14, 6/11	\$50
CPAT Physical Exam – 2 HR	Thursday	3/07, 4/04, 4/18, 5/02, 5/16, 6/13, 6/27	\$150
ACLS Provider (hybrid) – 6 HR	Call to Schedule		\$160
BLS Healthcare Provider CPR (hybrid) – 1.5 HR	Call to Schedule		\$30
BLS Healthcare Instructor (hybrid) – 5 HR	Call to Schedule		\$160
Heartsaver CPR/AED (hybrid) – 1.5 HR	Call to Schedule		\$50
Heartsaver First Aid/CPR/AED (hybrid) – 2.5 HR	Call to Schedule		\$50
PALS (hybrid) – 6 HR	Call to Schedule		\$160

\* Prerequisite required for this class  
All course descriptions, supply lists, and prerequisites can be found at [www.careertechweb.org/eooto](http://www.careertechweb.org/eooto)

# HOW TO ENROLL ONLINE:



[www.careertechweb.org/eoctc](http://www.careertechweb.org/eoctc)

## **In person: Visit Business Development Center**

Mon - Thur 8 a.m. - 4:00 p.m.

Friday 8 a.m. - 3:30 p.m.

**By Phone: 405.390.9591**

## **Senior Citizens**

Senior citizens 60 or older living in the Eastern Oklahoma County Technology Center district may be eligible for a 50% tuition discount on some short-term adult classes.

## **Sending School Personnel**

Faculty/staff at Choctaw, Harrah, Jones and Luther Public schools are entitled to receive a 50% tuition discount on some short-term adult classes.

## **Examples of classes for which tuition is NOT discounted 50% include:**

- Classes that lead to certification
- Classes requiring 48 hrs or more training
- EMT classes & ALL Health Care classes
- ALL Security/Handgun Safety & Training classes
- Education2Go
- Classes with tuition of \$10 or less





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