

**ANNUAL FINANCIAL REPORT**  
**EASTERN OKLAHOMA COUNTY TECHNOLOGY CENTER**  
**DISTRICT NO. 23**  
**OKLAHOMA COUNTY, OKLAHOMA**  
**FOR THE YEAR ENDED JUNE 30, 2019**

**EASTERN OKLAHOMA COUNTY TECHNOLOGY CENTER DISTRICT NO. 23  
OKLAHOMA COUNTY, OKLAHOMA  
FOR THE YEAR ENDED JUNE 30, 2019**

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**EASTERN OKLAHOMA COUNTY TECHNOLOGY CENTER DISTRICT NO. 23  
OKLAHOMA COUNTY, OKLAHOMA  
FOR THE YEAR ENDED JUNE 30, 2019**

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**PUTNAM & COMPANY, PLLC**  
**CERTIFIED PUBLIC ACCOUNTANTS**  
169 S.E. 32nd  
EDMOND, OKLAHOMA 73103  
(405) 348-3800  
Fax (405) 348-3846

**INDEPENDENT AUDITOR'S REPORT**

The Honorable Board of Education  
Eastern Oklahoma County Technology Center School District No. 23  
Oklahoma County, Oklahoma

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Eastern Oklahoma County Technology Center School District No. 23, Eastern Oklahoma County, Oklahoma as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

**Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

**Auditor's Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statement in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluation the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

## **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Eastern Oklahoma County Technology Center School District No. 23, at June 30, 2019, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

## **Other Matters**

### **Required Supplementary Information**

Accounting principles generally accepted in the United States of America require that management's discussion and analysis, pension plan funding progress, and budgetary comparison information be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statement, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of the financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

## **Other Information**

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's financial statements. The fund financial statements-statutory basis and schedules listed in the Table of Contents are presented for purposes of additional analysis and are not a required part of the basic financial statements. Also, the accompanying schedule of expenditures of federal awards is presented for additional analysis and is also not a required part of the financial statements.

The fund financial statements-statutory basis and schedules and the schedule of expenditures of federal awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial

statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statement or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the fund financial statements-statutory basis and schedules and the schedule of expenditures of federal awards are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

#### **Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated January 27, 2020, on our consideration of Eastern Oklahoma County Technology Center's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

  
Putnam & Company, PLLC

Edmond, Oklahoma  
January 27, 2020

**EASTERN OKLAHOMA COUNTY TECHNOLOGY CENTER SCHOOL**

**DISTRICT NO. 23**

**OKLAHOMA COUNTY**

**CHOCTAW, OKLAHOMA**

**Management's Discussion and Analysis**

**Fiscal Year ending June 30, 2019**

Eastern Oklahoma County Technology Center provides this discussion and analysis of the District's financial activities for the fiscal year ending June 30, 2019. The intent of this narrative overview is to look at the District's financial performance as a whole, and readers are encouraged to consider the notes to the basic financial statements and the financial statements to enhance their understanding of Eastern Oklahoma County Technology Center's financial performance.

**FUND FINANCIAL STATEMENTS**

This annual report consists of a series of financial statements. The government-wide statements include the Statement of Net Assets and Statement of Activities, which provide information about the activities of the whole District, presenting both an aggregate view of the District's finances and a long-term view of those finances. The District uses three funds to account for its financial transactions. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The District uses fund accounting to insure and demonstrate compliance with financial-related legal requirements. The fund financial statements focus on the individual parts of the District's operations in more detail than government-wide financial statements. Because the focus of District funds is narrower than that of the governmental-wide financial statements, it is useful to compare the information presented for District funds with similar information presented for District activities in the government-wide financial statements. Both the District's fund balance statement and the District's fund statement of revenues, expenditures, and changes in fund balance provide a reconciliation to facilitate this comparison between funds and activities of each.

Funds are classified into two categories: governmental and fiduciary, with each category divided into separate "fund types". Governmental funds include the General Fund and the Building Fund. Fiduciary funds are used to account for assets held on behalf of outside parties, or on behalf of other funds within the District and include, but are not limited to, the school activity fund.



**EASTERN OKLAHOMA COUNTY TECHNOLOGY CENTER SCHOOL  
DISTRICT NO. 23  
OKLAHOMA COUNTY  
CHOCTAW, OKLAHOMA**

Management's Discussion and Analysis  
Fiscal Year ending June 30, 2019

**GENERAL FUND HIGHLIGHTS**

The General Fund represents the District's major or significant fund. At the close of fiscal year 2019, the District is able to report positive cash balance in all funds, with the General Fund balance being \$2,273,645. Because of some continual decline in the economic indicators in the State and nation, the District is making appropriate adjustments to reflect this decline and expects to maintain an adequate and appropriate fund balance at the end of the 2019 fiscal year.

**FUND BALANCES**

As of the close of fiscal year 2019, the District funds reported a government-wide ending cash fund balance of \$4,594,405, an increase of \$78,654 in comparison with the prior year.

<b><u>Fund type</u></b>	<b><u>2018 Fund Balance</u></b>	<b><u>2019 Fund Balance</u></b>	<b><u>Change</u></b>	<b><u>Percent</u></b>
General	\$ 2,031,381	2,273,645	242,264	11.93%
Building	<u>2,484,370</u>	<u>2,320,760</u>	<u>(163,610)</u>	<u>( 6.59%)</u>
Total	<u>\$4,515,751</u>	<u>4,594,405</u>	<u>78,654</u>	<u>1.74%</u>

**FISCAL YEAR 2019**

Revenue collection amounts for the fiscal year ending 2019 exceeded the original (estimated) General Fund budget in the amount of \$624,106.

**CAPITAL AND FIXED ASSETS**

The District is in its sixteenth year of tracking all assets of significant value. Building structures and improvements are added to the inventory as projects are completed and space is occupied. For the year ending June 30, 2019, capital assets are as follows:



**EASTERN OKLAHOMA COUNTY TECHNOLOGY CENTER SCHOOL  
DISTRICT NO. 23**

**OKLAHOMA COUNTY  
CHOCTAW, OKLAHOMA**

Management's Discussion and Analysis  
Fiscal Year ending June 30, 2019

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
Capital Assets	\$13,038,216.	165,365		13,203,581.
Accumulated Depreciation	<u>(11,975,837.)</u>	<u>(166,376)</u>	<u>                    </u>	<u>(12,142,213.)</u>
Net Capital Assets	<u>\$ 1,062,380.</u>	<u>( 1,011)</u>	<u>                    </u>	<u>1,061,368.</u>


During the past year, expenditures of \$165,365 were incurred for the purchase of capital assets.

**FUTURE ECONOMIC FACTORS**

Eastern Oklahoma County Technology Center remains in a very good financial condition. However, future finances are not without challenges, and they will be impacted significantly by both State and local economic conditions. On a positive side, the District's local ad valorem assessed valuation should increase along with future residential and commercial growth.

**CONTACTING THE SCHOOL DISTRICT'S FINANCIAL MANAGEMENT**

This financial report is designed to provide patrons, taxpayers, and creditors with a general overview of Eastern Oklahoma County Technology Center's finances and to show the District's accountability for the money it receives. If you have further questions or comments about this report or need additional financial information, please contact the Business Office at Eastern Oklahoma County Technology Center School District No 8, located at 4601 Choctaw Road, Choctaw, Oklahoma, 73020.

  
Terry Underwood  
Superintendent

**PUTNAM & COMPANY, PLLC**  
**CERTIFIED PUBLIC ACCOUNTANTS**  
169 S.E. 32nd  
EDMOND, OKLAHOMA 73103  
(405) 348-3800  
Fax (405) 348-3846

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
BASED ON AN AUDIT OF FINANCIAL STATEMENTS  
PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

The Honorable Board of Education  
Eastern Oklahoma County Technology Center School District No. 23  
Oklahoma County, Oklahoma

We have audited in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Eastern Oklahoma County Technology Center School District No. 23, as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the District's basic financial statements, and have issued our report thereon dated January 27, 2020.

