



COURSE CATALOG 2023-2024

eoctech.edu

Eastern Oklahoma County Technology Center
4601 N. Choctaw Rd., Choctaw, OK 73020 • 405.390.9591

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About EOC Tech

Mission Statement

Empowering individuals, employers, and communities to achieve success.

Vision Statement

Excellence through education and training.

Core Values

- Service: We value open communication and are committed to providing quality services and opportunities.
- Professionalism: We value ethical practices and encourage personal and professional growth.
- Recognition: We value the accomplishments of students and staff.

THE 4 R's:

- Ready to Learn: Follow Instructions | Ask for Help | Stay on Task | Listen | Work with Others
- Responsible: Follow Instructions | Stay on Task | Ask for Permission | Manage Time Well | Accept Consequences
- Respectful: Follow Instructions | Greet Others | Listen | Disagree Appropriately | Address Authority Appropriately
- Ready to Work: Follow Instructions | Ask for Help | Stay on Task | Share with Others | Work with Others

Campus Facilities

Eastern Oklahoma County Technology Center (EOC Tech) was constructed in 1982 on an eighty-acre site in Eastern Oklahoma County, just north of Choctaw, Oklahoma. The facility has 101,081 square feet of floor space and hard surface parking for over 500 cars. All classrooms are air-conditioned. Complete ventilation systems and safety equipment are installed in all shops. All shops and labs are equipped with the latest models of equipment and each career program is completely equipped to handle training experiences for all students. Eastern Oklahoma County Technology Center serves the schools districts of Choctaw-Nicoma Park, Harrah, Jones, and Luther.

EOC Tech's campus is comprised of 4 buildings: Main Building, Adult Day Center, Business Development Center, and Public Services. A map of EOC Tech's campus is available upon request.

EOC Tech has instructional, laboratory, and other physical facilities related to many career programs. The Academic Center is designed to assist all students with testing. There are two academic specialists that provide assistance with Math that may be required in a career major, and assistance with written communication and job preparedness. The EMT and the CNA career majors both have labs that provide students with hands-on practice of skills necessary in these professions.

Persons Designated to Provide Consumer Information

Kristy Johnson, Financial Aid Coordinator, and Chris Helling, Director of Instructional Services, are designated as the employees responsible for disbursing information to all students at Eastern Oklahoma County Technology Center, District #23. They may be reached at (405) 390-5344, or (405) 390-5309, respectively.

Kristy Johnson, Financial Aid Coordinator, is available to assist students and to discuss questions a student might have regarding financial aid options at EOCTC at (405) 390-5344, or kjohnson@eocotech.edu. If Mrs. Johnson cannot be reached, students may also contact Katie Waibel, Student Services Administrative Assistant, at (405) 390-5343, or kwaibel@eocotech.edu.

Accreditations

Eastern Oklahoma County Technology Center (EOCTC) is accredited by the Oklahoma State Board of Career and Technology Education (ODCTE) and the Oklahoma State Department of Education (OSDE). The curriculum in each career major must meet OSDE and ODCTE criteria. Firefighter-EMT Academy, and EMT Academy are also approved by the Oklahoma Department of Veterans Affairs State Approving Agency for VA Educational Benefits.

Current or prospective students wishing to review documents describing the institutions accreditation, approval or licensing should submit a written request to the Director of Educational Services or the Director of Instructional Services. Within ten (10) working days of submission of the request, documentation will be made available for inspection.

Several career programs have also been accredited by their related professional organizations:

- Early Care & Education - Nat'l Association for the Education of Young Children (NAEYC)
- Automotive Service Technology - Automotive Service Excellence (ASE)
- HVAC – Partnerships for Air Conditioning, Heating, Refrigeration Accreditation (PAHRA)
- Welding - American Welding Society (AWS)
- Paramedic - Committee on Accreditation of Allied Health Education Career Programs (CAAHEP)

EOC Tech Personnel

EOCTC Administration

Dr. Terry Underwood, tunderwood@eoctech.edu, x224
Dr. Brent Casey, bcasey@eoctech.edu, x324
Daryl Crusoe, dcrusoe@eoctech.edu, x242
Chris Helling, chelling@eoctech.edu, x247
Millisa Ellefson, mellefson@eoctech.edu, x240
Emily Gideon, egideon@eoctech.edu, x304
Jay McCaskill, jmccaskill@eoctech.edu, x321
Justin Smedley, jsmedley@eoctech.edu, x243

Superintendent
Assistant Superintendent
Business Manager
Director of Instructional Services
Director Of Community Outreach & Comm.
Director of Educational Services
Director of Operations
Director of Business and Industry Services

EOCTC Board of Education

Larry Stephens
Rodney Albee
Gary Howard
Greg Henry
Jason Reser

President
Vice-President
Clerk
Member
Member



Class Schedules

High School and Full-Time , Daytime Adult Students

The EOCTC school year consists of 175 days. A secondary student (high school student) may attend the morning session or the afternoon session. A post-secondary student (adult student) may attend the morning session or the afternoon session or both sessions. An adult student can attend half-time for 525 hours or full-time for 1,050 hours in a school year. Students will be allowed a 10-minute break for each session. Class hours are as follows for daytime classes: ADULTS: 8:00 a.m. - 11:00 a.m. and afternoon 12:00 p.m. - 3:00 p.m. HIGH SCHOOL: Schedules dependent upon partner sending school schedules.

Pell Grant students must attend at least 24 clock hours per week to be considered as full-time, or attend at least 12 clock hours per week to be considered as half-time. For VA purposes, full-time status requires at least 22 clock hours per week, and half-time status requires at least 11 clock hours per week (Sun-Sat).

EXPLORE Program for Secondary Students

This program is an elective semester course for high school sophomores. There is no prerequisite. Transportation is provided by EOCTC and is the students' only transportation option.

Students receive an initial four-week orientation to the CareerTech and college connection, career assessment through OKCareerGuide.com, career planning, and general safety. After completing the orientation period, students may choose up to five career programs to explore for three-week rotation periods.

The following are the class schedules for EXPLORE students:

- HHS & JHS Sophomores 1st & 2nd periods, approximately 8:20 am – 9:30 am
- CHS Sophomores 2nd period, approximately 9:30 am - 11:05 am
- JHS Sophomores 4th & 5th periods, approximately 12:00 pm - 1:30 pm
- LHS Sophomores 5th & 6th periods, approximately 12:00 pm - 1:30 pm
- HHS Sophomores 6th & 7th periods, approximately 1:30 pm - 2:35 pm



Admissions and Enrollment for Full-Time Career Majors

High School Students (In-District)

Contact your High School Counselor about enrollment at EOCTC. Juniors and seniors at Choctaw, Harrah, Jones or Luther schools may enroll during regular high school enrollment periods and receive credit toward their high school enrollment periods and receive credit toward their high school diploma. Students may choose from AM or PM class periods. There is no tuition charge for high school students. The procedure is as follows:

1. Talk to counselor at your high school.
2. Complete EOCTC pre-enrollment form with either your High School Counselor or an EOCTC Student Services Advisor.
3. Watch for postcard sent out in Spring announcing the “Summer Up” schedule for May-June.
4. Attend “Summer Up” in May-June to complete paperwork and finalize enrollment.
5. Students are not enrolled at EOCTC until enrollment is finalized at “Summer Up”.
6. Career programs fill up quickly. Missing “Summer Up” may jeopardize being able to enroll in the career program of choice indicated on the pre-enrollment form.

Home-School Students (In-District and Out-of-District)

Students being home-schooled or attending private school must be at least 16 on or before November 1st in the year of enrollment to be admitted and allowed to enroll at EOCTC. Students may attend in the AM or PM and will be considered as high school students. Transportation is the responsibility of the individual and must be in compliance with established guidelines and policies of EOCTC.

Students will need to provide sufficient evidence of participation in a home-school situation and meet the following admission requirements:

1. Residence/Tuition Agreement – an applicant residing in the EOCTC district is not charged tuition for the duration of that residency. An applicant residing out-of-district may be accepted pending career program availability, and may be required to pay tuition.
2. Provide a current copy of immunization records or letter of exemption.
3. Meet the prerequisites established for the career program.
4. Provide a valid transcript; or provide a written curriculum outline for the course of study provided to the individual two years prior to application for admission or duration of home-schooled time, if less than two years.
5. Provide a report of mid-term and/or final test scores for the course of study which must include formal class hours per week in which the applicant has participated.
6. Provide standardized test results from a nationally-recognized standardized assessment administered within the last 1 year. Other assessments may be considered.
7. Once admission requirements have been met, the student will complete an enrollment application and may be enrolled in the career program of choice if there is space available.

High School Students (Out-Of-District)

An out-of-district high school student may be admitted to Eastern Oklahoma County Technology Center if their Tech Center does not have a program of interest and EOC Tech does. The admission process is as follows:

1. Make an appointment with your Technology Center’s advisor about your desire to attend EOC Tech. That advisor will contact Student Services at EOC Tech, (405) 390-9591, to discuss the possibility of admission.
2. Go to your High School Counselor and request the following be sent or taken to: EOC Tech, Attn: Student Services, 4601 N. Choctaw Rd, Choctaw, OK 73020:
 - Current Transcript
 - Attendance Records
 - Discipline Records
3. Schedule and take EOC Tech Assessment Test.

Admissions and Enrollment for Full-Time Career Majors - cont'd

4. A phone call from your High School Counselor is required to discuss enrollment time-frame possibilities.
5. Once all the above is completed, an EOC Tech Student Services Advisor will contact you to set up an appointment to discuss the possibility of admission.
6. High school students who reside outside of the EOC Tech district may be charged for career major costs.

Once all materials and the interview have been completed, the Administration and Student Services personnel will determine acceptance into EOC Tech. Be advised that EOC Tech will admit in-district students as a priority; if space is available, out-of-district students may be admitted.

