

EASTERN OKLAHOMA COUNTY TECHNOLOGY CENTER

2021-2022 PARAMEDIC PROGRAM APPLICATION PACKET

**Eastern Oklahoma County Technology Center
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NOTICE OF NON-DISCRIMINATION

Eastern Oklahoma County Technology Center does not discriminate on the basis of race, color, national origin, sex, age or disability in its programs, or activities. For inquiries concerning this policy, contact Brent Casey or Chris Helling, at Eastern Oklahoma County Technology Center, 4601 N. Choctaw Road, Choctaw, OK 73020. Tele: (405) 390-9591

SCHEDULE and COST INFORMATION

Paramedic v.7:

- Schedule: **Friday, August 6, 2021 to Thursday, July 28, 2022**
- Class will be held on Thursdays & Fridays. Attendance is mandatory one of those days unless otherwise stated.
- Class hours will be 8:00 a.m. – 4:00 p.m. plus clinical dates
- Lunch is 1 hour and generally from 11:00 a.m. to 12:00 p.m.
- 1190 total hours
- Enrollment limit is 20
- Not eligible for Federal Pell Grant (FAFSA), Student Loans, or OKPromise
- Estimated Total Program Costs: **\$6900** (see following for more information)

“School Charges” are for Tuition and some Fees that are paid directly to EOC Tech. Both Pre-Admission and Post-Admission Costs are to be paid directly to outside vendors/agencies and are the responsibility of the student.

Total School Charges (paid to EOC) - \$5,389:

- Tuition - \$5050
- BLS, ACLS, PALS, PHTLS Cards - \$39
- Advanced Procedure Lab Fee - \$300

Estimated Pre-Admission, Out-of-Pocket Costs – \$389:

- Group One Federal Background Check Printed Receipt - \$49
- Vaccinations - \$0-\$300 (from one TB test up to complete immunizations)
- SurScan Random Drug Testing Fee - \$40

Estimated Post-Admission, Out-of-Pocket Costs - \$1132.66

- **Paramedic Textbook Package:**
 - “Navigate 2 CAROLINE 8E Premier Access/12 LEAD ECG 2E/PHARMACOLOGY 2E, No Workbook {ISBN 978-1284237184} **With EOC Discount Code = \$737.96.** Without Discount Code \$983.95 ***Discount Code will be emailed to you once you have been enrolled into the program.***
- **Additional Textbooks:**
 - Basic Life Support (BLS) Provider Manual {ISBN 978-1-61669-768-6} - **\$16.00**
 - Pediatric Advanced Life Support (PALS) Provider Manual {ISBN 978-1-61669-785-3} - **\$50.00**
 - Advanced Cardiac Life Support (ACLS) Provider Manual {ISBN 978-1-61669-772-3} - **\$42.00**
 - Prehospital Trauma Life Support 9th Edition – Jones and Bartlett {ISBN 978-1284171471} – **With EOC Discount Code = \$49.96**
- **My Clinical Exchange:**
 - My Clinical Exchange - **\$36.50**
- **Paramedic Uniform (\$184):**
 - Paramedic Clinical Polo Shirt - \$29
 - Paramedic Job Shirt - \$50 (Optional but recommended, further discussion at Orientation)
 - Pants – Navy Blue Dickies or Navy Tactical Pants - \$17 - \$40
 - Belt – plain black belt with silver buckle - \$5
 - Boots – solid black tactical-style boots with black laces (any brand) – \$60-\$100
 - *Detailed uniform information will be given during the orientation.*
- **Paramedic Supplies (\$41):**
 - Stethoscope - \$30 -- Suggestion: Littman Lightweight II SE from www.amazon.com
 - Pen Light - \$6
 - Wrist Watch - \$5 (analog style – needs second hand for EMS skills)

2021-2022 PARAMEDIC PROGRAM APPLICATION PACKET CHECKLIST

“Pre-Admission” documents must be completed and turned in for review to Dana Robertson EMS/Fire Administrative Assistant, in Public Services no later than **Wednesday, July 7, 2021**.

___ Admission Packet Application (included in packet)

___ Prerequisites:

- Copy of a current Oklahoma State EMT License and EMT National Registry Certification
- Official transcript of Anatomy and Physiology course completed with at least a 73%/C grade
- Concurrent enrollment in online Anatomy and Physiology course at EOC Tech (\$78 – Online course – starting May 2021 or August 2021)

___ Group One Federal Background Check:

- Go to the following link and follow the instructions:

https://gp1.acciodata.com/cgi-bin/pub/unsolicited_portal?guid=yUYGgc4VK8g13Aj6MTKBv5f2F6nfxo8H

Continue through the prompts until request is complete. You will pay by credit card online. You must include a copy of your receipt in your packet.