**Internal Control Over Financial Reporting**

In planning and performing our audit, we considered the District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control over financial reporting.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we

consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the District's financial statements are free of material misstatement; we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of This Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Governmental Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

  
Putnam & Company, PLLC

Edmond, Oklahoma  
January 27, 2020

## **GOVERNMENT-WIDE FINANCIAL STATEMENTS**

**EASTERN OKLAHOMA COUNTY TECHNOLOGY CENTER SCHOOL DISTRICT NO. 23**  
**Oklahoma County, Oklahoma**  
**Statement of Net Position**  
**JUNE 30, 2019**

	Governmental Activities	Business Type Activities	Total
<b>ASSETS</b>			
Current Assets -			
Cash and Cash Equivalents	\$5,684,796		5,684,796
Property Taxes Receivable	69,034		69,034
Receivables from Other Governments	46,133		46,133
Consumable Inventories	98,591		98,591
Total Current Assets	5,898,554	0	5,898,554
Non-Current Assets -			
Capital Assets			
Land	341,000		341,000
Equipment	2,522,558		2,522,558
Vehicle	868,553		868,553
Building	9,471,470		9,471,470
Less Accumulated Depreciation	(12,142,213)		(12,142,213)
Total Non-Current Assets	1,061,368	0	1,061,368
Total Assets	6,959,922	0	6,959,922
Deferred Outflows of Resources			
Deferred Outflow - Pension Contributions	1,039,575		1,039,575
<b>LIABILITIES</b>			
Current Liabilities -			
Accounts Payable	167,683		167,683
Other Payables	175,995		175,995
Bonds Payables	96,000		96,000
Interest Payable	1,333		1,333
Compensated Leave	202,933		202,933
Total Current Liabilities	643,944	0	643,944
Non-Current Liabilities -			
Net Pension Liability	5,712,174		5,712,174
Bonds Payable	304,000		304,000
Interest Payable	10,667		10,667
Total Non-Current Liabilities	6,026,841	0	6,026,841
Total Liabilities	6,670,785	0	6,670,785
Deferred Inflow of Resources			
Deferred Inflow - Related to Pension	848,640		848,640
Total Deferred Inflows of Resources	848,640	0	848,640
<b>NET POSITION</b>			
Invested in Capital Assets, Net of Related Debt	1,061,368		1,061,368
Unrestricted	(581,296)		(581,296)
Total Net Position	\$480,072	0	480,072

See Independent Auditors' Report

See Accompanying Notes to Financial Statements

**EASTERN OKLAHOMA COUNTY TECHNOLOGY CENTER SCHOOL DISTRICT NO. 23**

**Oklahoma County, Oklahoma**

**Statement of Activities and Changes in Net Position**

**July 1, 2018 to June 30, 2019**

	Expenses	Program Revenues		Net
Function/Programs		Charges for	Operating	(Expense)
		Services	Grants and	Revenue
			Contributions	
Governmental Activities:				
Instruction	\$4,379,176	302,094	119,356	(3,957,726)
Support Services - Instructional	394,169			(394,169)
Support Services - Operational	3,222,327			(3,222,327)
Operation of Non-Instruction Services	368,594	60,413		(308,181)
Facilities Acquisition and Construction Services	569,951			(569,951)
Other Outlays	30,554			(30,554)
Other Uses	307,450			(307,450)
Financial Aid Repayments			135	135
Debt Service	162,500			(162,500)
Compensated Absences	202,933			(202,933)
Compensated Absences - Prior Year	(183,399)			183,399
Depreciation	166,376			(166,376)
Total Governmental Activities	9,620,631	362,507	119,491	(9,138,633)
General Revenues:				
Taxes -				
Property Taxes, Levied for General Purposes				4,112,610
Property Taxes, Levied for Building Purposes				1,963,818
Property Taxes, Levied for Debt Service Purposes				162,277
Federal Aid				407,355
State Aid - Formula				1,605,759
Other Local Sources				480,211
Other State Sources				287,027
Intermediate Sources				0
Interest				75,777
Special Items -				
Increase in Capital Assets				165,365
Consumable Inventories				98,591
Consumable Inventories - Prior Year				(275,199)
Return of Assets				0
Estopped Warrants				752
Adjustments to Prior Year's Encumbrances				(4,359)
Total General Revenues and Special Items				9,079,984
Change in Net Position				(58,649)
Net Position, Beginning				538,721
Net Position, Ending				\$480,072

See Independent Auditor's Report

See Accompanying Notes to Financial Statements

## **FUND FINANCIAL STATEMENTS**

**EASTERN OKLAHOMA COUNTY TECHNOLOGY CENTER SCHOOL DISTRICT NO. 23**  
**OKLAHOMA COUNTY, OKLAHOMA**  
**BALANCE SHEET - GOVERNMENTAL FUNDS**  
**JUNE 30, 2019**

	General	Special Revenue Fund Building	Capital Projects	Sinking	Totals (Memorandum Only)
<b><u>ASSETS</u></b>					
Cash and Cash Equivalents	\$2,470,717	2,503,696	605,772	104,611	5,684,796
Property Tax Receivable	45,151	22,039		1,844	69,034
Receivable From Other Governments	46,133				46,133
Consumable Inventories	98,591				98,591
Total Assets	<u>\$2,660,592</u>	<u>2,525,735</u>	<u>605,772</u>	<u>106,455</u>	<u>5,898,554</u>
<b><u>LIABILITIES</u></b>					
Warrants Payable	\$137,072	32,936	5,987		175,995
Compensated Absences	202,933				202,933
Reserved for Encumbrances	28,747	138,936			167,683
Long-Term Debt					
Bonds Payable				96,000	96,000
Interest Payable				1,333	1,333
Total Liabilities	<u>368,752</u>	<u>171,872</u>	<u>5,987</u>	<u>97,333</u>	<u>643,944</u>
<b><u>NET ASSETS</u></b>					
Fund Balances:					
Unrestricted	<u>2,291,840</u>	<u>2,353,863</u>	<u>599,785</u>	<u>9,122</u>	<u>5,254,610</u>
Total Fund Balance	<u>\$2,291,840</u>	<u>2,353,863</u>	<u>599,785</u>	<u>9,122</u>	<u>5,254,610</u>

Amounts reported for governmental activities in the statement of assets, liabilities, and net position are different because:

Capital assets used in governmental activities are not financial resources and therefore, are not reported as assets in governmental funds. The cost of the assets is \$13,203,581, and the accumulated depreciation is (\$12,142,213.)	1,061,368
Certain long-term liabilities which are not due and payable in the current period are not recognized: Long-term portion of bonds payable	(304,000)
Net long-term portion of interest payable	(10,667)
Net long-term pension obligations	<u>(5,521,239)</u>
Net Position of Governmental Activities	<u>\$480,072</u>