Eastern Oklahoma County Technology Center District No. 23 will not be responsible to pay student tuitions for any student to enroll in a skills program, secondary or post-secondary, at technology schools outside of District 23's boundaries (EOCTC Board Policy 527).

Full-Time Adult Students (FT)

Adult students interested in enrolling at EOCTC must contact a Student Services Advisor to discuss career program availability and career advisement. Note: EMT and Fire Academy have special admission and enrollment procedures. Please contact the EMT/Fire Administrative Assistant in Public Services at 405.390.5315 for more information.

The FT Adult admission and enrollment processes are as follows:

1. Schedule an appointment to take an assessment test. Dates are limited and are usually on Wednesday.
2. Begin the application process for financial aid, e.g. FAFSA, VA, Tribal, etc., in order to have required documentation ready at time of enrollment.
3. Contact Student Services and schedule an appointment with a Student Services Advisor to review assessment testing and career program choices.
 - a. Bring a copy of High School Diploma, High School Transcript, or GED.
 - b. Complete Adult Student Information form to complete the pre-enrollment process.
4. Adult students will be sent a letter in Spring notifying them of the Enrollment Intake dates in May-June.
 - a. Students will need to call Student Services to schedule their Enrollment Intake appointment.
 - b. Students should finalize their financial aid paperwork before the Enrollment Intake date.
5. Students will meet with a Student Services Advisor on that date to finalize the student's enrollment and to discuss how the student will pay tuition.
6. Students will pay tuition not covered by funding agency or FAFSA.
7. Provide evidence of all previous education and/or training. All previous education and/or training is evaluated and given credit when appropriate.
8. Students who pre-enroll for the fall semester receive a letter about Orientation and the 1st day of classes.

**Students no longer enrolled or attending high school must be at least 16 years of age and have the permission of their parent/guardian to enroll as an adult student. A signed consent from the high school principal of the school district in which they reside is also required. However, the student is not eligible for financial aid from EOC Tech.*

2023-2024 Program At a Glance



Who can enroll?

Juniors

Schedule:

Monday - Friday

AM Session: 8:00 a.m. - 11:00 a.m.

PM Session: 12:00 p.m. - 3:00 p.m.

Estimated Time to Complete

FT Adult:

8 Months

HS Student:

1 Year

Cost:

Tuition (Adults) - N/A

Est. Out-of-Pocket - \$35.00

Certification Exams - paid by EOC Tech

Books - property of EOC Tech

Financial Aid:

N/A

Average OKC Salary:

\$24/hr

Architecture & Construction

Electrical Assistant

AC0030041

Program Description

This career major will prepare the student to enter the electrical occupation as an electrical parts handler or Electrician's Apprentice. An Electrical Assistant 1 student will learn electrical safety, blueprint reading, hand and power tool safety, electrical theory, materials identification, and will be introduced to the National Electric Code and commercial installations. This career major is for 1st year high school students only.

Career Major Information | Total Hours: 470

General Construction Safety and 1st Aid	30
Electrical Safety in Construction	15
Electrical Theory in Construction	80
Construction Math	15
Electrical Schematic and Blueprint Reading	40
Electrical Power, Hand Tools, and Equipment	30
Direct Current Circuits in Construction	50
Residential Wiring Methods I	60
Residential Wiring Methods II	60
National Electrical Code 1	60
Workforce Staging	30

Student Organizations

Skills USA

Certifications Available

N/A

Program Supply List

Work Gloves	\$10
Long Sleeved Cotton Shirt	\$20
Combination Lock	\$5



Eastern Oklahoma County Technology Center
4601 N. Choctaw Rd. Choctaw, OK 73020

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2023-2024 Program At a Glance



Who can enroll?

2nd Year Seniors | Adults

Schedule:

Monday - Friday

AM Session: 8:00 a.m. - 11:00 a.m.

PM Session: 12:00 p.m. - 3:00 p.m.

Estimated Time to Complete

FT Adult:

9 months

HS Student:

2 Years

Cost:

Tuition (adults) - \$2,115.00

Est. Out-of-Pocket - \$35.00

Certification Exams - paid by EOC Tech

Books - property of EOC Tech

Financial Aid:

Pell Grant/OTAG

OK Promise (OHLAP)

Tribal Assistance

Next Step Scholarship

Average OKC Salary:

\$24 - \$28hr

Architecture & Construction

Residential/Comm. Electrician's Assistant

AC0030092

Program Description

Students receive instruction and guided practice to develop the necessary skills for entry-level employment in the Electrical Trades Industry. These skills include the identification, usage, and care of equipment as well as tools and meters associated with the electrical field. Students work with planning, layout, and installation of electrical circuits that conform to local and national code requirements, for both residential and commercial installations. Other areas of focus include: proper safety techniques, advanced electrical theory, and the National Electric Code. Successful completion of this program prepares students for an interesting and challenging career in the field of Electrical Trades. Students also receive up to one thousand and fifty (1,050) hours toward the required eight thousand (8,000) hours for application to take the Journeyman Electrician Examination.

Career Major Information | Total Hours: 940

General Construction Safety & 1st Aid	30	Workforce Staging	30
Electrical Safety in Construction	15	OSHA 10	15
Electrical Theory in Construction	80	Alternating Current Circuits in Construction	80
Construction Math	15	National Electrical Code 2	60
Electrical Schematic & Blueprint Reading	40	Commercial Wiring Methods	180
Electrical Power, Hand Tools & Equipment	30	Motor Theory & Operation	30
Direct Current Circuits in Construction	50	Industrial Motor Controls	60
Residential Wiring Methods I	60	Intro to Programmable Logic Controllers	30
Residential Wiring Methods II	60	Employment Exploration	15
National Electrical Code 1	60		

Student Organizations

Skills USA

Certifications Available

OSHA 10

CareerTech Competency

Please see Instructor for more information.

Program Supply List

Work Gloves	\$10	Long Sleeved Cotton Shirt	\$20	Combination Lock	\$5
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2023-2024 Program At a Glance



Who can enroll?

Juniors | 1st Year Seniors | Adults

Schedule:

Monday - Friday

AM Session: 8:00 a.m. - 11:00 a.m.

PM Session: 12:00 p.m. - 3:00 p.m.

Estimated Time to Complete

FT Adult:	HS Student:
1 Year	1 Year

Cost:

Tuition - \$1,125.00

Est. Out-of-Pocket - \$30.00

Certification Exams - paid by EOC Tech

Books - property of EOC Tech

Financial Aid:

Tribal Assistance

Next Step Scholarship

Average OKC Salary:

\$24/hr

Architecture & Construction

Residential HVAC Installer

AC0030009

Program Description

This career major is an introduction to air conditioning and refrigeration, exploring career opportunities in the HVAC/R industry, personal safety and work practices, and personal protective equipment. Students will be instructed on more advanced skills such as fitting, ducts, lining out pipes and blowers, connecting electrical wiring between controls, and basic refrigeration. Upon completion of this career major, students will be set to start up HVAC/R and install Residential HVAC Equipment.

Career Major Information | Total Hours: 500

Intro to HVAC: Safety, Tools, & Equipment	30
Electricity for HVAC/R	60
HVAC Controls	45
Principles of Thermodynamics & Heat Transfer	60
Piping & Piping Practices	45
Refrigerant System Components 1	60
Refrigerants & Lubricants	15
Refrigerant Recovery	15
Refrigerant Retrofits	15
Professional Service	20
Air Handling	45
HVAC/R System Installation & Start-Up 1	60
HVAC/R Codes, Regulations, & Standards	30

Student Organizations

Skills USA

Certifications Available

EPA 608	OSHA 10	NATE ICE <i>-Please see Instructor for more information.</i>
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Program Supply List

Lock for Locker	\$10	Safety Glasses	\$10	Notebook	\$10
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2023-2024 Program At a Glance



Who can enroll?

2nd Year Seniors | Adults

Schedule:

Monday - Friday
AM Session: 8:00 a.m. - 11:00 a.m.
PM Session: 12:00 p.m. - 3:00 p.m.

Estimated Time to Complete

FT Adult:	HS Student:
9 months	2 Years

Cost:

Tuition (adults) - \$2,250.00
Est. Out-of-Pocket - \$30.00
Certification Exams - paid by EOC Tech
Books - property of EOC Tech

Financial Aid:

Pell Grant/OTAG
OK Promise (OHLAP)
Tribal Assistance
Next Step Scholarship

Average OKC Salary:

\$24 - \$33/hr

Architecture & Construction

Residential HVAC Technician

AC0030008

Program Description

This career major is an introduction to air conditioning and refrigeration, exploring career opportunities in the HVAC/R industry, personal safety and work practices, and personal protective equipment. Students will be instructed on the proper handling of pressurized fluids, handling hazardous substances, hand and power tools, and equipment used to test and service air conditioning.

Career Major Information | Total Hours: 1,000

Intro to HVAC: Safety, Tools, & Equipment	30	Air Handling	45
Electricity for HVAC/R	60	HVAC/R Systems Installation & Start-Up 1	60
HVAC Controls	45	HVAC/R Systems Installation & Start-Up 2	60
Principles of Thermodynamics & Heat Transfer	60	HVAC/R Codes, Regulations & Standards	30
Piping & Piping Practices	45	Air Conditioning Systems	120
Refrigerant System Components 1	60	Heat Pumps	30
Refrigeration System Components 2	60	Heating Systems	120
Refrigerant & Lubricants	15	HVAC/R System Service & Troubleshooting	90
Refrigerant Recovery	15	Indoor Air Quality	10
Refrigerant Retrofits	15	HVAC Preventative Maintenance	10
Professional Services	20		

Student Organizations

Skills USA

Certifications Available

NATE ICE-PAHRA	Green Certification	WorkKeys
608 Certification	TracPipe Certification	PM Tech Certification
410 Certification	Nate Test Certification	<i>Please see Instructor for more information.</i>

Program Supply List

Lock for Locker	\$10	Safety Glasses	\$10	Notebook	\$10
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2023-2024 Program At a Glance



Who can enroll?

