

EASTERN OKLAHOMA COUNTY TECHNOLOGY CENTER

SPRING 2021 ONLINE EMT BASIC PROGRAM APPLICATION PACKET

**Eastern Oklahoma County Technology Center
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NOTICE OF NON-DISCRIMINATION

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SCHEDULE and COST INFORMATION

Basic EMT Online:

- This program includes Basic EMT curriculum
- Schedule: **Friday, January 22, 2021 to Friday, May 21, 2021**
- Not eligible for Federal Pell Grant (FAFSA), Student Loans, or OKPromise
- Estimated Total Program Costs: **\$1,956.50 - \$2469.50** (see following for more information)

“School Charges” are for Tuition and some Fees that are paid directly to EOC Tech. Both Pre-Admission and Post-Admission Costs are to be paid directly to outside vendors/agencies and are the responsibility of the student.

Total School Charges (paid to EOC) - \$1,563.50:

- Tuition - \$1,555.50
- EMT CPR Fee - \$8

Estimated Pre-Admission, Out-of-Pocket Costs:

- Group One Federal Background Check Printed Receipt - \$49
- Vaccinations - \$0-\$300 (from one TB test up to complete immunizations)
- SurScan Random Drug Testing Fee - \$40

Estimated Post-Admission, Out-of-Pocket Costs:

- **EMT BASIC TEXTBOOK (Recommendation - \$324):**
 - “Navigate 2 Premier Access for Emergency Care and Transportation of the Sick and Injured, Eleventh Edition”, No Workbook {ISBN 978-1284110524}
 - This ISBN is good only if package deal is purchased from <http://www2.jblearning.com>.
 - **With Discount Code = \$324; Without Discount Code = \$431. *Discount Code will be emailed to you once you have completed your Application Packet and have been accepted into the program. If you already have the correct textbook a link for the necessary code, for online access, will be emailed to you.***
 - This package deal also includes the FISDAP fee! No need to purchase it separately.

- **EMT UNIFORMS:**
 - EMT Clinical Polo Shirt - \$29 (recommend 1)
 - EMT Job Shirt - \$50 (optional)
 - Navy blue “Dickies” (black not accepted) - \$17 or EMT Tactical Pants
 - Approved black belt - \$5
 - Boots – solid black tactical-style boots with black laces (any brand) – \$50-\$100
 - *Detailed uniform information will be given during the orientation. Be prepared to purchase Polo at Orientation.*

- **EMT SUPPLIES:**
 - Stethoscope - \$30 -- Suggestion: Littman Lightweight II SE from www.amazon.com
 - Pen Light - \$6
 - Wrist Watch - \$5 (analog style – needs second hand for EMS skills)

APPLICATION PACKET CHECKLIST FOR BASIC EMT PROGRAM

All of the following documents must be completed and reviewed by Dana Robertson, Fire/EMT Administrative Assistant, (405) 390-5315, or drobertson@eoctech.edu in Public Services on or before **January 11th, 2021**.

___ Packet Application Form

___ Academic Eligibility Documentation for **EMT Basic**:

- Copy of your high school diploma, high school transcript, or GED;

___ Group One Federal Background Check

- Printed Receipt from online payment

Go to the following link and follow the instructions:

https://gp1.acciodata.com/cgi-bin/pub/unsolicited_portal?guid=yUYGgc4VK8g13Aj6MTKBv5f2F6nfxo8H

Continue through the prompts until request is complete. You will pay by credit card online. You **MUST** include a copy of your receipt in your packet. You will NOT receive the results of this background check. They will be sent directly to EOC Technology Center.

___ SurScan Random Drug Testing Fee Receipt

Go to www.SurScan.com . Click on **REGISTER** and enter client code **EOKC**. Follow the directions carefully. You must only input the STUDENT'S information in the Billing Information. It must be the student's NAME, CURRENT ADDRESS, PHONE # AND EMAIL ADDRESS even if someone else's credit card is being used to pay. The student's information is how the drug testing will be tracked. Program Selection is **EMS**.

___ Copies (No Originals) of Required Vaccination Records

___ Hepatitis B Vaccination Declination Form (only if student does not have the Hep B Vaccinations)

___ Payment of school charges in full or at least 25% of school charges (*with EOC Payment Plan contract, details on page 6*) is required **no later than Friday, January 15, 2021**.

VACCINATION RECORDS

COPIES (NO ORIGINALS!) of all required vaccination records must be included in packet to be returned to EOC Tech. We are not responsible for any original vaccination records you include in this packet.