___ SurScan Random Drug Testing Fee Receipt:

- Go to SurScan.com. Click on **REGISTER** and enter client code **EOKC**. Follow the directions carefully. You must only input the STUDENT’S information in the Billing Information. It must be the student’s EMAIL ADDRESS, NAME, CURRENT ADDRESS, and PHONE # even if someone else’s credit card is being used to pay. The student’s information is how the drug testing will be tracked. Program Selection is [EMS](#).

The fee for drug testing is \$40.00, you will need to provide a copy of your receipt with your enrollment packet.

___ Copies (No Originals) of Required Vaccination Records

___ Hepatitis B Vaccination Declination Form (only if you do not have the Hep B vaccinations)

Contact Dana Robertson EMS/Fire Administrative Assistant at (405) 390-5315 or drobotson@eocotech.edu if you have any questions.

VACCINATION RECORDS

COPIES (NO ORIGINALS!) of all required vaccination records must be included in packet to be returned to EOC Tech. We are not responsible for any original vaccination records you include in this packet.

- If any required vaccination record is not included, the paperwork in your packet **will be considered incomplete and you will be removed from the admission process.**

Required Vaccinations:

- **ONE (1) TB test** that cannot expire during the duration of the class (TB's tests are valid for one year). If you test positive for TB, you must have a chest X-Ray and you must bring a letter from your county health department clearing you for public contact.
- **MMR vaccine or Titer** (2 vaccines if administered under age 18; only 1 vaccine or Titer if over age 18)
- **Flu shot** – must be current year vaccine
- Must have two (2) **Varicella Vaccinations** or **Varicella Titer**. A history alone of Varicella (Chicken Pox) is **NOT** acceptable.
- Must have **Tetanus booster** within the last 10 years.
- Must provide a record of **THREE (3) Hepatitis B shot series OR Titer OR sign a Hepatitis B Waiver. NOTE: Sign the following waiver ONLY if you are unable to provide proof of having Hepatitis B Vaccinations or a Titer.**

Contact Dana Robertson, EMS/Fire Administrative Assistant, in Public Services at (405) 390-5315, if you have any questions about the vaccination requirements listed above.

EASTERN OKLAHOMA COUNTY TECHNOLOGY CENTER HEPATITIS VACCINATION DECLINATION FORM

Sign this waiver only if you have not completed the three shot series or do not desire to take the Hepatitis B vaccine.

The Hepatitis B Virus (HBV) is a serious and dangerous disease and may be contracted through the contact of blood, blood products, and other potentially infectious material.

EOCTC strongly encourages me to take the three shot series or the titer for the Hepatitis B virus. However, I **DECLINE** to be vaccinated at this time. I understand that by declining to be vaccinated I am at risk of acquiring the Hepatitis B virus.

EOCTC strongly suggests that if I going to have occupational exposure to blood, blood products, and other potentially infectious material in the future, that I should consider being vaccinated with the Hepatitis B vaccine.

Student Name (Print) _____

Student Signature _____ Date _____

GENERAL PAYMENT INFORMATION

Students paying the full amount or who have a signed Student Payment Contract must pay by cash, check or credit card by **Wednesday, July 20, 2021**.

Students who wish to pay by cash, check or credit card may do the following:

- **In Person:** Go to the Bursar's window across from Student Services
- **By Mail:** Send check or money order made payable to "EOC TECH" to:
EOC Tech
Attn: Kelly Hodge, Bursar
4601 N. Choctaw Rd.
Choctaw, OK, 73020
- **By Phone:** Call Kelly Hodge, Bursar, at (405) 390-6641 to pay by credit card*

***IMPORTANT CREDIT CARD PAYMENT INFORMATION:** Students who plan to use a credit card should contact the bank or credit card company before contacting the Bursar to make sure that any daily credit card transaction limits (which are usually \$400) are high enough to allow for your payment. Otherwise, your credit card payment will be denied.