Juniors | Seniors

Schedule:

Monday - Friday
AM Session: 8:00 a.m. - 11:00 a.m.
PM Session: 12:00 p.m. - 3:00 p.m.

Estimated Time to Complete

HS Student: 1 Year

Cost:

Tuition (adults) - \$1,080.00
Est. Out-of-Pocket - N/A
Certification Exams - paid by EOC Tech
Books - property of EOC Tech

Financial Aid:

Tribal Assistance
Next Step Scholarship

Average OKC Salary:

\$26 - \$33/hr

Architecture & Construction

3D Design and Modeling Technician

AC0020013 (Will probably stay the same)

Program Description

Help bring your clients' design ideas to life as a modeling and design technician. This program will teach you the essential elements of computer aided drafting and design using the same computer software as design and engineering professionals. You'll learn how to create 2D drawings and blueprints for parts/assemblies/buildings and how to successfully present your designs to clients using custom animation and 3D virtual walk-through models. The possibilities in 3D Modeling and Design are as endless as your creativity! In this career, one day you might work with clients to design a detailed building and the next day you could find yourself helping a business owner maximize the space they have for equipment in a commercial building.

Career Major Information | Total Hours: 480

Fund. of Computer-Aided Drafting & Design*	120
Principles of CAD Design	120
Drawing and Document Management	45
Presentation of Graphics Animation	165
Workforce Staging/ Employment Readiness	30

Student Organizations

Skills USA

Certifications Available

Certified Solid Works Associate (CSWA)
AutoDesk Inventor Certified User
AutoDesk REVIT Certified Professional
Geometric Dimensioning & Tolerance Technologist Certification

*Oklahoma's Promise approved course for Computer Science/Computer Technology unit.

Program Supply List

N/A



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2023-2024 Program At a Glance



Who can enroll?

2nd YR Seniors | Adults

Schedule:

Monday - Friday
AM Session: 8:00 a.m. - 11:00 a.m.
PM Session: 12:00 p.m. - 3:00 p.m.

Estimated Time to Complete

FT Adult: 9 months
HS Student: 1 Year

Cost:

Tuition (adults) - \$2,160.00
Est. Out-of-Pocket - N/A
Certification Exams - paid by EOC Tech
Books - property of EOC Tech

Financial Aid:

Pell Grant/OTAG
OK Promise (OHLAP)
Tribal Assistance
Next Step Scholarship

Average OKC Salary:

\$26 - \$33/hr

Architecture & Construction

3D Design and Modeling Specialist

AC0020013 (Will probably stay the same)

Program Description

Help bring your clients' design ideas to life as a modeling and design specialist. This program will teach you the essential elements of computer aided drafting and design using the same computer software as design and engineering professionals. You'll learn how to create 2D drawings and blueprints for parts/assemblies/buildings and how to successfully present your designs to clients using custom animation and 3D virtual walk-through models. The possibilities in 3D Modeling and Design are as endless as your creativity! In this career, one day you might work with clients to design a detailed building and the next day you could find yourself helping a business owner maximize the space they have for equipment in a commercial building.

Career Major Information | Total Hours: 960

Fund. of Computer-Aided Drafting & Design*	120	3D Building Information Modeling (BIM)* (REVIT)	120
Principles of CAD Design	120	CAD 1 Focus [◇]	120
Drawing and Document Mgt.	45	CAD 2 Focus [◇]	120
Presentation of Graphics Animation	165	CAP Stone - Graduate Project	120
Workforce Staging/ Employment Readiness	30		

[◇]CAD Focus Areas:

Architectural - Building and Aesthetics

Mechanical - HVAC, Electrical, Audio-Visual, Plumbing

Aerospace - Planes, Automobiles, Rockets, Helicopters, Drones

Civil - Buildings, Roads, Bridges, Parking Lots

Landscape Design

Interior Design

Manufacturing - Design Parts/Assemblies for Production

Student Organizations

Skills USA

Certifications Available

Certified Solid Works Associate (CSWA)
AutoDesk Inventor Certified User
AutoDesk REVIT Certified Professional
Geometric Dimensioning & Tolerance Technologist Certification

*Oklahoma's Promise approved course for Computer Science/Computer Technology unit.

Program Supply List

N/A



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Who can enroll?

Juniors | Seniors | Adults

Schedule:

Monday - Friday
AM Session: 8:00 a.m. - 11:00 a.m.
PM Session: 12:00 p.m. - 3:00 p.m.

Estimated Time to Complete

FT Adult:	HS Student:
8 Months	2 Years

Cost:

Tuition (adults) - \$1,912.50
Est. Out-of-Pocket - N/A
Certification Exams - paid by EOC Tech
Books - property of EOC Tech

Financial Aid:

Pell Grant/OTAG
OK Promise (OHLAP)
Tribal Assistance
Next Step Scholarship

Average OKC Salary:

\$21 - 25/hr

Arts, Audio/Video Tech. & Communications

Graphic Design 2

AR0040065

Program Description

This program is designed for creative students interested in an exciting career in graphic design, screen printing, commercial/personal car wrapping, or large format vinyl graphics. The program teaches the necessary steps of conceptualizing artwork to how it is applied in the industry. Students receive hands-on training with modern, industry-standard equipment and the latest software available. Students will master communication and job skills and will also have the opportunity to receive Adobe's ACA Certification in Photoshop, Illustrator, and InDesign.

Career Major Information | Total Hours: 920

Fundamentals of Technology*	120
Fundamentals of Graphic Design	75
Exploring Creativity in Brand Development	70
Graphic Design using Illustrator 1	75
Graphic Design using Photoshop 1	75
Graphic Design using InDesign 1	75
Graphic Design using Illustrator 2	100
Graphic Design using Photoshop 2	100
Graphic Design using InDesign 2	100
Adobe Certification Training	65
Print Lab & Live Work	65

Student Organizations

Skills USA

Adobe Certified Associate Certifications Available

Photoshop

WorkKeys

Illustrator

*Oklahoma's Promise approved course for Computer Science/ Computer Technology unit.

InDesign

Please see Instructor for more information.

Program Supply List

N/A



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2023-2024 Program At a Glance



Who can enroll?

Juniors | Seniors

Schedule:

Monday - Friday
AM Session: 8:00 a.m. - 11:00 a.m.
PM Session: 12:00 p.m. - 3:00 p.m.

Estimated Time to Complete

FT Adult:	HS Student:
8 Months	2 Years

Cost:

Tuition (Adults) - N/A
Est. Out-of-Pocket - \$125.00
Certification Exams - paid by EOC Tech
Books - property of EOC Tech

Financial Aid:

N/A

Average OKC Salary:

\$18/hr

Arts, Audio/Video Tech. & Communications

Digital Photography Technician

AR0060033

Program Description

This is a one-year program designed for students interested in digital photography and image editing. Students will cover the basics of digital photography. Students receive hands-on training with modern, industry-standard equipment and software. Students will master communication and job skills. Industry-recognized certifications and college credit are obtainable through this course.

Career Major Information | Total Hours: 450

Safety I	5
Copyright Law	5
Fundamentals of Technology*	120
Advanced Digital Software	60
Introduction to Digital Photo Manipulation	20
Digital Photography 2	60
Photography Lighting	30
Creative Imaging 1	60
Studio Portraiture 2	60
Professionalism and Ethics	30

Student Organizations

Skills USA

Adobe Certified Associate Certifications

Photoshop
-Please see Instructor for more information.

*Oklahoma's Promise approved course for Computer Science/Computer Technology unit.

Program Supply List

1 1/2" - 2" Three Ring Binder	\$5
Business Casual Dress (Wednesdays)	\$60
1 TB External Hard Drive (recommended, not required)	\$60



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2023-2024 Program At a Glance



Who can enroll?

Juniors | Seniors | Adults

Schedule:

Monday - Friday
AM Session: 8:00 a.m. - 11:00 a.m.
PM Session: 12:00 p.m. - 3:00 p.m.

Estimated Time to Complete

FT Adult:	HS Student:
8 Months	2 Years

Cost:

Tuition (adults) - \$2,025.00
Est. Out-of-Pocket - \$125.00
Certification Exams - paid by EOC Tech
Books - property of EOC Tech

Financial Aid:

Pell Grant/OTAG
OK Promise (OHLAP)
Tribal Assistance
Next Step Scholarship

Average OKC Salary:

\$18 - \$21/hr

Arts, Audio/Video Tech. & Communications

Digital Photography Specialist

AR0060034

Program Description

This is a two-year program designed for students interested in digital photography and image editing. Students will gain advanced digital photography skills, learn to edit digital images, and create promotional projects. Students receive hands-on training with modern, industry-standard equipment and software. Students will master communication and job skills. Industry-recognized certifications and college credit are obtainable through this course.

Career Major Information | Total Hours: 900

Safety 1	5	Professionalism and Ethics	30
Copyright Law	5	Digital Photography/Photo Software III	120
Fundamentals of Technology*	120	Promotional Projects	60
Advanced Digital Software	60	Advanced Black and White	60
Introduction to Digital Photo Manipulation	20	Digital Photography 3	60
Digital Photography 2	60	Outdoor Portraiture	60
Photography Lighting	30	Creative Imaging 2	30
Creative Imaging 1	60	Portfolio Development I	60
Studio Portraiture 2	60		

Student Organizations

Skills USA

Adobe Certified Associate Certifications

Photoshop

-Please see Instructor for more information.

*Oklahoma's Promise approved course for Computer Science/Computer Technology unit.

Program Supply List

1 1/2" - 2" Three Ring Binder	\$5
Business Casual Dress (Wednesdays)	\$60
1 TB External Hard Drive (recommended, not required)	\$60



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2023-2024 Program At a Glance



Who can enroll?