See Independent Auditors' Report

See Accompanying Notes to Financial Statements



**EASTERN OKLAHOMA TECHNOLOGY CENTER NO. 23  
OKLAHOMA COUNTY, OKLAHOMA**

**COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE  
GOVERNMENT FUNDS  
FOR THE YEAR ENDED JUNE 30, 2019**

	Governmental Fund Types				Totals
	General	Special Revenue	Capital Projects	Sinking	(Memorandum Only)
<b>REVENUES:</b>					
Property Taxes	\$4,112,610	1,963,818		162,277	6,238,705
Tuition & Fees	302,094				302,094
Miscellaneous	534,987	5,637			540,624
Investment Income	36,759	37,547	1,210	261	75,777
State Sources	1,959,987		52,155		2,012,142
Federal Sources	407,490				407,490
<b>Total Revenues Collected</b>	<b>7,353,927</b>	<b>2,007,002</b>	<b>53,365</b>	<b>162,538</b>	<b>9,576,832</b>
<b>EXPENDITURES:</b>					
Instruction	3,865,202	454,640	59,334		4,379,176
Support Services	2,491,465	1,125,031			3,616,496
Non-Instructional Services	368,594				368,594
Facilities Acquisition & Construction Services	52	569,899			569,951
Other Outlays	30,554				30,554
Other Uses	294,284	13,166			307,450
<b>DEBT SERVICE</b>					
Principal Retirement				152,000	152,000
Interest Paid				10,500	10,500
<b>Total Expenditures</b>	<b>7,050,151</b>	<b>2,162,736</b>	<b>59,334</b>	<b>162,500</b>	<b>9,434,721</b>
<b>Revenues Over (Under) Expenditures</b>	<b>303,776</b>	<b>(155,734)</b>	<b>(5,969)</b>	<b>38</b>	<b>142,111</b>
<b>OTHER FINANCING SOURCES (USES):</b>					
Return of Assets					0
Estopped Warrants	752				752
Deobligation of Prior Year Funds	(1,993)	(2,366)			(4,359)
<b>Total Other Financing Sources (Uses):</b>	<b>(1,241)</b>	<b>(2,366)</b>	<b>0</b>	<b>0</b>	<b>(3,607)</b>
<b>Revenue and Other Sources Over (Under) Expenditures and Other Uses</b>	<b>302,535</b>	<b>(158,100)</b>	<b>(5,969)</b>	<b>38</b>	<b>138,504</b>
<b>Fund Balance Unreserved, Beginning of Year</b>	<b>2,609,657</b>	<b>2,519,458</b>	<b>605,754</b>	<b>5,351</b>	<b>5,740,220</b>
<b>Fund Balance Unreserved, End of Year</b>	<b>\$2,912,192</b>	<b>2,361,358</b>	<b>599,785</b>	<b>5,389</b>	<b>5,878,724</b>

Net change in fund balances-governmental funds \$138,504

Governmental funds do not report change in noncurrent compensated absences as expenditures, while government activities report the change as an expense of the current period.

Change in compensated absences	(19,534)
Change in consumable inventories	(176,608)

Capital outlays to purchase or build capital assets are reported in governmental funds as expenditures. However, for governmental activities those costs are shown in the statement and allocated over their estimated useful lives as annual depreciation expenses in the statement of revenues, expenditures, and changes in net position. This is the amount by which depreciation exceeds capital outlays in the period

Capital asset purchases capitalized	165,365
Depreciation	(166,376)

Changes in net position of governmental activities	<u>(\$58,649)</u>
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The accompanying notes to the basic financial statements are an integral part of this statement.

EASTERN OKLAHOMA COUNTY TECHNOLOGY CENTER NO. 23  
 OKLAHOMA COUNTY, OKLAHOMA  
 STATEMENT OF NET POSITION  
 TRUST AND AGENCY FUNDS  
 JUNE 30, 2019

	ACTIVITY FUND	TOTALS (Memorandum Only)
	<u>                    </u>	<u>                    </u>
<u>ASSETS</u>		
Cash and Cash Equivalents	<u>\$139,040</u>	<u>139,040</u>
Total Assets	<u><u>139,040</u></u>	<u><u>139,040</u></u>
<u>LIABILITIES AND FUND EQUITY</u>		
Liabilities:		
Warrants Payable	<u>86,532</u>	<u>86,532</u>
Total Liabilities	<u>86,532</u>	<u>86,532</u>
Fund Equity:		
Reserved for Student Activities	48,932	48,932
Reserved for Administrative Activities	<u>3,576</u>	<u>3,576</u>
Total Fund Equity	<u>52,508</u>	<u>52,508</u>
Total Liabilities and Fund Equity	<u><u>\$139,040</u></u>	<u><u>139,040</u></u>

The notes to the financial statements are an integral part of this statement.

## **NOTES TO THE FINANCIAL STATEMENTS**

**EASTERN OKLAHOMA COUNTY TECHNOLOGY CENTER DISTRICT NO. 23**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2019**

**1. Summary of Significant Accounting Policies**

The government-wide financial statements of the Eastern Oklahoma County Technology Center District No. 23 (the "District") have been prepared in accordance with generally accepted accounting principles. However, the other supplementary information has prepared in accordance with a statutory basis prescribed by the State Department of Education, which is a comprehensive basis of accounting other than generally accepted accounting principles. The more significant of the District's accounting policies are described below.

**A. Reporting Entity**

The District is a corporate body for public purposes created under Title 70 of the Oklahoma Statutes and, accordingly, is a separate entity for operating and financial reporting purposes. The District is part of the public school system of Oklahoma under the general direction and control of the State Board of Education and is financially dependent on support from the State of Oklahoma. The general operating authority for the public school system is the Oklahoma School Code contained in Title 70, Oklahoma Statutes.

The governing body of the District is the Board of Education composed of elected members. The appointed superintendent is the executive officer of the District.

In evaluating how to define the district for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit in the reporting entity was made by applying the criteria established by the Governmental Accounting Standards Board (GASB). The basic --but not the only --criterion for including a potential component unit within the reporting entity is the governing body's ability to exercise oversight responsibility. The most significant manifestation of this ability is financial interdependency. Other manifestations of the ability to exercise oversight responsibility include, but are not limited to, the selection of governing authority, the designation of management, the ability to significantly influence operations and accountability for fiscal matters. A second criterion used in evaluating potential component units is the scope of public service. Application of this criterion involves considering whether the activity benefits the District and/or its citizens, or whether the activity is conducted within the geographic boundaries of the District and is generally available to its patrons. A third criterion used to evaluate potential component units for inclusion or exclusion from the reporting entity is the existence of special financing relationships, regardless of whether the District is able to exercise oversight responsibilities. Based upon the application of these criteria, there are no potential component units included in the District's reporting entity.

**EASTERN OKLAHOMA COUNTY TECHNOLOGY CENTER DISTRICT NO. 23**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2019**

**1. Summary of Significant Accounting policies - continued**

**B. Basic Financial Statements**

New Reporting Standard

In June 1999, the GASB issued Statement No.34 "Basic Financial Statements and Management's Discussion and Analysis for State and Local Government." This statement establishes new financial reporting requirements for state and local governments throughout the United States. It creates new information and restructures much of the information that governments have presented in the past. Comparability with reports issued in all prior years is affected. The District is required to implement this standard for the fiscal year ending June 30, 2019.

The government-wide financial statements (i.e., the statement of net assets and the statement of activities) report information on all of the non-fiduciary activities of the primary government. For the most part, the effect of inter-fund activity has been removed from these statements. Governmental activities are normally supported by taxes and intergovernmental revenues.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function. Program revenues include: (1) tuition or fees paid by student or citizens of the District, and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Taxes and other items, including state aid, that are not properly included among program revenues are reported as general revenues.

Funds are classified into three categories: governmental, proprietary, and fiduciary. Each category, in turn, is divided into separate "fund types."

**Governmental Fund Types**

Governmental funds are used to account for all or most of a government's general activities, including the collection and disbursement of earmarked monies (special revenue funds), the acquisition or construction of general fixed assets (capital projects funds) and the servicing of general long-term debt (debt service funds).

General Fund - The general fund is used to account for all financial transactions except those required to be accounted for in another fund. Major revenue sources include state and local property taxes and state funding under the Foundation and Incentive Aid Program. Expenditures include all costs associated with the daily operations of the schools except construction and debt service on bonds and other long-term debt. The general fund includes federal and state restricted monies that must be expended for specific programs.

**EASTERN OKLAHOMA COUNTY TECHNOLOGY CENTER DISTRICT NO. 23**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2019**

**1. Summary of Significant Accounting Policies - continued**

B. Basic Financial Statements - continued

Special Revenue Funds - The special revenue funds include the District's Building Fund. The Building Fund consists of monies derived from property taxes levied for the purpose of erecting, remodeling or repairing buildings and for purchasing furniture and equipment.

