

EASTERN OKLAHOMA COUNTY TECHNOLOGY CENTER

2022-2023 PARAMEDIC PROGRAM APPLICATION PACKET

**Eastern Oklahoma County Technology Center
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NOTICE OF NON-DISCRIMINATION

Eastern Oklahoma County Technology Center does not discriminate on the basis of race, color, national origin, sex, age or disability in its programs, or activities. For inquiries concerning this policy, contact Brent Casey or Chris Helling, at Eastern Oklahoma County Technology Center, 4601 N. Choctaw Road, Choctaw, OK 73020. Tele: (405) 390-9591

SCHEDULE and COST INFORMATION

Paramedic v.7:

- Schedule: **Friday, August 5, 2022 to Thursday, July 27, 2023**
- Class will be held on Thursdays & Fridays. Attendance is mandatory one of those days unless otherwise stated.
- Class hours will be 8:00 a.m. – 4:00 p.m. plus clinical dates
- Lunch is 1 hour and generally from 11:00 a.m. to 12:00 p.m.
- 1190 total hours
- Enrollment limit is 20
- Not eligible for Federal Pell Grant (FAFSA), Student Loans, or OKPromise
- Estimated Total Program Costs: **\$6992** (see following for more information)

“School Charges” are for Tuition and some Fees that are paid directly to EOC Tech. Both Pre-Admission and Post-Admission Costs are to be paid directly to outside vendors/agencies and are the responsibility of the student.

Total School Charges (paid to EOC) - \$5,416:

- Tuition - \$5050
- BLS, ACLS, PALS, PHTLS Cards - \$39
- FISDAP Comprehensive Exams - \$27
- Advanced Procedure Lab Fee - \$300

Estimated Pre-Admission, Out-of-Pocket Costs – \$403:

- Group One Federal Background Check Printed Receipt - \$63
- Vaccinations - \$0-\$300 (from one TB test up to complete immunizations)
- SurScan Random Drug Testing Fee - \$40

Estimated Post-Admission, Out-of-Pocket Costs - \$1173.42

- **Paramedic Textbook Package:**
 - “Navigate 2 CAROLINE 8E Premier Access/12 LEAD ECG 2E/PHARMACOLOGY 2E, No Workbook {ISBN 978-1284237184} **With EOC Discount Code = \$737.96.** Without Discount Code \$983.95 **Discount Code will be emailed to you once you have been enrolled into the program.**
- **Additional Textbooks:**
 - Basic Life Support (BLS) Provider Manual {ISBN 978-1-61669-768-6} - **\$16.00**
 - Pediatric Advanced Life Support (PALS) Provider Manual {ISBN 978-1-61669-785-3} - **\$50.00**
 - Advanced Cardiac Life Support (ACLS) Provider Manual {ISBN 978-1-61669-772-3} - **\$42.00**
 - Prehospital Trauma Life Support 9th Edition – Jones and Bartlett {ISBN 978-1284171471} – **With EOC Discount Code = \$49.96**
- **My Clinical Exchange:**
 - My Clinical Exchange - **\$36.50**
- **Paramedic Uniform (\$200):**
 - Paramedic Clinical Polo Shirt - \$29
 - Paramedic Job Shirt - \$50 (Optional but recommended, further discussion at Orientation)
 - Pants – Navy Blue Dickies or Navy Tactical Pants - \$17 - \$40
 - Belt – plain black belt with silver buckle - \$5
 - Boots – solid black tactical-style boots with black laces (any brand) – \$60-\$100
 - *Detailed uniform information will be given during the orientation.*
- **Paramedic Supplies (\$41):**
 - Stethoscope - \$30 -- Suggestion: Littman Lightweight II SE from www.amazon.com
 - Pen Light - \$6
 - Wrist Watch - \$5 (analog style – needs second hand for EMS skills)

2022-2023 PACKET APPLICATION FOR PARAMEDIC PROGRAM

Complete the form below with current and correct information and include it in your packet. Please print.

Name: _____
 First Middle Last

Address: _____

City: _____ State: _____ ZIP: _____

Phone Number:() _____ Date of Birth: _____

Email Address: _____ SSN: _____

*Required for EMS Certifications

Gender (optional): _____ Male _____ Female

Race/Ethnicity (optional) - Check All That Apply:

- | | | |
|--|------------------------------|--|
| _____ White | _____ Black/African-American | _____ Amer. Indian/Alaskan Native |
| _____ Native Hawaiian/Other Pacific Islander | | _____ Hispanic/Latino/Spanish of <u>Any</u> Race |
| _____ Unknown | _____ Nonresident Alien | _____ Asian |

Highest Education Level you have completed (check one):

- | | | |
|-------------------------|-----------------------|--------------------------|
| _____ H.S. Diploma/GED | _____ Some College | _____ Associate's Degree |
| _____ Bachelor's Degree | _____ Master's Degree | _____ Doctorate |

How do you plan to pay for your program? Check all that apply.

