

Dear Participants and Caregivers,

Enclosed is the E.O.C. Technology Adult Day Center Notice of Privacy Practices. This notice of our privacy policy complies with the federally mandated HIPAA regulations (Health Insurance Portability and Accountability Act).

Each caregiver will be asked to provide written acknowledgement that they have received our Notice of Privacy Practices. You will always find our most current privacy policy on display at our Center.

We appreciate you and maintaining your privacy and confidentiality is important to us. If you have received this notice in person, please read the policy and sign. If you have received this notice by mail, please read, sign, and return it to our office as soon as possible.

Sincerely,

Vicki Wood
Program Director

NOTICE OF PRIVACY PRACTICES
(HIPAA)

You have the right to receive a notice of our privacy practices with respect to your medical and billing information. Your signature here indicates that you have received a copy of our Notice of Privacy Practices.

Signature of Participant or Legal Representative

Date

E.O.C. Adult Day Services Representative

Date

- **Please keep your copy of the HIPPA regulations for your medical records.**