Debt Service Fund - The debt service fund is normally the District's Sinking Fund and is used to account for the accumulation of financial resources for the payment of general long-term debt principal, interest and related costs. The primary revenue sources are local property taxes levied specifically for debt service and interest earnings from temporary investments.

Capital Projects Funds - The capital projects funds are normally the District's Bond Funds and are used to account for the proceeds of bond sales to be used exclusively for acquiring school sites, constructing and equipping new school facilities, renovating existing facilities and acquiring transportation equipment.

**Proprietary Fund Types**

Proprietary funds are used to account for activities similar to those found in the private sector, where the determination of net income is necessary or useful to sound financial administration. Goods or services from such activities can be provided either to outside parties (enterprise funds) or to other departments or agencies primarily within the District (internal service funds). The District did not maintain any proprietary funds during the year under review.

**Fiduciary Fund Types**

Fiduciary funds are used to account for assets held on behalf of outside parties, including other governments, or on behalf of other funds within the District. When these assets are held under the terms of a formal trust agreement, either a nonexpendable trust fund or an expendable trust fund is used. The terms "nonexpendable" and "expendable" refer to whether or not the District is under an obligation to maintain the trust principal. Agency funds generally are used to account for assets that the District holds on behalf of others as their agent and do not involve measurement of results of operations.

Trust and Agency Funds - The trust and agency funds group includes the School Activities Funds which are maintained at various sites throughout the District. The School Activities Funds are used to account for monies collected principally through fundraising efforts of the students and District-sponsored groups. The administration is responsible, under the authority of the Board, for collecting, disbursing and accounting for these activity funds.

**EASTERN OKLAHOMA COUNTY TECHNOLOGY CENTER DISTRICT NO. 23**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2019**

1. **Summary of Significant Accounting Policies (continued)**

B. Basic Financial Statements (continued)

**Account Groups**

GASB Statement No. 34 eliminates the presentation of account groups, but provides for these records to be maintained and incorporates the information into the governmental column in the government-wide statement of net assets.

Memorandum Only - Total Column

The total column on the general purpose financial statements is captioned "memorandum only" to indicate that it is presented only to facilitate financial analysis. Data in this column does not present financial position, results of operations or cash flows in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

C. Basis of Accounting

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

In the other supplemental information section, all governmental and expendable trust funds are accounted for using the Statutory basis of accounting. Revenues are recognized when they are received rather than earned under this method of accounting. Also, under the Statutory basis of accounting, expenditures are generally recognized when encumbered or reserved rather than at the time the related fund liability is incurred.

D. Budgets and Budgetary Accounting

The District is required by state law to prepare an annual budget. A preliminary budget must be submitted to the Board of Education by December 31 for the fiscal year beginning the following July 1. If the preliminary budget requires an additional levy, the District must hold an election on the first Tuesday in February to approve the levy. If the preliminary budget does not require an additional levy, it becomes the legal budget. If an election is held and the taxes are approved, then the preliminary budget becomes the legal budget. If voters reject the additional taxes, the District must adopt a budget within the approved tax rate.

**EASTERN OKLAHOMA COUNTY TECHNOLOGY CENTER DISTRICT NO. 23**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2019**

1. **Summary of Significant Accounting Policies (continued)**

D. Budgets and Budgetary Accounting (continued)

A budget is legally adopted by the Board of Education for the General Fund and Special Revenue Funds that includes revenues and expenditures. The budget is prepared on the same basis of accounting as the financial statements. All appropriations lapse at the end of each fiscal year.

Encumbrances represent commitments related to unperformed contracts for goods or services. Encumbrance accounting, under which purchase orders and other commitments of resources are recorded as expenditures of the applicable fund, is utilized in all governmental funds of the District.

E. Assets, Liabilities and Fund Balance

Cash and Cash Equivalents - For the purpose of the financial statements, the District considers all cash on hand, demand deposits and highly liquid investments with an original maturity of three months or less when purchased to be cash and cash equivalents.

Investments - Investments consist of direct obligations of the United States Government and Agencies with maturities greater than three months when purchased. All investments are recorded at cost, which approximates market value.

Property Tax Revenues - The District is authorized by state law to levy property taxes which consist of ad valorem taxes on real and personal property within the District. The County Assessor, upon receipt of the certification of tax levies from the county excise board, extends the tax levies on the tax roll for submission to the county treasurer prior to October 1. The county treasurer must commence tax collection within fifteen days of receipt of the tax rolls. The first half of taxes is due prior to January 1. The second half is due prior to April 1.

If the first payment is not made timely, the entire tax becomes due and payable on January 2. The second half of the taxes becomes delinquent on April 1 of the year following the year of assessment. If not paid by the following October 1, the property is offered for sale for the amount of taxes due. The owner has two years to redeem the property by paying the taxes and penalty owed. If at the end of two years the owner has not done so, the purchaser is issued a deed to the property.



**EASTERN OKLAHOMA COUNTY TECHNOLOGY CENTER DISTRICT NO. 23**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2019**

1. **Summary of Significant Accounting Policies (continued)**

E. **Assets, Liabilities and Fund Balance (continued)**

Inventories - Supply inventories are not presented in the financial statements and are not included in determining the District's fund balances in accordance with the Statutory basis of accounting.

Fixed Assets and Property, Plant and Equipment The capital assets for the year ended June 30, 2019 are as follows:

	Beginning Balance	Increases	Decreases	Ending Balance
Capital Assets	\$13,038,216.	165,365.		13,203,581.
Less accumulated Depreciation	( 11,975,837.)	( 166,376)		(12,142,213.)
	<u>\$ 1,062,379.</u>	<u>( 1,011)</u>		<u>1,061,368.</u>

Long-Term Debt - Long-term debt is recognized as a liability of a governmental fund when due or when resources have been accumulated in the debt service fund for payment early in the following year. For other long-term obligations, only that portion expected to be financed from expendable available financial resources is reported as a fund liability of a governmental fund. The remaining portion of such obligations is reported in the general long-term debt account group. Long-term liabilities expected to be financed from proprietary fund operations are accounted for in those funds.

Fund Balance - Fund Balance represents the funds not encumbered by purchase order, legal contracts or outstanding warrants.

F. **Revenue, Expenses and Expenditures**

State Revenues - Revenues from state sources for current operations are primarily governed by the state aid formula under the provisions of Article XVIII, Title 70, Oklahoma Statutes. The State Board of Education administers the allocation of state aid funds to school districts based on information accumulated from the districts.

After review and verification of reports and supporting documentation, the State Department of Education may adjust subsequent fiscal period allocations of money for prior years' errors disclosed by review. Normally, such adjustments are treated as reductions or additions of revenue of the year when the adjustment was made.

**EASTERN OKLAHOMA COUNTY TECHNOLOGY CENTER DISTRICT NO. 23**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2019**

1. **Summary of Significant Accounting Policies (continued)**

F. **Revenue, Expenses and Expenditures (continued)**

The District receives revenue from the state to administer certain categorical educational programs. State Board of Education rules require that revenue earmarked for these programs be expended only for the program for which the money is provided and require that the money not expended as of the close of the fiscal year be carried forward into the following year to be expended for the same categorical programs. The State Department of Education requires that categorical educational program revenues be accounted for in the general fund.

**Inter-fund Transactions** - Quasi-external transactions are accounted for as revenues, expenditures or expenses. Transactions that constitute reimbursements to a fund or expenditures/expenses initially made from it that are properly applicable to another fund, are recorded as expenditures/expenses in the fund that is reimbursed.

All other inter-fund transactions, except quasi-external transactions and reimbursements, are reported as transfers. Nonrecurring or non-routine permanent transfers of equity are reported as residual equity transfers. All other inter-fund transfers are reported as operating transfers. There were no operating transfers or residual equity transfers during fiscal year 2019.