- _____ Personal Payment of \$5,389 in Full (cash, check, charge)
- _____ EOC Payment Plan (\$2,695 due no later than July 21st)
- _____ Tribal Assistance (need Award Letter showing approved for funding)
- _____ Employer (Purchase Order required)
- _____ Other (please specify): _____

BE SURE TO READ ALL ENCLOSED PAPERWORK!!! See the PARAMEDIC APPLICATION PACKET CHECKLIST for details on each requirement that follows. Requirements will be at the applicant's expense. Turn in documents altogether in this packet by the deadline!

2022-2023 PARAMEDIC PROGRAM APPLICATION PACKET CHECKLIST

“Pre-Admission” documents must be completed and turned in for review to Dana Robertson EMS/Fire Administrative Assistant, in Public Services no later than **Thursday, June 30, 2022.**

___ Admission Packet Application (included in packet)

___ Prerequisites:

- Copy of a current Oklahoma State EMT License and EMT National Registry Certification
- Official transcript of Anatomy and Physiology course completed with at least a 73%/C grade
- Concurrent enrollment in online Anatomy and Physiology course at EOC Tech (\$78 – We will offer 2 online courses – 1st one starts May 2022 or the 2nd class starts August 2022)

___ Group One Federal Background Check:

- Go to the following link and follow the instructions:

https://gp1.acciodata.com/cgi-bin/pub/unsolicited_portal?guid=yUYGgc4VK8g13Aj6MTKBv5f2F6nfxo8H

Continue through the prompts until request is complete. You will pay by credit card online. You must include a copy of your receipt in your packet.

___ SurScan Random Drug Testing Fee Receipt:

- Go to SurScan.com. Click on **REGISTER** and enter client code **EOKC**. Follow the directions carefully. You must only input the STUDENT’S information in the Billing Information. It must be the student’s EMAIL ADDRESS, NAME, CURRENT ADDRESS, and PHONE # even if someone else’s credit card is being used to pay. The student’s information is how the drug testing will be tracked. Program Selection is **EMS**.
The fee for drug testing is \$40.00, you will need to provide a copy of your receipt with your enrollment packet. **Please Note: This is a pre-paid drug testing fee**, SurScan will conduct the drug test on a random class day.

___ Copies (No Originals) of Required Vaccination Records

___ Hepatitis B Vaccination Declination Form (only if you do not have the Hep B vaccinations)

Contact Dana Robertson EMS/Fire Administrative Assistant at (405) 390-5315 or [drobertson@eocotech.edu](mailto:drobotson@eocotech.edu) if you have any questions.

VACCINATION RECORDS

COPIES (NO ORIGINALS!) of all required vaccination records must be included in packet to be returned to EOC Tech. We are not responsible for any original vaccination records you include in this packet.

- If any required vaccination record is not included, the paperwork in your packet **will be considered incomplete and you will be removed from the admission process.**

Required Vaccinations:

- **Three (3) Hepatitis B shot series OR Titer OR sign a Hepatitis B Waiver.** NOTE: Sign the following waiver ONLY if you are unable to provide proof of having Hepatitis B Vaccinations or a Titer.
- **Two (2) MMR vaccines or Titer**
- **Two (2) Varicella Vaccinations or Varicella Titer.** A history alone of Varicella (Chicken Pox) is **NOT** acceptable.
- **Tetanus booster** within the last 10 years.
- **Flu shot** – must be current year vaccine (for Fall class you will need to provide proof you have received the vaccination when it becomes available)
- **ONE (1) TB test** that cannot expire during the duration of the class (TB's tests are valid for one year).

Contact Dana Robertson, EMS/Fire Administrative Assistant, in Public Services at (405) 390-5315, if you have any questions about the vaccination requirements listed above.

EASTERN OKLAHOMA COUNTY TECHNOLOGY CENTER HEPATITIS VACCINATION DECLINATION FORM

Sign this waiver only if you have not completed the three shot series or do not desire to take the Hepatitis B vaccine.

The Hepatitis B Virus (HBV) is a serious and dangerous disease and may be contracted through the contact of blood, blood products, and other potentially infectious material.

EOCTC strongly encourages me to take the three shot series or the titer for the Hepatitis B virus. However, I **DECLINE** to be vaccinated at this time. I understand that by declining to be vaccinated I am at risk of acquiring the Hepatitis B virus.

EOCTC strongly suggests that if I going to have occupational exposure to blood, blood products, and other potentially infectious material in the future, that I should consider being vaccinated with the Hepatitis B vaccine.

Student Name (Print) _____

Student Signature _____ Date _____

GENERAL PAYMENT INFORMATION

Students paying the full amount or who have a signed Student Payment Contract must pay by cash, check or credit card by **Thursday, July 21, 2022**.