3rd Year Students

Schedule:

Monday - Friday

AM Session: 8:00 a.m. - 11:00 a.m.

PM Session: 12:00 p.m. - 3:00 p.m.

Estimated Time to Complete

FT Adult:

5 Months

HS Student:

2 Years

Cost:

Tuition (adults)- \$1,350.00

Est. Out-of-Pocket - \$125.00

Certification Exams - paid by EOC Tech

Books - property of EOC Tech

Financial Aid:

Pell Grant/OTAG

OK Promise (OHLAP)

Tribal Assistance

Next Step Scholarship

Average OKC Salary:

\$18/ - \$21hr

Arts, Audio/Video Tech. & Communications

Advanced Digital Photography

AR0060035

Program Description

This is a one-year program designed for students interested in digital photography and image editing. Students will gain advanced digital photography skills, learn to edit digital images, and create promotional projects. Students receive hands-on training with modern, industry-standard equipment and software. Students will master communication and job skills. Industry- recognized certifications and college credit are obtainable through this course.

PREREQUISITE: Digital Photography Specialist

Career Major Information | Total Hours: 600

Commercial Photography	60
Intro to Photojournalism	60
Photography Business Mgmt.	60
Portfolio Production 2	60
WBE2 Photography Technology v.2	90
Photography Work Projects	270

Student Organizations

Skills USA

Adobe Certified Associate Certifications:

Photoshop

-Please see Instructor for more information.

Program Supply List

1 1/2" - 2" Three Ring Binder	\$5
Business Casual Dress (Wednesdays)	\$60
1 TB External Hard Drive (recommended, not required)	\$60



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2023-2024 Program At a Glance



Who can enroll?

Juniors | Seniors

Schedule:

Monday - Friday

AM Session: 8:00 a.m. - 11:00 a.m.

PM Session: 12:00 p.m. - 3:00 p.m.

Estimated Time to Complete

FT Adult:

HS Student:

1 Year

Cost:

Tuition (adults) - N/A

Est. Out-of-Pocket - \$125.00

Certification Exams - paid by EOC Tech

Books - property of EOC Tech

Financial Aid:

N/A

Average OKC Salary:

\$22/hr

Arts, Audio/Video Tech. & Communications

Digital Cinema Technician

AR0020006

Program Description

This is a one-year program designed for students interested in Digital Cinema Production, Television, and/or Broadcasting careers. Students will cover the basics of filmmaking. Students receive hands-on training with modern, industry-standard equipment and software. Students will master communication and job skills. Industry-recognized certifications and college credit are obtainable through this course.

Career Major Information | Total Hours: 450

Safety 1	5
Copyright Law	5
Fundamentals of Technology*	120
Advanced Digital Software	60
Introduction to Digital Photo Manipulation	20
Video/Camera	60
Screenwriting	30
Non-Linear Video Editing	60
Video Production Techniques I	60
Professionalism and Ethics	30

Student Organizations

Skills USA

Adobe Certified Associate Certifications:

Premiere (Video Editing)
-Please see Instructor for more information.

*Oklahoma's Promise approved course for Computer Science/Computer Technology unit.

Program Supply List

1 1/2" - 2" Three Ring Binder	\$5
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2023-2024 Program At a Glance



Who can enroll?

Juniors | Seniors | Adults

Schedule:

Monday - Friday
AM Session: 8:00 a.m. - 11:00 a.m.
PM Session: 12:00 p.m. - 3:00 p.m.

Estimated Time to Complete

FT Adult:	HS Student:
8 months	2 Years

Cost:

Tuition (adults) - \$2,025.00
Est. Out-of-Pocket - \$125.00
Certification Exams - paid by EOC Tech
Books - property of EOC Tech

Financial Aid:

Pell Grant/OTAG
OK Promise (OHLAP)
Tribal Assistance
Next Step Scholarship

Average OKC Salary:

\$22 - \$29/hr

Arts, Audio/Video Tech. & Communications

Digital Cinema Specialist

AR0020007

Program Description

This is a two-year program designed for students interested in video production, television, and/or broadcasting. Students will cover all aspects of filmmaking, from concept to screen. Students will have the opportunity to work with industry professionals on live film and television sets to build their resumes. Students receive hands-on training with modern, industry-standard equipment and software and will master communication and job skills. Industry-recognized certifications and college credit are obtainable through this course.

Career Major Information | Total Hours: 900

Safety 1	5	Video Production Techniques I	60
Copyright Law	5	Professionalism and Ethics	30
Fundamentals of Technology*	120	Field Production	60
Advanced Digital Software	60	Digital Storyboarding	90
Introduction to Digital Photo Manipulation	20	Non-Linear Editing II	120
Video/Camera	60	Portfolio Development I	60
Screenwriting	30	Digital Cinema Capstone	120
Non-Linear Video Editing	60		

Student Organizations

Skills USA

Adobe Certified Associate Certifications:

Premiere (Video Editing) *Oklahoma's Promise approved course for Computer Science/Computer Technology unit.
-Please see Instructor for more information.

Program Supply List

1 1/2" - 2" Three Ring Binder	\$5
Business Casual Dress (Wednesdays)	\$60
1 TB External Hard Drive (recommended, not required)	\$60



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2023-2024 Program At a Glance



Who can enroll?

3rd Year Students

Schedule:

Monday - Friday

AM Session: 8:00 a.m. - 11:00 a.m.

PM Session: 12:00 p.m. - 3:00 p.m.

Estimated Time to Complete

FT Adult:

5 Months

HS Student:

2 Years

Cost:

Tuition (adults) - \$1,350.00

Est. Out-of-Pocket - \$125.00

Certification Exams - paid by EOC Tech

Books - property of EOC Tech

Financial Aid:

Pell Grant/OTAG

OK Promise (OHLAP)

Tribal Assistance

Next Step Scholarship

Average OKC Salary:

\$22 - \$29/hr

Arts, Audio/Video Tech. & Communications

Advanced Digital Cinema

AR0020008

Program Description

This is a one-year program designed for students who have completed the Digital Cinema Specialist program. This program will focus on specialized skills of filmmaking including, but not limited to: Sound Mixing, Visual Effects, and Production Business. Students will have the opportunity to work with professionals on live film and television sets to build their resumes. Students receive hands-on training with modern, industry-standard equipment and software and will master communication and job skills. Industry-recognized certifications and college credits are obtainable through this course.

PREREQUISITE: Digital Cinema Specialist

Career Major Information | Total Hours: 600

Advanced Editing Techniques	90
Advanced Post-Production Techniques	135
Cinema Production Management	135
Cinema Work Projects	240

Student Organizations

Skills USA

Adobe Certified Associate Certifications:

Premiere (Video Editing)

-Please see Instructor for more information.

Program Supply List

1 1/2" - 2" Three Ring Binder	\$5
Business Casual Dress (Wednesdays)	\$60
1 TB External Hard Drive (recommended, not required)	\$60



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2023-2024 Program At a Glance



Who can enroll?

Juniors | 1st Year Seniors | Adults

Schedule:

Monday - Friday
AM Session: 8:00 a.m. - 11:00 a.m.
PM Session: 12:00 p.m. - 3:00 p.m.

Estimated Time to Complete

FT Adult: 5 Months
HS Student: 1 Year

Cost:

Tuition (adults) - \$1,125.00
Est. Out-of-Pocket - \$110.00
Certification Exams - paid by EOC Tech
Books - property of EOC Tech

Financial Aid:

Tribal Assistance
Next Step Scholarship

Average OKC Salary:

\$17 - \$20/hr

Business, Management & Administration

Administrative Assistant

BA0020001

Program Description

Students are provided with the knowledge and skills utilized in daily business operations through a variety of administrative and clerical duties. Students learn basic office administration and computer skills utilizing Microsoft Office and Adobe Acrobat software. Strong interpersonal skills and ability to communicate are crucial to being a successful Administrative Assistance. Industry recognized certifications and college credits are obtainable through this program.

Business Professionals of America (BPA) is a career tech student organization that prepares students for the world of work. BPA is integrated into students' training and offers opportunities to develop leadership skills as well as teamwork experiences. Students can attend conferences, compete in events at the state and national level, and help the community through service projects.

Career Major Information | Total Hours: 500

Fundamentals of Technology*	120
Fundamentals of Administrative Technologies*	120
Administrative Technologies II*	120
Office Administration and Management*	120
Administrative Assistant Capstone	20

Student Organizations

Business Professionals of America (BPA)

Certifications Available

Oklahoma Dept. of Career Tech Certifications:

Fundamentals of Technology
Admin Professional

National Certification Tests:

Microsoft Office Specialist (MOS)

-Please see Instructor for more information

Program Supply List

Notebook	\$10
Business Casual Dress (Wednesdays)	\$100

*Oklahoma's Promise approved course for Computer Science/Computer Technology unit.



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2023-2024 Program At a Glance



Who can enroll?

2nd Year Seniors | Adults

Schedule:

Monday - Friday
AM Session: 8:00 a.m. - 11:00 a.m.
PM Session: 12:00 p.m. - 3:00 p.m.

Estimated Time to Complete

FT Adult: 1 Year
HS Student: 2 Years

Cost:

Tuition (adults) - \$2,160.00
Est. Out-of-Pocket - \$110.00
Certification Exams - paid by EOC Tech
Books - property of EOC Tech

Financial Aid:

Pell Grant/OTAG
OK Promise (OHLAP)
Tribal Assistance
Next Step Scholarship

Average OKC Salary:

\$22 - \$25/hr

Business, Management & Administration

Executive Administrative Assistant

BA0020032

Program Description

Students are provided with higher level content and strategies involving technology and managerial skills needed for success in competitive business careers. Students work with the most up-to-date software and technology as they gain knowledge in office administration, management, accounting, and customer service. Students learn office administration and computer skills utilizing Microsoft Office, Adobe Acrobat, and Intuit QuickBooks software. Industry recognized certifications and college credits are obtainable through this program.