2. **Deposits and Investment Risks**

***Custodial Credit Risk*** - The District's policy as it relates to custodial credit risk is to secure its uninsured deposits with collateral, valued at no more than market value, at least at a level of 100 percent of the uninsured deposits and accrued interest thereon. The investment policy and state law also limits acceptable collateral to U.S. Treasury and agency securities and direct debt obligations of the state, municipalities, counties, and school districts in the state of Oklahoma, surety bonds, and letters of credit. As required by Federal 12 U.S.C.A., Section 1823(e), all financial institutions pledging collateral to the District must have a written collateral agreement approved by the board of directors or loan committee.

At June 30, 2019, the District was not exposed to custodial credit risk as defined above.

***Investment Credit Risk*** – The District's investment policy limits investments to those allowed in state law applicable to school districts as follows:

- a. Direct obligations of the U.S. Government, its agencies and instrumentalities to which the full faith and credit of the U.S. Government is pledged, or obligations to the payment of which the full faith and credit of the State is pledged.

**EASTERN OKLAHOMA COUNTY TECHNOLOGY CENTER DISTRICT NO. 23**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2019**

2. **Deposits and Investment Risks (continued)**

- b. Certificates of deposit or savings accounts that are either insured or secured with acceptable collateral with in-state financial institutions, and fully insured certificates of deposit or savings accounts in out-of-state financial institutions.

***Investment Credit Risk (continued)*** - Investment credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. The District has no formal policy limiting investments based on credit rating, but discloses any such credit risk associated with their investments. Unless there is information to the contrary, obligations of the U.S. government or obligations explicitly guaranteed by the U.S. government are not considered to have credit risk and do not require disclosure of credit quality.

***Investment Interest Rate Risk*** – Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. The District's investment policy limits investments to those with a short-term maturities, as a means of managing exposure to fair value losses arising from increasing interest rates. The District discloses its exposure to interest rate risk by disclosing the maturity dates of its various investments.

***Concentration of Investment Credit Risk*** – Exposure to concentration of credit risk is considered to exist when investments in any one issuer represent a significant percent of total investments of the District (any over 5 percent are disclosed). Investments issued or explicitly guaranteed by the U.S. government and investments in mutual funds, external investment pools, and other pooled investments are excluded from this consideration. The District's investment policy requires diversification of investments.

At June 30, 2019, the District had no concentration of credit risk as defined above.

3. **General Long-Term Debt**

State statutes prohibit the District from becoming indebted in an amount exceeding the revenue to be received for any fiscal year without approval by the District's voters. Bond issues have been approved by the voters and issued by the District for various capital improvements. These bonds are required to be fully paid serially within 25 years from the date of issue.

General long-term debt of the District normally consists of bonds payable and related interest. The District had no other long-term debt for the year ended June 30, 2019, other than obligations which existed under lease purchase contracts. In accordance with Oklahoma law, lease purchase agreements and other contracts must be affirmed in each subsequent fiscal year in order to remain in effect.

**EASTERN OKLAHOMA COUNTY TECHNOLOGY CENTER DISTRICT NO. 23  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2019**

**4. Retirement Plan – Oklahoma Teacher’s Retirement System (OTRS)**

**Plan Description**

The District as the employer, participates in the Oklahoma Teachers Retirement Plan—a cost-sharing multiple-employer defined benefit pension plan administered by the Oklahoma Teachers Retirement System (OTRS). Title 70 O.S. Sec. 17-105 defines all retirement benefits. The authority to establish and amend benefit provisions rests with the State Legislature. OTRS issues a publicly available financial report that can be obtained at [www.ok.gov/OTRS](http://www.ok.gov/OTRS).

**Benefits Provided:**

OTRS provides retirement, disability, and death benefits to members of the plan.

Benefit provisions include:

- Members become 100% vested in retirement benefits earned to date after five years of credited Oklahoma service. Members who joined the System on June 30, 1992 or prior are eligible to retire at maximum benefits when age and years of creditable service total 80. Members joining the System after June 30, 1992 are eligible for maximum benefits when their age and years of creditable service total 90. Members whose age and service do not equal the eligible limit may receive reduced benefits as early as age 55, and at age 62 receive unreduced benefits based on their years of service. The maximum retirement benefit is equal to 2% of final compensation for each year of credited service.
- Final compensation for members who joined the System prior to July 1, 1992 is defined as the average salary for the three highest years of compensation. Final compensation for members joining the System after June 30, 1992 is defined as the average of the highest five consecutive years of annual compensation in which contributions have been made. The final average compensation is limited for service credit accumulated prior to July 1, 1995 to \$40,000 or \$25,000, depending on the member’s election. Monthly benefits are 1/12 of this amount. Service credits accumulated after June 30, 1995 are calculated based on each member’s final average compensation. Upon the death of a member who has not yet retired, the designated beneficiary shall receive the member’s total contributions plus 100% of interest earned through the end of the fiscal year, with interest rates varying based on time of service. A surviving spouse of a qualified member may elect to receive, in lieu of the aforementioned benefits, the retirement benefit the member was entitled to at the time of death as provided under the Joint Survivor Benefit Option.

**EASTERN OKLAHOMA COUNTY TECHNOLOGY CENTER DISTRICT NO. 23  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2019**

**Oklahoma Teachers' Retirement System (OTRS) (continued)**

- Upon the death of a retired member, the System will pay \$5,000 to the designated beneficiary, in addition to the benefits provided for the retirement option selected by the member.
- A member is eligible for disability benefits after ten years of credited Oklahoma service. The disability benefit is equal to 2% of final average compensation for the applicable years of credited service.
- Upon separation from the system, members' contributions are refundable with interest based on certain restrictions provided in the plan, or by the IRC (Internal Revenue Code).
- Members may elect to make additional contributions to a tax-sheltered annuity program up to the exclusion allowance provided under the IRC under Code Section 403(b).

**Contributions**

The contributions requirements of the Plan are at an established rate determined by Oklahoma Statute, as amended by the Oklahoma Legislature, and are not based on actuarial calculations. Employees are required to contribute 7% percent of their annual pay. Participating employers are required to contribute 9.5% of the employees' annual pay and an additional 7.7% for any employees' salaries covered by federal funds. Contributions to the pension plan from the District were \$404,784.

**Pension Liabilities, Pension Expense, Deferred Outflows of Resources, and Deferred Inflows of Resources Related to Pensions**

At June 30, 2019, the District reported a liability of \$5,712,174 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2018, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2018. The District's proportion of the net pension liability was based on the District's contributions received by the pension plan relative to the total contributions received by pension plan for all participating employers as of June 30, 2018. Based upon this information, the District's proportion was 0.09450807%.

For the year ended June 30, 2019, the District recognized pension expense of \$423,271. At June 30, 2019, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

**EASTERN OKLAHOMA COUNTY TECHNOLOGY CENTER DISTRICT NO. 23  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2019**

**Oklahoma Teachers' Retirement System (OTRS) (continued)**

	Deferred Outflows of Resource	Deferred Inflows of Resources
Differences between expected and actual experience	\$      ---	\$      394,856
Changes of assumption	535,495	292,575
Net difference between pro- jected and actual earnings on pension plan investments	99,296	
Changes in District's proportionate share of contributions		157,765
Differences between District contributions and proportionate share of contributions		3,444
District contributions subse- quent to the measurement date	<u>404,784</u>	<u>                    </u>
Total	\$ <u>1,039,575</u>	\$ <u>848,640</u>

The \$404,784 reported as deferred outflows of resources related to pensions resulting from District contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2020. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended June 30 <sup>th</sup> ,		
	2020	\$ ( 15,473 )
	2021	( 40,667 )
	2022	( 97,826 )
	2023	( 53,471 )
	2024	<u>( 6,412 )</u>
		\$ <u>( 213,849 )</u>