Students who wish to pay by cash, check or credit card may do the following:

- **In Person:** Go to the Bursar's window across from Student Services
- **By Mail:** Send check or money order made payable to "EOC TECH" to:
EOC Tech
Attn: Shandelle Self, Bursar
4601 N. Choctaw Rd.
Choctaw, OK, 73020
- **By Phone:** Call Shandelle Self, Bursar, at (405) 390-6641 to pay by credit card*

***IMPORTANT CREDIT CARD PAYMENT INFORMATION:** Students who plan to use a credit card should contact the bank or credit card company before contacting the Bursar to make sure that any daily credit card transaction limits (which are usually \$400) are high enough to allow for your payment. Otherwise, your credit card payment will be denied.

EOC PAYMENT PLAN INFORMATION

1. EOC Tech offers a payment plan to assist students by spreading the cost over 9 payments.
2. Student Payment Contract can be set up when you turn in your completed packet or **no later than Thursday, July 21, 2021**. The contract will include the amounts and dates which each payment is due.
3. Below is the payment plan schedule for the 2022-2023 Paramedic program with \$5,389 in school charges:
 - a. \$2,710.00 (50%) is due no later than July 21, 2022
 - b. \$338.75 (6.25%) would be due by September 22, 2022
 - c. \$338.75 (6.25%) would be due by October 20, 2022
 - d. \$338.75 (6.25%) would be due by November 17, 2022
 - e. \$338.75 (6.25%) would be due by December 15, 2022
 - f. \$338.75 (6.25%) would be due by January 19, 2023
 - g. \$338.75 (6.25%) would be due by February 23, 2023
 - h. \$338.75 (6.25%) would be due by March 23, 2023
 - i. \$338.75 (6.25%) would be due by April 20, 2023
4. You will have to self-pay all Pre-Admission and Post-Admission Out-of-Pocket Costs which are listed in the Program Information section at the beginning of this packet.
5. If circumstances occur which may cause you to be unable to comply with the terms of the EOC Payment Plan Contract, you may appeal **before breaking the terms of the contract**. Failure to pay your account balance by the due date according to the EOC Payment Contract will result in disciplinary action and may result in immediate withdrawal from your program. **No certificates or transcripts will be issued as long as there is an outstanding obligation.**

For more information, contact Dana Robertson EMS/Fire Administrative Assistant at (405) 390-5315 or drobotson@eoctech.edu if you have any questions.

FINANCIAL AID INFORMATION

THIS PROGRAM IS NOT ELIGIBLE FOR ANY FEDERAL FINANCIAL ASSISTANCE (FAFSA). THERE ARE NO LOANS OF ANY KIND THAT A STUDENT CAN APPLY FOR THAT WILL PAY FOR ANY PROGRAM OFFERED AT EOC TECH. EOC Tech does not participate in the federal loan programs, direct loans or alternative loans. You cannot go to any lender and receive a “direct loan” through them for any program taken at EOC Tech because that is still considered as a federal student loan.

Tribal Assistance

1. Students should contact their own respective tribe to apply for benefits. There is usually an application packet which includes a **Tribal Financial Aid Form** that has to be completed by the Financial Aid Coordinator and sent to them directly.
2. Complete the top section of that form, sign and date it and bring it to the Financial Aid Office located in Student Services in the Main Building.
3. You must provide an Award Letter from the tribe stating that they will cover your tuition, fees and books for the school charges to the Financial Aid Coordinator **no later than Thursday, July 21, 2022.**
4. You may have to self-pay all Pre-Admission and Post-Admission Out-of-Pocket Costs which are listed in the Program Information section at the beginning of this packet. You need to ask how your tribe handles reimbursement for out-of-pocket costs that do not go through the school.
5. You will be expected to pay all charges by the **July 21, 2022** deadline if the school hasn't received any authorization from the tribe, usually referred to as an Award Letter, establishing your eligibility for tribal assistance.

EASTERN OKLAHOMA COUNTY TECHNOLOGY CENTER WITHDRAW POLICY

CANCELLATION OF ENROLLMENT

Cancellation of enrollment occurs when a student officially withdraws **on or before Thursday, July 21, 2022. A student is considered to be “enrolled” after that date.** Students who officially withdraw **on or before Thursday, July 21, 2022,** will have no obligation.

OFFICIAL WITHDRAWAL

An **Official Withdrawal** occurs when a student submits a completed Official Withdrawal Form to the Fire/EMT Coordinator. The date the completed form is submitted will be the date used in the calculation of any possible refund according to the “REFUND POLICY” (see below).

UNOFFICIAL WITHDRAWAL

An **Unofficial Withdrawal** occurs when a student fails to attend or ceases to attend their program without “officially withdrawing” from EOC Tech (see “OFFICIAL WITHDRAWAL” section above). Non-attendance does not constitute a drop or withdrawal; the student will not be eligible for any refund. Students withdrawn due to a failed drug test or other discipline issues are considered to be unofficially withdrawn and are not eligible for any refund.

APPEAL PROCESS

In extraordinary circumstances, such as hospitalization for an accident or illness, a student may submit a written appeal to the Director of Business & Industry Services, or the Director of Educational Services. The form may be requested from Student Services in the Main building.

Appeal requests will be handled on a case-by-case basis to determine if the situation warrants an exception to the Withdrawal Date and Refund Policy.