Business Professionals of America (BPA) is a career tech student organization that prepares students for the world of work. BPA is integrated into students' training and offers opportunities to develop leadership skills as well as teamwork experiences. Students can attend conferences, compete in events at the state and national level, and help the community through service projects.

Career Major Information | Total Hours: 960

Fundamentals of Technology*	120
Fundamentals of Administrative Technologies*	120
Administrative Technologies II*	120
Office Administration and Management*	120
Accounting I	120
Computerized Accounting*	120
Customer Assistance	120
Executive Administrative Assistant Capstone	120

Student Organizations

Business Professionals of America (BPA)

Certifications Available

Oklahoma Department of Career Tech Ed Certification:
Fundamentals of Technology,
Administrative Professional

National Certification Tests:
Microsoft Office Specialist (MOS)
Intuit Quickbooks

Precision Certification Tests:
Accounting I
Business Office Specialist

-Please see Instructor for more information.

*Oklahoma's Promise approved course for Computer Science/Computer Technology unit.

Program Supply List

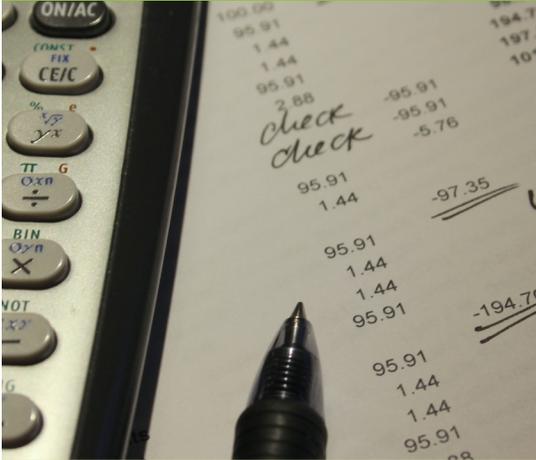
Notebook	\$10	Business Casual Dress (Wednesdays)	\$100
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2023-2024 Program At a Glance



Who can enroll?

Juniors | 1st Year Seniors | Adults

Schedule:

Monday - Friday
AM Session: 8:00 a.m. - 11:00 a.m.
PM Session: 12:00 p.m. - 3:00 p.m.

Estimated Time to Complete

FT Adult:	HS Student:
5 Months	1 Year

Cost:

Tuition (adults) - \$1,125.00
Est. Out-of-Pocket - \$110.00
Certification Exams - paid by EOC Tech
Books - property of EOC Tech

Financial Aid:

Tribal Assistance
Next Step Scholarship

Average OKC Salary:

\$20/hr

Finance

Accounting Clerk

FN0010006

Program Description

Students are provided with a basic understanding of accounting principles and fundamental office skills. An introductory accounting course and fundamental course in administration technology will ensure the student has what they need to operate in accounting services positions. Students learn office administration and computer skills utilizing Microsoft Office, Adobe Acrobat, and Intuit QuickBooks software. Industry recognized certifications and college credits are obtainable through this program.

Business Professionals of America (BPA) is a career tech student organization that prepares students for the world of work. BPA is integrated into students' training and offers opportunities to develop leadership skills as well as teamwork experiences. Students can attend conferences, compete in events at the state and national level, and help the community through service projects.

Career Major Information | Total Hours: 525

Fundamentals of Technology*	120
Accounting I	120
Fundamentals of Administrative Technologies*	120
Computerized Accounting*	120
Accounting Clerk Capstone	45

Student Organizations

Business Professionals of America (BPA)

Certifications Available

Oklahoma Department of Career Tech Ed Certification:
Fundamentals of Technology,
Accounts Payable Clerk, Accounts
Receivable Clerk

Precision Certification Test:
Accounting I

National Certification Tests:
Microsoft Office Specialist (MOS)
Intuit Quickbooks

-Please see Instructor for more information

*Oklahoma's Promise approved course for Computer Science/Computer Technology unit.

Program Supply List

Notebook	\$10	Business Casual Dress (Wednesdays)	\$100
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2023-2024 Program At a Glance



Who can enroll?

2nd Year Seniors | Adults

Schedule:

Monday - Friday
AM Session: 8:00 a.m. - 11:00 a.m.
PM Session: 12:00 p.m. - 3:00 p.m.

Estimated Time to Complete

FT Adult: 1 Year
HS Student: 2 Years

Cost:

Tuition (adults) - \$2,160.00
Est. Out-of-Pocket - \$110.00
Certification Exams - paid by EOC Tech
Books - property of EOC Tech

Financial Aid:

Pell Grant/OTAG
OK Promise (OHLAP)
Tribal Assistance
Next Step Scholarship

Average OKC Salary:

\$20 - \$24/hr

Finance

Accounting Associate

FN0010005

Program Description

Students are provided with important training in financial accounting, analytical skills, and software applications. Students gain advanced knowledge of accounting practices and administrative duties utilizing Microsoft Office, Adobe Acrobat and Intuit QuickBooks software. Students develop an in-depth understanding of accounting concepts and procedures as well as their effects on financial reporting and analysis of business. Accounting associate jobs provide accurate, valued and trusted financial information that is used to make important financial decisions. Industry recognized certifications and college credits are obtainable through this program.

Business Professionals of America (BPA) is a career tech student organization that prepares students for the world of work. BPA is integrated into students' training and offers opportunities to develop leadership skills as well as teamwork experiences. Students can attend conferences, compete in events at the state and national level, and help the community through service projects.

Career Major Information | Total Hours: 960

Fundamentals of Technology*	120	Accounting II	120
Accounting I	120	Fundamentals of Administrative Technologies*	120
Computerized Accounting*	120	Administrative Technologies II*	120
Payroll Accounting	120	Accounting Associate Capstone	120

Student Organizations

Business Professionals of America (BPA)

Certifications Available

Oklahoma Department of Career Tech Ed Certification:

Fundamentals of Technology, Accounts Payable Clerk, Accounts Receivable Clerk, Payroll Accounting Clerk, Full Charge Bookkeeper

-Please see Instructor for more information.

National Certification Tests:

Microsoft Office Specialist (MOS)
Intuit QuickBooks

Precision Certification Tests:

Accounting I, Accounting II,
Business Office Specialist

*Oklahoma's Promise approved course for Computer Science/Computer Technology unit.

Program Supply List

Notebook	\$10	Business Casual Dress (Wednesdays)	\$100
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2023-2024 Program At a Glance



Who can enroll?

Seniors | HT Adults

Schedule:

Monday - Friday
AM Session: 8:00 a.m. - 11:00 a.m.
PM Session: 12:00 p.m. - 3:00 p.m.

Estimated Time to Complete

FT Adult:	HS Student:
9 Months	1 Year

Cost:

Tuition (adults) - \$1,071.00
Est. Out-of-Pocket - \$150.00 - \$300.00
Certification Exams - paid by EOC Tech
Books - property of EOC Tech

Financial Aid:

Tribal Assistance
Next Step Scholarship

Average OKC Salary:

CNA \$13 - \$15/hr
Phlebotomy \$16 - \$18/hr
EKG \$28 - \$38/hr

Health Science

CNA-Phlebotomy-EKG Technician

HL0010050

Program Description

This program is ideal for students interested in a career in nursing plus diagnostic services. It will provide students with the basic knowledge and skills necessary to assist individuals in residential care, group homes, and sheltered workshops with medication. It includes administration of medications, measuring and charting, vital signs and legal aspects. Embedded is Basic Life Support (BLS) Healthcare Provider CPR training and credentialing. The program allows the student the opportunity to gain advanced standing credit in a licensed practical nurse program. This program also teaches students the methods of drawing blood and practices different techniques of collecting blood from patients and donors; students will learn to operate electrocardiogram equipment to monitor the patient's heart rhythm. Students will learn to interpret and evaluate electrocardiogram tracings. Students will participate in practicum experience for an EKG technician in laboratory and clinical settings that utilize EKG monitors.

Career Major Information | Total Hours: 476

Health Careers Core I	113
Home Health Aide	16
Long Term Care Aid	91
Medication Administration Technician	16
Phlebotomy Specimen Collection & Processing	30
Phlebotomy Practicum	90
EKG Management	15
Analyze EKG Tracing	15
EKG Practicum	90

Student Organizations

HOSA - Health Occupation Students of America

Certifications Available

Long Term Care/Certified Nurse Aid	National Health Science Assessment
Home Health Deeming	Basic Life Support (BLS) Healthcare Provider CPR

Program Supply List

Scrubs	\$40	2 Step TB Test	\$40
Tennis Shoes	\$50-100	Up to Date Immunizations for Clinicals	Varied
Watch with Second Hand	\$10	Background Check	\$19



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2023-2024 Program At a Glance



Who can enroll?

Juniors | Seniors

Schedule: January - March

Monday - Friday

AM Session: 8:00 a.m. - 11:00 a.m.

PM Session: 12:00 p.m. - 3:00 p.m.

Estimated Time to Complete

FT Adult:

2.5 months

HS Student:

2 months

Cost:

Tuition (Adults) - \$270.00

Est. Out-of-Pocket - N/A

Certification Exams - paid by EOC Tech

Books - property of EOC Tech

Financial Aid:

Tribal Assistance

Next Step Scholarship

Average OKC Salary:

\$16 - \$18/hr

Health Science

Phlebotomy Technician

HL001057

Program Description

This program allows the student the opportunity to gain advanced standing credit in a licensed practical nurse program. It also teaches students the methods of drawing blood and practices different techniques of collecting blood from patients and donors. Students are taught the following procedures: communication networks with the physician; patient and laboratory within health care settings; proper disposal of contaminated materials; quality assurance; review of patient rights; safety toward specimens; and types of isolation.