**EASTERN OKLAHOMA COUNTY TECHNOLOGY CENTER DISTRICT NO. 23  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2019**

**Oklahoma Teachers' Retirement System (OTRS)** (continued)

**Actuarial Assumptions**

The total OTRS pension liability as of June 30, 2018, was determined based on an actuarial valuation using the following actuarial assumptions:

- Actuarial Cost Method – Entry Age
- Inflation – 2.50%
- Future Ad Hoc cost of living increases - None
- Salary Increases – Composed of 3.25% inflation, plus a service-related component ranging from 0% to 8% based upon years of service.
- Investment Rate of Return – 7.50%
- Retirement Age – Experience-based table of rates based on age, service, and gender. Adopted by the Board in May 2015 in conjunction with the five year experience study for the period ending June 30, 2014.
- Mortality Rates After Retirement – Males: RP-2000 Combined Mortality Table for males with White Collar adjustments. Generational mortality improvements in accordance with Scale BB from table's base year of 2000. Females: GRS Southwest Region Teacher Mortality Table, scaled at 105%. Generational mortality improvements in accordance with Scale BB from the table's base year of 2012.
- Mortality Rates For Active Members – RP-2000 Employer Mortality tables, with male rates multiplied by 60% and female rates multiplied by 50%.

<u>Asset Class</u>	<u>Target Asset Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Domestic Equity	38.5%	7.5%
International Equity	19.0%	8.5%
Fixed Income	23.5%	2.5%
Real Estate**	9.0%	4.5%
Alternative Assets	10.0%	6.1%
Total	<u>100.0%</u>	

\*\*The Real Estate total expected return is a combination of US direct real estate (unleveraged) and US value added real estate (unleveraged.)

**EASTERN OKLAHOMA COUNTY TECHNOLOGY CENTER DISTRICT NO. 23  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2019**

**Oklahoma Teachers' Retirement System (OTRS)** (continued)

**Discount Rate**

A single discount rate of 7.5% was used to measure the total pension liability as of June 30, 2018. This single discount rate was based solely on the expected rate of return on pension plan investments of 7.5%. Based on the stated assumptions and the projection of cash flows, the pension plan's fiduciary net position and future contributions were projected to be available to finance all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability. The projection of cash flows used to determine this single discount rate assumed that plan member and employer contributions will be made at the current statutory levels and remain a level percentage of payrolls. The projection of cash flows also assumed that the State's contribution plus the matching contributions will remain a constant percent of projected member payroll based on the past five years of actual contributions.

**Sensitivity of the Net Pension Liability to Changes in the Discount Rate**

The following presents the net pension liability of the employers calculated using the discount rate of 7.5%, as well as what the Plan's net pension liability would be if it were calculated using a discount rate that is 1 percentage point lower (6.5%) or 1 percentage point higher (8.5%) than the current rate:

	1% Decrease 6.5%	Current Discount Rate 7.5%	1% Increase 8.5%
Employers' net pension liability	\$ 8,122,367	\$ 5,712,174	\$ 3,694,435

**Pension plan fiduciary net position**

Detailed information about the pension plan's fiduciary net position is available in the separately issued financial report of the OTRS; which can be located at [www.ok.gov/OTRS](http://www.ok.gov/OTRS).



**EASTERN OKLAHOMA COUNTY TECHNOLOGY CENTER DISTRICT NO. 23**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2019**

**5. Risk Management and Litigation**

The District is exposed to various risks of losses related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. Therefore, insurance coverage is obtained from various insurance carriers.

Management estimates that the amount of actual or potential claims against the District as of June 30, 2019, will not materially affect the financial condition of the District. Therefore, none of the Districts funds contain any provisions for these types of losses.

**6. Contingencies**

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the District expects such amounts, if any, to be immaterial.

**7. Subsequent Events**

Subsequent events have been evaluated through January 27, 2020, which is the date the financial statements were issued.

## **REQUIRED SUPPLEMENTARY INFORMATION**

**EASTERN OKLAHOMA COUNTY TECHNOLOGY CENTER NO. 23  
OKLAHOMA COUNTY, OKLAHOMA  
SCHEDULE OF DISTRICT'S PROPORTIONATE SHARE OF THE NET PENSIONS LIABILITY  
AND SCHEDULE OF DISTRICT CONTRIBUTIONS  
FOR THE YEAR ENDED JUNE 30, 2019**

**SCHEDULE OF DISTRICT'S PROPORTIONATE SHARE OF THE NET PENSION LIABILITY**

	<b><u>2019</u></b>	<b><u>2018</u></b>	<b><u>2017</u></b>	<b><u>2016</u></b>	<b><u>2015</u></b>
District's Proportion of the Net Pension Liability	0.0945%	0.0887%	0.0936%	0.0954%	0.0974%
District's Proportionate Share of the Net Pension Liability	\$5,712,174	\$5,869,939	\$7,839,518	\$5,793,533	\$5,240,761
District's Covered-Employee Payroll	\$4,260,876	\$4,021,978	\$3,843,206	\$3,999,355	\$3,977,471
District's Proportionate Share of the Net Pension Liability as a % of its covered-employee payroll	134%	146%	204%	145%	132%
Plan fiduciary net position as a % of Total Pension Liability	72.74%	69.32%	62.24%	70.31%	72.43%

**Notes to Schedule:**

Only these years are presented because ten year data is not yet available.

The amounts presented for each fiscal year were determined as of June 30th of the prior year.

**SCHEDULE OF DISTRICT'S CONTRIBUTIONS**

	<b><u>2019</u></b>	<b><u>2018</u></b>	<b><u>2017</u></b>	<b><u>2016</u></b>	<b><u>2015</u></b>
Contractually Required Contributions	\$404,784	\$382,101	\$365,962	\$379,939	\$377,861
Contributions in Relation to the Contractually Required Contributions	<u>404,784</u>	<u>382,101</u>	<u>365,962</u>	<u>379,939</u>	<u>377,861</u>
Contribution Deficiency (Excess)	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
District's Covered-Employee Payroll	\$4,260,876	\$4,021,978	\$3,843,206	\$3,999,355	\$3,977,471
Contribution as a % of Covered-Employee Payroll	9.50%	9.50%	9.50%	9.50%	9.50%

**Notes to Schedule:**

Only these years are presented because ten year data is not yet available.

**SUPPORTING SCHEDULES AND REPORTS REQUIRED BY  
GOVERNMENTAL AUDITING STANDARDS**

EASTERN OKLAHOMA COUNTY TECHNOLOGY CENTER  
OKLAHOMA COUNTY, OKLAHOMA  
COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE  
STATUTORY BASIS - BUDGET AND ACTUAL - GENERAL FUND AND BUDGETED SPECIAL REVENUE FUNDS  
FOR THE YEAR ENDED JUNE 30, 2019

	General Fund			Special Revenue Funds		
	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
REVENUES:						
Local Sources	\$4,369,739	4,986,450	616,711	1,809,411	2,012,556	203,145
Intermediate Sources			0			0
State Sources	1,985,634	1,959,987	(25,647)			0
Federal Sources	436,440	469,482	33,042			0
Total Revenues	6,791,813	7,415,919	624,106	1,809,411	2,012,556	203,145
EXPENDITURES :						
Instruction	4,322,332	3,905,744	416,588	972,838	454,640	518,198
Support Services	3,314,485	2,573,187	741,298	2,099,647	1,138,376	961,271
Non-Instructional Services	524,891	368,594	156,297			0
Facilities Acquisition & Constr. Services	243,683	51	243,632	1,208,130	567,618	640,512
Other Outlays	77,847	30,554	47,293			0
Other Uses	339,956	294,284	45,672	13,166	13,166	0
Total Expenditures	8,823,194	7,172,414	1,650,780	4,293,781	2,173,800	2,119,981
Revenues Over (Under) Expenditures	(2,031,381)	243,505	2,274,886	(2,484,370)	(161,244)	2,323,126
OTHER FINANCING SOURCES (USES):						
Estopped Warrants		752	752			0
Deobligation of Prior Year Funds		(1,993)	(1,993)		(2,366)	(2,366)
Total Other Financing Sources (Uses)	0	(1,241)	(1,241)	0	(2,366)	(2,366)
Revenue and Other Sources Over (Under) Expenditures and Other Uses	(2,031,381)	242,264	2,273,645	(2,484,370)	(163,610)	2,320,760
Fund Balance, Beginning of Year	2,031,381	2,031,381	0	2,484,370	2,484,370	0
Fund Balance, End of Year	\$0	2,273,645	2,273,645	0	2,320,760	2,320,760