- If any required vaccination record is not included, the paperwork in your packet **will be considered incomplete and you will be removed from the admission process.**

Required Vaccinations:

- **ONE (1) TB test** that cannot expire during the duration of the class (TB's tests are valid for one year). If you test positive for TB, you must have a chest X-Ray and you must bring a letter from your county health department clearing you for public contact.
- **MMR vaccine or Titer** (2 vaccines if administered under age 18; only 1 vaccine or Titer if over age 18)
- **Flu shot** – must be current year vaccine or sign a **FLU Shot Waiver**
- Must have two (2) **Varicella Vaccinations** or **Varicella Titer**. A history alone of Varicella (Chicken Pox) is **NOT** acceptable.
- Must have **Tetanus booster** within the last 10 years.
- Must provide a record of **THREE (3) Hepatitis B shot series OR Titer OR sign a Hepatitis B Waiver. NOTE: Sign the following waiver ONLY if you are unable to provide proof of having Hepatitis B Vaccinations or a Titer.**

Contact Dana Robertson, Fire/EMT Admin, in Public Services at (405) 390-5315, if you have any questions about the vaccination requirements listed above.

EASTERN OKLAHOMA COUNTY TECHNOLOGY CENTER HEPATITIS VACCINATION DECLINATION FORM

Sign this waiver only if you have not completed the three shot series or do not desire to take the Hepatitis B vaccine.

The Hepatitis B Virus (HBV) is a serious and dangerous disease and may be contracted through the contact of blood, blood products, and other potentially infectious material.

EOCTC strongly encourages me to take the three shot series or the titer for the Hepatitis B virus. However, I **DECLINE** to be vaccinated at this time. I understand that by declining to be vaccinated I am at risk of acquiring the Hepatitis B virus.

EOCTC strongly suggests that if I going to have occupational exposure to blood, blood products, and other potentially infectious material in the future, that I should consider being vaccinated with the Hepatitis B vaccine.

Student Name (Print) _____

Student Signature _____ Date _____

EOC PAYMENT PLAN

Students who want the EOC Payment Plan must request one by contacting Dana Robertson, Fire/EMT Administrative Assistant, at (405) 390-5315, or drobotson@eoctech.edu. This payment plan is available to assist students by spreading the School Charges over 4 payments. **You may request a payment plan contract after you have completed and turned in your enrollment packet.**

The following is an **example** of the EOC Payment Plan Contract schedule for the EMT Basic Program with **\$1,563.50** in school charges:

- a. \$390.88 (25%) would be due **by Wednesday, January 15, 2021**
- b. \$390.88 (25%) would be due by February 19, 2021
- c. \$390.87 (25%) would be due by March 26, 2021
- d. \$398.87 (25%) would be due by April 23, 2021

EASTERN OKLAHOMA COUNTY TECHNOLOGY CENTER WITHDRAWAL POLICY

OFFICIAL WITHDRAWAL FORM

The Official Withdrawal Form may be requested from Student Services. **Official notice of withdrawal does not include weekends or holidays.**

CANCELLATION OF ENROLLMENT

Cancellation of enrollment occurs when a student officially withdraws **on or before Thursday, January 21, 2021. A student is considered to be “enrolled” after that date.** Students must submit a completed Official Withdrawal Form to Dana Robertson, Fire/EMT Admin, **on or before Thursday, January 21, 2021**, students who officially withdraw **on or before Thursday, January 21, 2021**, will have no obligation.

OFFICIAL WITHDRAWAL

An **Official Withdrawal** occurs when a student submits a completed Official Withdrawal Form to the Fire/EMT Admin. The date the completed form is submitted will be the date used in the calculation of any possible refund according to the “REFUND POLICY” (see below).

UNOFFICIAL WITHDRAWAL

An **Unofficial Withdrawal** occurs when a student fails to attend or ceases to attend their program without “officially withdrawing” from EOC Tech (see “OFFICIAL WITHDRAWAL” section above). Non-attendance does not constitute a drop or withdrawal; the student will not be eligible for any refund. Students withdrawn due to a failed drug test or other discipline issues are considered to be unofficially withdrawn and are not eligible for any refund.

APPEAL PROCESS

In extraordinary circumstances, such as hospitalization for an accident or illness, a student may submit a written appeal to the Director of Business & Industry Services, or the Director of Educational Services. The form may be requested from Student Services in the Main building. Appeal requests will be handled on a case-by-case basis to determine if the situation warrants an exception to the Withdrawal Date and Refund Policy.