Career Major Information | Total Hours: 120

Phlebotomy Specimen Collection & Processing	30
Phlebotomy Practicum	90

Student Organizations

HOSA - Health Occupation Students of America

Certifications Available

N/A

Program Supply List

N/A

2023-2024 Program At a Glance



Who can enroll?

Juniors | Seniors | HT Adults

Schedule: March - May

Monday - Friday

AM Session: 8:00 a.m. - 11:00 a.m.

PM Session: 12:00 p.m. - 3:00 p.m.

Estimated Time to Complete

FT Adult:

2 months

HS Student:

2 months

Cost:

Tuition (Adults) - \$270.00

Est. Out-of-Pocket - N/A

Certification Exams - paid by EOC Tech

Books - property of EOC Tech

Financial Aid:

Tribal Assistance

Next Step Scholarship

Average OKC Salary:

\$28 - \$38/hr

Health Science

Electrocardiogram (EKG) Technician

HL0010057

Program Description

Electrocardiograph (ECG or EKG) technicians will learn to operate electrocardiogram equipment to monitor the patient's heart rhythm. The students will set up and operate an electrocardiogram machine. The student learns to interpret and evaluate electrocardiogram tracings. Students will participate in practicum experience for an EKG technician in laboratory and clinical settings that utilize EKG monitors.

Career Major Information | Total Hours: 120

EKG Management	15
Analyze EKG Tracing	15
EKG Practicum	90

Student Organizations

HOSA - Health Occupation Students of America

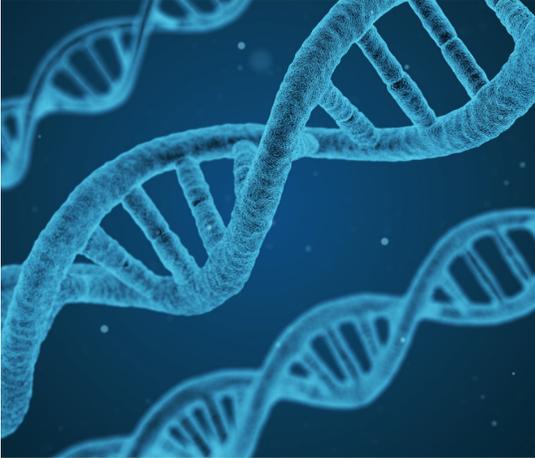
Certifications Available

N/A

Program Supply List

N/A

2023-2024 Program At a Glance



Who can enroll?

Seniors | Adults (HT Only)

Schedule: (Aug - Dec)

Monday - Friday

AM Session: 8:00 a.m. - 11:00 a.m.

PM Session: 12:00 p.m. - 3:00 p.m.

Estimated Time to Complete

FT Adult:

6 Months

HS Student:

1 Year

Cost:

Tuition (adults) - \$531.00

Est. Out-of-Pocket - \$159.00 - \$209.00

Certification Exams - paid by EOC Tech

Books - property of EOC Tech

Financial Aid:

Tribal Assistance

Next Step Scholarship

Average OKC Salary:

\$13 - \$15/hr

Health Science

CNA (LTC)

HL0010054

Program Description

This program is ideal for students interested in a career in nursing plus diagnostic services. It will provide students with the basic knowledge and skills necessary to assist individuals in residential care, group homes, and sheltered workshops with medication. It includes administration of medications, measuring and charting, vital signs and legal aspects. Embedded is Basic Life Support (BLS) Healthcare Provider CPR training and credentialing. The program allows the student the opportunity to gain advanced standing credit in a licensed practical nurse program

Career Major Information | Total Hours: 236

Health Careers Core I	113
Home Health Aide	16
Long Term Care Aide	91
Medication Administration Technician	16

Student Organizations

HOSA - Health Occupation Students of America

Certifications Available

Long Term Care/Certified Nurse Aid	National Health Science Assessment
Home Health Deeming	Basic Life Support (BLS) Healthcare Provider CPR

Please see Instructor for more information.

Program Supply List

Scrubs	\$40	2 Step TB Test	\$40
Tennis Shoes	\$50-100	Up to Date Immunizations for Clinicals	Varied
Watch with Second Hand	\$10	Background Check	\$19



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2023-2024 Program At a Glance



Who can enroll?

Juniors | Seniors

Schedule: (Aug - Dec)

Monday - Friday

AM Session: 8:00 a.m. - 11:00 a.m.

PM Session: 12:00 p.m. - 3:00 p.m.

Estimated Time to Complete

FT Adult:

HS Student:

2 Years

Cost:

Tuition (adults) - N/A

Est. Out-of-Pocket - N/A

Certification Exams - paid by EOC Tech

Books - property of EOC Tech

Financial Aid:

Tribal Assistance

Next Step Scholarship

Average OKC Salary:

N/A

Health Science

Biomedical Science

HL0010056

Program Description

This career major allows college bound students the opportunity to explore areas of health care, forensic science, and biotechnology. The program strongly emphasizes both medical terminology and anatomy and physiology.

Career Major Information

Total Hours: 485

PLTW: Principles of Biomedical Science*	120
Intro to Anatomy and Physiology	48
Core Employability Skills	30
PLTW: Human Body Systems*	120
Core Medical Terminology	45
Health Careers Exploration	120

Student Organizations

HOSA - Health Occupation Students of America

* Oklahoma's Promise approved course for science unit.

Certifications Available

N/A

Program Supply List

N/A

2023-2024 Program At a Glance



Who can enroll?

Juniors | Seniors | HT Adults

Schedule:

Monday - Friday
AM Session: 8:00 a.m. - 11:00 a.m.
PM Session: 12:00 p.m. - 3:00 p.m.

Estimated Time to Complete

FT Adult:	HS Student:
18 Months	1 Year

Cost:

Tuition (adults) - \$1,080.00
Est. Out-of-Pocket - N/A
Certification Exams - paid by EOC Tech
Books - property of EOC Tech

Financial Aid:

Next Step Scholarship

Average OKC Salary:

\$12 - \$22/hr

Hospitality & Tourism

Hospitality & Food Service Assistant

HT0010003

Program Description

The Food Service and Hospitality program provides students with training and experience in the restaurant/hospitality industry, including food handling, food safety, dish washing, catering, and event setup. In addition to learning a job skill, students are taught personal life skills and employability skills such as job readiness and independent living.

Career Major Information | Total Hours: 480

Sanitation and Safety	30
Culinary Applications	120
Hospitality Applications	120
Working in a Restaurant	30
Using Food Service Equip., Knives & Small ware	30
Job Readiness	90
Industry Certification	60

Student Organizations

Skills USA

Certifications Available

Safe Serv

Program Supply List

N/A

2023-2024 Program At a Glance



Who can enroll?

Juniors | Seniors | Adults

Schedule:

Monday - Friday
AM Session: 8:00 a.m. - 11:00 a.m.
PM Session: 12:00 p.m. - 3:00 p.m.

Estimated Time to Complete

FT Adult:	HS Student:
1 Year	1 Year

Cost:

Tuition (adults) - \$1,113.75
Est. Out-of-Pocket - N/A
Certification Exams - paid by EOC Tech
Books - property of EOC Tech

Financial Aid:

Next Step Scholarship
Tribal Assistance

Average OKC Salary:

\$11 - \$12/hr

Human Services

Early Care & Education Teacher Assistant

HM0010006

Program Description

This career major is a foundation for advanced-level early care and education coursework. It is aligned with the Oklahoma CareerTech duty/task lists for early care and education occupations. Incorporating state licensing regulations and national standards, students will meet the Teacher Assistant requirements. Embedded within this course is Basic Life Support (BLS) Healthcare Provider CPR training and credentialing. All students will complete CPR training.

Career Major Information | Total Hours: 495

Understanding Principles of Child Development & Learning	28
Supporting Children's Social & Emotional Development	22
Managing an Effective Program I	76
Observing & Recording Children's Behavior	40
Advancing Children's Physical & Intellectual Development	22
Planning a Safe, Healthy Learning Environment	36
Building Productive Relationships with Families	61
Child Care Center Rotation I	210

Student Organizations

Family Career and Community Leaders of America (FCCLA)

Certifications Available:

Entry Level Child Care Training (ELCCT)
Assistant Teacher
Basic Life Support (BLS) Healthcare Provider CPR

-Please see Instructor for more information.

Program Supply List

N/A



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2023-2024 Program At a Glance



Who can enroll?

Juniors | Seniors | Adults

Schedule:

Monday - Friday

AM Session: 8:00 a.m. - 11:00 a.m.

PM Session: 12:00 p.m. - 3:00 p.m.

Estimated Time to Complete

FT Adult:

8 Months

HS Student:

2 Years

Cost:

Tuition (adults) - \$2,106.00

Est. Out-of-Pocket - N/A

Certification Exams - paid by EOC Tech

Books - property of EOC Tech

Financial Aid:

Pell Grant/OTAG

OK Promise (OHLAP)

Tribal Assistance

Next Step Scholarship

Average OKC Salary:

\$15 - \$16/hr

Human Services

Early Care & Education Master Teacher

HL0010001

Program Description

This career major prepares students to be licensed teachers in the early care and education facilities responsible for general supervision, development, and education of children. In addition to learning how to attend to children's basic needs, students learn to organize activities that stimulate a child's physical, emotional, intellectual, social and creative growth. Instruction occurs in the classroom and laboratory as well as supervised practicum experience. Successful completion of Master Teacher curriculum with three months full-time experience meets the Licensing and Stars criteria of Oklahoma for Master Teacher. Embedded within this course is Basic Life Support (BLS) Healthcare Provider CPR training and credentialing. All students will complete CPR training.