See Independent Auditors' Report

## **OTHER SUPPLEMENTARY INFORMATION**

## SCHEDULE OF FEDERAL FINANCIAL ASSISTANCE FOR THE YEAR ENDED JUNE 30, 2019

See Accompanying Notes to Financial Statements

EASTERN OKLAHOMA COUNTY TECHNOLOGY CENTER NO. 23  
OKLAHOMA COUNTY, OKLAHOMA

COMBINING STATEMENT OF ASSETS AND LIABILITIES - STATUTORY BASIS  
(ALL GOVERNMENTAL FUND TYPES AND SIMILAR TRUST FUNDS)  
JUNE 30, 2019

	Governmental Fund Types				Fiduciary Fund Types	Account Groups	Totals
	General	Special Revenue	Capital Projects	Debt Service	Trust and Agency	General Long-Term Debt	(Memorandum Only)
<u>ASSETS</u>							
Cash and Cash Equivalents	\$2,470,717	2,503,696	605,772	104,611	139,040		5,823,836
Amount Available for Debt Service						7,278	7,278
Amount to be Provided for General Long-Term Debt						307,389	307,389
Total Assets	<u>\$2,470,717</u>	<u>2,503,696</u>	<u>605,772</u>	<u>104,611</u>	<u>139,040</u>	<u>314,667</u>	<u>6,138,503</u>
<u>LIABILITIES</u>							
Warrants Payable	\$137,072	32,936	5,987		86,532		262,527
Reserved for Encumbrances	60,000	150,000					210,000
Long-Term Debt							
Bonds Payable				96,000		304,000	400,000
Interest Payable				1,333		10,667	12,000
Total Liabilities	<u>197,072</u>	<u>182,936</u>	<u>5,987</u>	<u>97,333</u>	<u>86,532</u>	<u>314,667</u>	<u>884,527</u>
<u>FUND EQUITY</u>							
Fund Equity:							
Designated for Capital Projects			599,785				599,785
Designated for Debt Service				7,278			7,278
Designated for Student Activities					52,508		52,508
Designated for Building Activities		2,320,760					2,320,760
Fund Balance	<u>2,273,645</u>						<u>2,273,645</u>
Total Fund Equity	<u>2,273,645</u>	<u>2,320,760</u>	<u>599,785</u>	<u>7,278</u>	<u>52,508</u>	<u>0</u>	<u>5,253,976</u>
Total Liabilities and Fund Equity	<u>\$2,470,717</u>	<u>2,503,696</u>	<u>605,772</u>	<u>104,611</u>	<u>139,040</u>	<u>314,667</u>	<u>6,138,503</u>

The notes to the financial statements are an integral part of this statement.



**EASTERN OKLAHOMA COUNTY TECHNOLOGY CENTER NO. 23  
OKLAHOMA COUNTY, OKLAHOMA**

**COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE  
STATUTORY BASIS - ALL GOVERNMENTAL FUND TYPES AND SIMILAR TRUST FUNDS  
FOR THE YEAR ENDED JUNE 30, 2019**

	Governmental Fund Types				Fiduciary Fund Types	Totals
	General	Special Revenue	Capital Projects	Debt Service	Trust and Agency	(Memorandum Only)
REVENUES:						
Local Sources	\$4,986,450	2,012,556	1,210	163,182	935,013	8,098,411
Intermediate Sources	0					0
State Sources	1,959,987		52,155			2,012,142
Federal Sources	469,482					469,482
Total Revenues Collected	7,415,919	2,012,556	53,365	163,182	935,013	10,580,035
EXPENDITURES:						
Instruction	3,905,744	454,640	59,334			4,419,718
Support Services	2,573,187	1,138,376				3,711,563
Non-Instructional Services	368,594				931,589	1,300,183
Facilities Aquisition & Construction Services	51	567,618				567,669
Other Outlays	30,554					30,554
Other Uses	294,284	13,166				307,450
DEBT SERVICE						
Principal Retirement				152,000		152,000
Interest Paid				10,500		10,500
Total Expenditures	7,172,414	2,173,800	59,334	162,500	931,589	10,499,637
Revenues Over (Under) Expenditures	243,505	(161,244)	(5,969)	682	3,424	80,398
OTHER FINANCING SOURCES (USES):						
Return of Assets						0
Estopped Warrants	752					752
Deobligation of Prior Year Funds	(1,993)	(2,366)				(4,359)
Total Other Financing Sources (Uses):	(1,241)	(2,366)	0	0	0	(3,607)
Revenue and Other Sources Over (Under) Expenditures and Other Uses	242,264	(163,610)	(5,969)	682	3,424	76,791
Fund Balance Unreserved, Beginning of Year	2,031,381	2,484,370	605,754	6,595	49,084	5,177,184
Fund Balance Unreserved, End of Year	\$2,273,645	2,320,760	599,785	7,277	52,508	5,253,975

See Independent Auditors' Report

**EASTERN OKLAHOMA COUNTY AREA TECHNOLOGY CENTER NO. 23**  
**OKLAHOMA COUNTY, OKLAHOMA**  
**SCHOOL ACTIVITY FUNDS--RECEIPTS, TRANSFERS,**  
**DISBURSEMENTS AND SUBACCOUNT BALANCES - STATUTORY BASIS**  
**JULY 1, 2018 TO JUNE 30, 2019**

