

MEDICATION ADMINISTRATION PROCEDURES

1. Only a licensed or certified staff member will give any and all medications, including over-the-counter and prescription, during attendance at *EOC Tech Adult Day Center (ADC)*.
2. Medication brought to the facility must be in a pharmacy bottle with proper pharmacy label or in the original bottle if a non-prescription medication. Medicine bottle label must match the doctor's orders given to facility.
3. The ADC must have a **physician's medication order** completed by the doctor for all medications to be given at the facility.
4. If participant is discharged, the medicine must be taken home upon discharge.
5. If participant stops coming to the *ADC*, we will send one (1) letter home advising the family to pick up all medications. If medication is still on site one (1) week after letter has been mailed, it will be destroyed, per facility policy.
6. If participant should pass away during enrollment at the *ADC*, all medications will be destroyed, per facility policy.

It is understood that the Senior Adult Day Services and its staff will not be responsible for any adverse effects related to the administration of any medication.

I _____, authorize the Senior Adult Day Services to administer any/all medications, to be taken by _____ (participant), while attending the SADS, and agree to provide the necessary dosages of these medications.

Participant/Caregiver

Date

Program Staff

Date