Career Major Information | Total Hours: 936

Understanding Principles of Child Development & Learning	28
Supporting Children's Social & Emotional Development	22
Managing an Effective Program I	76
Observing & Recording Children's Behavior	40
Advancing Children's Physical & Intellectual Development	22
Planning a Safe, Healthy Learning Environment	36
Building Productive Relationships with Families	61
Child Care Center Rotation I	210
Managing an Effective Program II	61
Maintaining a Commitment to Professionalism	46
Child Care Center Rotation II	270
Master Teacher Practicum	64

Student Organizations

Family Career and Community Leaders of America (FCCLA)

Certifications Available

Entry Level Child Care Training (ELCCT)

Associate Teacher (College Credit)

Assistant Teacher

Basic Life Support (BLS) Healthcare Provider CPR

Master Teacher

-Please see Instructor for more information.

Program Supply List

N/A



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2023-2024 Program At a Glance



Who can enroll?

Juniors | Seniors | Adults

Schedule:

Monday - Friday
AM Session: 8:00 a.m. - 11:00 a.m.
PM Session: 12:00 p.m. - 3:00 p.m.

Estimated Time to Complete

FT Adult:	HS Student:
8 Months	2 Years

Cost:

Tuition (adults) - \$2,106.00
Est. Out-of-Pocket - N/A
Certification Exams - paid by EOC Tech
Books - property of EOC Tech

Financial Aid:

Pell Grant/OTAG
OK Promise (OHLAP)
Tribal Assistance
Next Step Scholarship

Average OKC Salary:

\$15 - \$16/hr

Human Services

Early Care & Education Specialist

HL0010111

Program Description

This career major prepares students to be licensed teachers in the early care and education facilities responsible for general supervision, development, and education of children. In addition to learning how to attend to children's basic needs, students learn to organize activities that stimulate a child's physical, emotional, intellectual, social and creative growth. Instruction occurs in the classroom and laboratory as well as supervised practicum experience. Successful completion of Master Teacher curriculum with three months full-time experience meets the Licensing and Stars criteria of Oklahoma for Master Teacher. Embedded within this course is Basic Life Support (BLS) Healthcare Provider CPR training and credentialing. All students will complete CPR training.

Career Major Information | Total Hours: 1002

Understanding Principles of Child Development & Learning	28
Supporting Children's Social & Emotional Development	22
Managing an Effective Program I	76
Observing & Recording Children's Behavior	40
Advancing Children's Physical & Intellectual Development	22
Planning a Safe, Healthy Learning Environment	36
Building Productive Relationships with Families	61
Child Care Center Rotation I	210
Managing an Effective Program II	61
Maintaining a Commitment to Professionalism	46
Child Care Center Rotation II	270
Master Teacher Practicum	64
Para-Professional Modules	30
Para-Professional Practicum	36

Student Organizations

Family Career and Community Leaders of America (FCCLA)

Certifications Available

Entry Level Child Care Training (ELCCT)	Associate Teacher (College Credit)
Assistant Teacher	Basic Life Support (BLS) Healthcare Provider CPR
Master Teacher	-Please see Instructor for more information.

Program Supply List

N/A



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2023-2024 Program At a Glance



Who can enroll?

Seniors

Schedule:

Monday - Friday

AM Session: 8:00 a.m. - 11:00 a.m.

PM Session: 12:00 p.m. - 3:00 p.m.

Estimated Time to Complete

FT Adult:

HS Student:

1 Year

Cost:

Tuition (Adults) - N/A

Est. Out-of-Pocket - \$130.00

Certification Exams - paid by EOC Tech

Books - property of EOC Tech

Financial Aid:

N/A

Average OK Salary:

\$24/hr

Law, Public Safety, Corrections & Security

Basic Firefighter

LW0020070

Program Description

This career major is designed as a one-year program for high school seniors only. Students will be introduced to general knowledge required by NFPA preparing them for industry certifications from IFSAC (International Fire Service Accreditation Congress)/Pro Board (National Board On Fire Service Professional Qualifications). Students will learn to apply hands-on skills for structural fires, as well as participate in live fire burns. Embedded within this course is Basic Life Support (BLS) Healthcare Provider CPR training and credentialing. All students will complete CPR training.

Career Major Information | Total Hours: 503

Core Healthcare Provider CPR	8	Firefighter I	190
Intro to National Incident Mgmt System (NIMS)	12	Firefighter Physical Training 1	60
FA Hazardous Materials Awareness	10	Firefighter II	48
TIMS Traffic Incident Management System	8	Vehicle Rescue Technician Lvl 1 Part A	20
FA Hazardous Materials Operations/WMD	60	Flammable Liquids & Gas Emergency	16
EMR Emergency Medical Responder	71		

Student Organizations

Skills USA

Certifications Available

Basic Life Support (BLS) Healthcare Provider CPR	IFSAC FF1
National Incident Management System (NIMS)	Pro Board
Hazardous Materials Awareness	Traffic Incident Management System (TIMS)
Hazardous Materials Operations	-Please see Instructor for more information.

Program Supply List

3" 3 Ring Binder	\$10	Black Tennis Shoes or Boots	\$40
Program T-Shirt (will order as a class)	\$15	Water Bottle	\$10
Pants (will order as a class)	\$30	3 Notebooks	\$15
Black Belt	\$10		



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2023-2024 Program At a Glance



Who can enroll?

Juniors | Seniors | Adults

Schedule:

Monday - Friday

AM Session: 8:00 a.m. - 11:00 a.m.

PM Session: 12:00 p.m. - 3:00 p.m.

Estimated Time to Complete

FT Adult:

8 Months

HS Student:

2 Years

Cost:

Tuition (adults) - \$2,025.00

Est. Out-of-Pocket - \$120.00

Certification Exams - paid by EOC Tech

Books - property of EOC Tech

Financial Aid:

Pell Grant/OTAG

OK Promise (OHLAP)

Tribal Assistance

Next Step Scholarship

Average OKC Salary:

\$21 - \$24/hr

Manufacturing

Structural Welder

MN0070011

Program Description

This career major introduces students to common welding and cutting processes used in the metal fabrication of structural steel. Students are introduced to Shielded Metal Arc Welding (SMAW), Gas Metal Arc Welding (GMAW), Flux-Cored Arc Welding (FCAW), Gas Tungsten Arc Welding (GTAW), Oxy-Fuel Cutting (OFC), Plasma Arc Cutting (PAC), Air Carbon Arc Cutting, metal preparation and heat treating. Students are also introduced to blue print reading and construction of items according to specifications.

Career Major Information | Total Hours: 900

Fundamentals of Welding	30	Weld Quality	15
Welding Detail Drawings	30	GMAW Plate	60
Metal Characteristics & Properties	30	GTAW Plate	60
Metal Preparation & Heat Treatments	30	GTAW Aluminum Plate	45
Fundamentals of Cutting Processes	30	FCAW Plate	60
Oxyfuel Cutting	30	SMAW Beads & Fillet Welds	120
GMAW/FCAW Equipment & Setup	15	SMAW Groove Welds with Backing	70
GTAW Equipment & Filler Materials	15	SMAW Open V-Groove Welds	120
SMAW Equipment & Setup	15	Air Carbon Arc Cutting & Gouging	15
SMAW Electrodes	15	Plasma Arc Cutting	15
Welding Joint Fit-Up & Adjustment	15	Workforce Staging	30
Welding Blueprints	35		

Student Organizations

Skills USA

Certifications Available

AWS Welding Certification

Forklift Certification

Oklahoma Department of Labor
Welding Certification

OSHA 10 Hour Course

WorkKeys

-Please see Instructor for more information.

Program Supply List

-Please see Instructor for more information.



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2023-2024 Program At a Glance



Who can enroll?

Adults, with Instructor Permission

Schedule:

Monday - Friday
AM Session: 8:00 a.m. - 11:00 a.m.
PM Session: 12:00 p.m. - 3:00 p.m.

Estimated Time to Complete

FT Adult:	HS Student:
7 Months	2 Years

Cost:

Tuition (adults) - \$1,620.00
Est. Out-of-Pocket - \$120.00
Certification Exams - paid by EOC Tech
Books - property of EOC Tech

Financial Aid:

Pell Grant/OTAG
OK Promise (OHLAP)
Tribal Assistance
Next Step Scholarship

Average OKC Salary:

\$21 - \$24/hr

Manufacturing

Pipe Welder

MN0070031

Program Description

This career major teaches students quality welding for a variety of construction and manufacturing jobs using multiple structural welding techniques. Instruction covers welding theory and safety, fabrication, layout, print readings, symbols, math, welding codes, metal characteristics/properties and Oxy-Fuel cutting. Students learn to perform high quality welds in accordance with welding procedure specifications used in a variety of welding occupations. Students also gain an introduction to pipe welding skills using SMAW, FCAW, and GTAW techniques.

Prerequisites: Structural Welder, and Instructor Approval.

Career Major Information | Total Hours: 720

FCAW Pipe	45
SMAW Open Root Pipe Welds	105
GTAW Carbon Steel Pipe	90
GMAW Pipe	60
GMAW Aluminum Pipe and Plate	105
GTAW Pipe	75
GTAW Aluminum Pipe and Plate	120
Workforce Connection	120

Student Organizations

Skills USA

Certifications Available

AWS Welding Certification	WorkKeys
Oklahoma Department of Labor Welding Certification	Forklift Certification
	OSHA 10 Hour Course <i>-Please see Instructor for more information.</i>

Program Supply List

-Please see Instructor for more information.



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2023-2024 Program At a Glance



Who can enroll?

HS Juniors | HS Seniors, to complete second year of program

Schedule:

Monday - Friday
AM Session: 8:00 a.m. - 11:00 a.m.
PM Session: 12:00 p.m. - 3:00 p.m.