	Balance 7/01/18	Receipts	Transfers	Disbursed	Balance 6/30/19
ACD Tuition	\$0.00	54,183.00	0.00	54,451.72	(268.72)
ACD Resale	0.00	19,445.00	0.00	19,445.00	0.00
HS Credit Recovery Program	0.00	4,630.00	0.00	4,630.00	0.00
EMT Tuition	0.00	63,873.00	0.00	63,873.00	0.00
EMT Resale	0.00	19,317.25	0.00	19,269.25	48.00
FT Related Tuition	0.00	15,631.59	0.00	15,381.59	250.00
FT Related Resale	0.00	4,205.00	0.00	4,205.00	0.00
CDC Services	0.00	167,996.82	0.00	167,031.18	965.64
CDC Lab	3,067.46	424.22	0.00	1,264.38	2,227.30
ADC Services	0.00	77,031.19	0.00	77,073.30	(42.11)
ADC - Activities	3,042.81	820.00	0.00	600.00	3,262.81
FTA Career Major Tuition	0.00	28,870.46	0.00	28,870.46	0.00
FTA Career Major Resale	0.00	1,590.00	0.00	1,590.00	0.00
EMT Career Major Tuition	3,873.00	15,007.66	0.00	15,880.66	3,000.00
EMT Career Major Resale	0.00	1,597.00	0.00	1,597.00	0.00
FAC Career Major Tuition	10,000.00	148,428.03	0.00	144,921.53	13,506.50
FAC Resale	0.00	24,815.65	0.00	23,833.65	982.00
BIS Services	0.00	1,560.45	0.00	1,560.45	0.00
BIS Resale	0.00	0.00	0.00	0.00	0.00
SBM Services	0.00	0.00	0.00	0.00	0.00
SBM Resale	0.00	0.00	0.00	0.00	0.00
Bid Assist Services	0.00	0.00	0.00	0.00	0.00
Bid Assist Resale	0.00	411.20	0.00	411.20	0.00
Interest Income	0.00	552.45	0.00	488.49	63.96
Misc Income	0.00	25,489.68	0.00	25,489.68	0.00
Surplus Property Income	0.00	15,757.90	0.00	15,757.90	0.00
Misc Reimbursement	0.00	14,756.25	0.00	14,756.25	0.00
Overpayment Reimbursements	0.00	0.00	0.00	0.00	0.00
DRS Reimb	0.00	3,240.75	0.00	3,240.75	0.00
Printing Center Resale	0.00	9,359.49	0.00	9,359.49	0.00
Misc Resale	0.00	0.00	0.00	0.00	0.00
HVAC Resale	0.00	0.00	0.00	0.00	0.00
Automotive Technology Resale	0.00	11,559.21	0.00	11,559.21	0.00
Comp Repair/Network Resale	0.00	32.99	0.00	32.99	0.00
Admin Support Resale	0.00	15.00	0.00	15.00	0.00
Electrical Trades Resale	0.00	0.00	0.00	0.00	0.00
Food Service Resale	0.00	123,765.88	0.00	123,660.88	105.00
Graphic Arts Resale	0.00	1,654.71	0.00	1,654.71	0.00
Health Careers Tech Resale	0.00	0.00	0.00	0.00	0.00
Occupational Services Resale	0.00	0.00	0.00	0.00	0.00
Welding Resale	0.00	3,460.00	0.00	3,460.00	0.00
Digital Media Resale	0.00	0.00	0.00	0.00	0.00
Web Design Resale	0.00	0.00	0.00	0.00	0.00
Grants & Scholarships	0.00	13,091.85	0.00	13,091.85	0.00
Petty Cash	90.55	0.00	0.00	0.00	90.55
Vending Machine Account	4,618.08	16,311.72	0.00	17,354.01	3,575.79
Flower Fund	679.71	750.00	0.00	997.91	431.80
Student Activities	118.71	3,633.30	0.00	3,386.34	365.67
General Skills Account	2,293.85	835.65	0.00	609.14	2,520.36
HVAC SkillsUSA	1,304.48	2,190.10	0.00	2,250.00	1,244.58
Auto Technology Skills USA	5,103.31	4,497.59	0.00	5,064.08	4,536.82
BPA Info Mgmt/Admin	1,115.47	4,075.15	0.00	4,506.52	684.10
Computer Repair Skills USA	784.42	2,278.67	0.00	2,546.73	516.36
Electrical Trades Skills USA	884.21	1,565.10	0.00	2,125.16	324.15
FCCLA	447.77	726.25	0.00	912.35	261.67
Graphic Arts Skills USA	191.86	2,040.69	0.00	1,909.00	323.55
HOSA	1,634.33	1,770.00	0.00	1,001.71	2,402.62
NTHS	1,880.69	1,727.00	0.00	1,370.22	2,237.47
Svc Careers Skills USA	606.73	1,116.50	0.00	1,490.00	233.23
Welding Skills USA	2,771.94	2,204.80	0.00	1,292.27	3,684.47
Emergency Svcs. Skills USA (EMS)	299.45	89.50	0.00	0.00	388.95
BPA - Digital Media	2,570.13	13,079.59	0.00	11,728.95	3,920.77
BPA - Web Design	469.69	2,288.41	0.00	2,401.28	356.82
STEM Pre-Engineering	0.00	0.00	0.00	0.00	0.00
STEM Brooksher	1,235.19	1,259.50	0.00	2,187.03	307.66
<b>Totals</b>	<b>\$49,083.84</b>	<b>935,013.20</b>	<b>0.00</b>	<b>931,589.27</b>	<b>52,507.77</b>

The notes to the financial statements are an integral part of this statement.

**ACCOUNTANT'S PROFESSIONAL  
LIABILITY INSURANCE AFFIDAVIT**

EASTERN OKLAHOMA COUNTY TECHNOLOGY CENTER DISTRICT NO. 23  
OKLAHOMA COUNTY, OKLAHOMA  
ACCOUNTANT'S PROFESSIONAL  
LIABILITY INSURANCE AFFIDAVIT  
FOR THE YEAR ENDED JUNE 30, 2019

State of Oklahoma )

County of Oklahoma )


The undersigned auditing firm of lawful age, being first duly sworn on oath says that said firm had in full force and effect Accountant's Professional Liability Insurance in accordance with the "Oklahoma Public School Audit Law" at the time of audit contract and during the entire audit engagement with EASTERN OKLAHOMA COUNTY Technology Center District No. 23 for the audit year 2018-2019.

PUTNAM & COMPANY, PLLC

  
Jerry W. Putnam



Subscribed and sworn to before me this  
27<sup>th</sup> day of January, 2020.

  
Amy Ziemba, Notary Public  
Commission # 03003504  
My commission expires  
June 4, 2023.

## **MANAGEMENT LETTER AND COMMENTS**

**PUTNAM & COMPANY, PLLC**

CERTIFIED PUBLIC ACCOUNTANTS

169 S.E. 32ND

EDMOND, OKLAHOMA 73103

(405) 348-3800

Fax (405) 348-3846

January 27, 2020

The Honorable Board of Education  
Eastern Oklahoma County Technology Center School District No. 23  
Oklahoma County, Oklahoma

We have audited the financial statements of Eastern Oklahoma County Technology Center School District No. 23, Oklahoma County, Oklahoma, as of and for the year ended June 30, 2019, as listed in the table of contents, and have issued our report thereon dated January 27, 2020. As a part of our audit, we made a study and evaluation of the District's system of internal accounting control to the extent we considered necessary solely to determine the nature, timing and extent of our auditing procedures. Our study and evaluation was more limited than would be necessary to express an opinion on the system of internal accounting control taken as a whole, and we do not express such an opinion.

However, during our audit we became aware of some matters that, while not involving material weaknesses in internal accounting control, are opportunities for strengthening internal controls and operating efficiency. The memorandum that accompanies this letter summarizes our comments and suggestions regarding those matters. This letter does not affect our report dated January 27, 2020, on the financial statements of Eastern Oklahoma County Technology Center School District No. 23.

We will review the status of these comments during our next audit engagement. We would be pleased to discuss these comments in further detail at your convenience, to perform any additional study of these matters or to assist you in implementing the recommendations.

We also wish to express our appreciation of the courteous attention and cooperation which we received from staff members during our engagement.

Sincerely,



Jerry W. Putnam

PUTNAM & COMPANY, PLLC

**EASTERN OKLAHOMA COUNTY TECHNOLOGY CENTER DISTRICT NO. 23  
OKLAHOMA COUNTY, OKLAHOMA  
MANAGEMENT LETTER COMMENTS  
FOR THE YEAR ENDED JUNE 30, 2019**

**CURRENT YEAR'S COMMENTS AND RECOMMENDATIONS:**

**REVIEW OF APPROPRIATED FUND TRANSACTIONS**

Our review of purchase orders and payment documentation indicated that the District was doing an excellent job of obtaining and maintaining supporting documentation for its payments. However, we noted the following during our review:

<b><u>Findings</u></b>	<b><u>No. of Instances</u></b>
Invoice Date Before P.O. Date	3
Did Not Sign For Goods/Services	2
Incomplete Documentation	1
Inaccurate Math	1

**REVIEW OF ACTIVITY FUND TRANSACTIONS**

Our review of purchase orders and payment documentation indicated that the District was doing an excellent job of obtaining and maintaining supporting documentation for its payments.

Two of the activity fund's sub-accounts had negative cash balances as of June 30, 2019. Additional care should be exercised to insure that all sub-accounts maintain positive cash balances throughout the year.

**DISTRICT'S RESPONSE TO AUDIT COMMENTS AND RECOMMENDATIONS**

The District has received the findings and recommendations and will review current procedures in order to implement necessary changes.