EOC PAYMENT PLAN INFORMATION

1. EOC Tech offers a payment plan to assist students by spreading the cost over 9 payments.
2. Student Payment Contract can be set up when you turn in your completed packet or **no later than Wednesday, July, 20, 2021**. The contract will include the amounts and dates which each payment is due.
3. Below is the payment plan schedule for the 2021-2022 Paramedic program with \$5,389 in school charges:
 - a. \$2,695.00 (50%) is due no later than July 20, 2021
 - b. \$336.75 (6.25%) would be due by September 23, 2021
 - c. \$336.75 (6.25%) would be due by October 21, 2021
 - d. \$336.75 (6.25%) would be due by November 18, 2021
 - e. \$336.75 (6.25%) would be due by December 16, 2021
 - f. \$336.75 (6.25%) would be due by January 20, 2022
 - g. \$336.75 (6.25%) would be due by February 24, 2022
 - h. \$336.75 (6.25%) would be due by March 24, 2022
 - i. \$336.75 (6.25%) would be due by April 21, 2022
4. You will have to self-pay all Pre-Admission and Post-Admission Out-of-Pocket Costs which are listed in the Program Information section at the beginning of this packet.
5. If circumstances occur which may cause you to be unable to comply with the terms of the EOC Payment Plan Contract, you may appeal **before breaking the terms of the contract**. Failure to pay your account balance by the due date according to the EOC Payment Contract will result in disciplinary action and may result in immediate withdrawal from your program. **No certificates or transcripts will be issued as long as there is an outstanding obligation.**

For more information, contact Dana Robertson EMS/Fire Administrative Assistant at (405) 390-5315 or drobotson@eoctech.edu if you have any questions.

FINANCIAL AID INFORMATION

THIS PROGRAM IS NOT ELIGIBLE FOR ANY FEDERAL FINANCIAL ASSISTANCE (FAFSA). THERE ARE NO LOANS OF ANY KIND THAT A STUDENT CAN APPLY FOR THAT WILL PAY FOR ANY PROGRAM OFFERED AT EOC TECH. EOC Tech does not participate in the federal loan programs, direct loans or alternative loans. You cannot go to any lender and receive a “direct loan” through them for any program taken at EOC Tech because that is still considered as a federal student loan.

Tribal Assistance

1. Students should contact their own respective tribe to apply for benefits. There is usually an application packet which includes a **tribal financial aid form** that has to be completed by the Financial Aid Coordinator and sent to them directly.
2. Complete the top section of that form, sign and date it and bring it to the Financial Aid Office located in Student Services in the Main Building.
3. You must provide an Award Letter from the tribe stating that they will cover your tuition, fees and books for the school charges to the Financial Aid Coordinator **no later than Wednesday July 20, 2021.**
4. You may have to self-pay all Pre-Admission and Post-Admission Out-of-Pocket Costs which are listed in the Program Information section at the beginning of this packet. You need to ask how your tribe handles reimbursement for out-of-pocket costs that do not go through the school.
5. You will be expected to pay all charges by the **July 20, 2021** deadline if the school hasn't received any authorization from the tribe, usually referred to as an Award Letter, establishing your eligibility for tribal assistance.

EASTERN OKLAHOMA COUNTY TECHNOLOGY CENTER WITHDRAW POLICY

CANCELLATION OF ENROLLMENT

Cancellation of enrollment occurs when a student officially withdraws **on or before Wednesday, July 20, 2021. A student is considered to be “enrolled” after that date.** Students who officially withdraw **on or before Wednesday, July 20, 2021,** will have no obligation.

OFFICIAL WITHDRAWAL

An **Official Withdrawal** occurs when a student submits a completed Official Withdrawal Form to the Fire/EMT Coordinator. The date the completed form is submitted will be the date used in the calculation of any possible refund according to the “REFUND POLICY” (see below).

UNOFFICIAL WITHDRAWAL

An **Unofficial Withdrawal** occurs when a student fails to attend or ceases to attend their program without “officially withdrawing” from EOC Tech (see “OFFICIAL WITHDRAWAL” section above). Non-attendance does not constitute a drop or withdrawal; the student will not be eligible for any refund. Students withdrawn due to a failed drug test or other discipline issues are considered to be unofficially withdrawn and are not eligible for any refund.

APPEAL PROCESS

In extraordinary circumstances, such as hospitalization for an accident or illness, a student may submit a written appeal to the Director of Business & Industry Services, or the Director of Educational Services. The form may be requested from Student Services in the Main building.

Appeal requests will be handled on a case-by-case basis to determine if the situation warrants an exception to the Withdrawal Date and Refund Policy.