Estimated Time to Complete

HS Student: 2 Years

Cost:

Rose State College -Tuition, Fees, & Books
Est. Out-of-Pocket - Varies
Certification Exams - paid by EOC Tech
EOC Tech Books - property of EOC Tech

Financial Aid:

N/A

Average OKC Salary:

N/A

Science, Technology, Engineering & Mathematics

Advanced STEM Pathway

SC0010008

Program Description

This two-year program will emphasize academics and engineering principles. It will provide students seeking advanced STEM opportunities for a head start on a collegiate STEM degree. Rose State College courses will be facilitated on the EOC Tech Center campus on behalf of the students, with tutoring and academic help available on campus as well. Thirty-two college credit hours are possible with this program.

Career Major Information | Total Hours: 960

Year 1 Courses

PLTW Digital Electronics (Digital Circuits)*	120
RSC Calculus I	120
Principles of Engineering (Robotics & Coding)	120
RSC Calculus II	120

Year 2 Courses

RSC Calculus III	120
RSC Engineering Chemistry	120
RSC Differential Equations	120
RSC Engineering Physics I	120

*Oklahoma's Promise approved course for Computer Science/Computer Technology unit.

Student Organizations

Skills USA

Certifications Available

N/A

Program Supply List

TI-84 Graphing Calculator	\$120	Paper	\$3
or TI-nSpire CX CAS Calculator	\$180	Pencils	\$2
3 Ring Binder	\$5		



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2023-2024 Program At a Glance



Who can enroll?

HS Juniors and Seniors

Schedule:

Monday - Friday

AM Session: 8:00 a.m. - 11:00 a.m.

PM Session: 12:00 p.m. - 3:00 p.m.

Estimated Time to Complete

HS Student: 1 Year

Cost:

Tuition (adults) - N/A

Est. Out-of-Pocket - \$130.00 - \$190.00

Certification Exams - paid by EOC Tech

Books - property of EOC Tech

Financial Aid:

N/A

Average OKC Salary:

N/A

Science, Technology, Engineering & Mathematics

STEM Pathway I

SC0010008

Program Description

This is a one-year program for student interested in expanding their STEM exposure in preparation for college work. Students must be currently enrolled in, or have finished Algebra 2. This program emphasizes robotics and coding, which includes circuit logic and creation plus Arduino coding, and Environmental Topics which emphasizes STEM's potential to effect local and global environmental issues.

Career Major Information | Total Hours: 480

STEM Pathways	120
PLTW Digital Electronics (Digital Circuits)*	120
PLTW Environmental Sustainability (Environmental Concepts)	120
Principles of Engineering (Robotics & Coding)	120

*Oklahoma's Promise approved course for Computer Science/Computer Technology unit.

Student Organizations

Skills USA

Certifications Available

N/A

Program Supply List

TI-84 Graphing Calculator	\$120	Paper	\$3
or TI-nSpire CX CAS Calculator	\$180	Pencils	\$2
3 Ring Binder	\$5		



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2023-2024 Program At a Glance



Who can enroll?

HS Seniors who have completed STEM Pathway I

Schedule:

Monday - Friday
AM Session: 8:00 a.m. - 11:00 a.m.
PM Session: 12:00 p.m. - 3:00 p.m.

Estimated Time to Complete

HS Student: 1 Year

Cost:

Rose State College -Tuition, Fees, & Books
Est. Out-of-Pocket - Varies
Certification Exams - paid by EOC Tech
EOC Tech Books - property of EOC Tech

Financial Aid:

N/A

Average OKC Salary:

N/A

Science, Technology, Engineering & Mathematics

STEM Pathway II

SC0010008

Program Description

This is a second-year option for students who enjoyed the STEM PATHWAYS program their junior year and wish to return as seniors. Rose State College courses will be facilitated on the EOC campus on behalf of the students, with tutoring and academic help available on campus as well. Sixteen college credit hours are possible with this option through concurrent enrollment.

Career Major Information | Total Hours: 960

Year 1 Courses

STEM Pathways	120
PLTW Digital Electronics (Digital Circuits)*	120
PLTW Environmental Sustainability (Environmental Concepts)	120
Principles of Engineering (Robotics & Coding)	120

Year 2 Courses

RSC College Algebra or Level Appropriate Course	120
RSC Chemistry I or Engineering Chemistry	120
RSC Calculus I or Calculus II	120
RSC Physics I	120

*Oklahoma's Promise approved course for Computer Science/Computer Technology unit.

Student Organizations

Skills USA

Certifications Available

N/A

Program Supply List

TI-84 Graphing Calculator	\$120	Paper	\$3
or TI-nSpire CX CAS Calculator	\$180	Pencils	\$2
3 Ring Binder	\$5		



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2023-2024 Program At a Glance



Who can enroll?

Juniors | Seniors | HT Adults

Schedule:

Monday - Friday
AM Session: 8:00 a.m. - 11:00 a.m.
PM Session: 12:00 p.m. - 3:00 p.m.

Estimated Time to Complete

FT Adult: 2 Years
HS Student: 2 Years

Cost:

Tuition (adults) - \$2,238.75
Est. Out-of-Pocket - \$44.00
Certification Exams - paid by EOC Tech
Books - property of EOC Tech

Financial Aid:

Tribal Assistance
Next Step Scholarship

Average OK Salary:

\$24 - \$29/hr

Transportation, Distribution, & Logistics

Automotive Service Technician - ASE Aligned

TR0080025

Program Description

Students in this major will cover the skills necessary to become an entry-level technician. Students will concentrate on courses in introduction, brakes, steering & suspension, electrical/electronics, engine performance, heating and air conditioning, engine repair, automatic transmission, and manual drivetrain & axles. Students will learn how to diagnose and complete brake service, perform vehicle steering & suspension alignment, as well as electronic theory, and electrical/electronic diagnostics. Students will cover engine performance diagnostics and techniques for repair using a variety of diagnostic equipment. This career major includes automotive heating and air conditioning. The student will learn how to evacuate and recharge air conditioning systems using the proper refrigerant, as well as diagnostics of the heat and air conditioning systems. This career major is intended to provide courses closely aligned with NATEF hours and tasks. ASE certification is recommended and industry-recognized.

Career Major Information | Total Hours: 995

Fundamentals of Automotive Service*	45	Automotive Heating & Air Conditioning*	70
Automotive Brakes*	95	Automotive Automatic Transmission & Transaxle*	80
Automotive Steering & Suspension*	95	Automotive Manual Drivetrain & Axles*	80
Automotive Electrical/Electronics*	210	Workforce Staging	30
Automotive Engine Performance*	160	*Course is ASE Aligned	
Automotive Engine Repair*	130		

Student Organizations

Skills USA

Certifications Available | ASE Student Certifications:

Engine Repair	Heating and Air Conditioning
Automatic Transmissions	Engine Performance
Manual Transmission/Transaxles	General Service Technician
Suspension and Steering Brakes	-Please see Instructor for more information.
Electrical/Electronic Systems	

Program Supply List

2 - Program T-shirts \$44



Eastern Oklahoma County Technology Center
4601 N. Choctaw Rd. Choctaw, OK 73020

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2023-2024 Program At a Glance



Who can enroll?

2nd Year Seniors | Adults

Schedule:

Monday - Friday

AM Session: 8:00 a.m. - 11:00 a.m.

PM Session: 12:00 p.m. - 3:00 p.m.

Estimated Time to Complete

FT Adult:

9 Months

HS Student:

2 Years

Cost:

Tuition (adults) - \$2,250.00

Est. Out-of-Pocket - N/A

Certification Exams - paid by EOC Tech

Books - property of EOC Tech

Financial Aid:

Tuition (adults) - \$2,340.00

Est. Out-of-Pocket - N/A

Certification Exams - paid by EOC Tech

Books - property of EOC Tech

Average OKC Salary:

\$20 - \$24/hr

Transportation, Distribution, & Logistics

Combination Collision Repair Technician

TR0090027

Program Description

Students in this major will learn how to complete non-structural collision repair and automotive refinishing. Courses included are non-structural damage analysis and minor dent repair, plastics repair and all aspects of painting and refinishing. Students will also learn how to use various tools in repairing damage and will learn to remove and install handles, moldings, trim, and bolted body parts. The student will learn to MIG weld to industry standard following I-CAR standards. This career major also includes painting preparation, sanding processes, color matching and adjusting color, removing and installing glass, and the process of written estimates. Students will learn about handling, storage and disposal of hazardous materials and selecting proper personal protective equipment and maintenance. The hours completed in this career major are aligned with ASE standards.

Career Major Information | Total Hours: 1,000

Introduction to Collision Repair Technology	45
Automotive Detailing	60
Auto Collision Written Estimating	30
Auto Collision Damage Analysis	75
Auto Collision Non-Struct Metal Straightening/Repair	90
Auto Collision MIG (GMAW) Welding	85
Auto Collision Trim & Hardware	30
Auto Collision Plastic Comp. Repair & Replace	60
Auto Body Panel Adjustment & Alignment	45
Automotive Glass Replacement	60
Workforce Staging-Collision	10
Refinish Preparation	130
Refinish Application	145
Refinish Color Adjustment	75
Refinish Blending & Painting Defects	60

Student Organizations

Skills USA

Certifications Available: ASE Student Certifications

I-CAR -Please see Instructor for more information.

Program Supply List

N/A



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2023-2024 Program At a Glance



Instructor

Justin Gerry

Schedule:

Monday - Friday
AM - HHS, JHS and CHS
PM - JHS, LHS and HHS

Course Length

One Semester

Sending School Class Periods:

Harrah	6 th and 7 th Hour
Jones	1 st and 2 nd Hour
Choctaw	2 nd or 3 rd Hour
Luther	5 th Hour

Transportation:

Provided by EOC Tech (only option)

For More Information:

jgerry@eoctech.edu or (405) 390.5365

Sophomore Elective Course

Explore 2023-2024

**An adventure is waiting to happen,
EXPLORE the possibilities!**

The Explore experience is an 85-minute daily class for Sophomores on the EOC Tech Center campus. Students spend one semester in the EXPLORE program and receive an initial four week orientation to the CareerTech and college connection, career assessment through OKCareerGuide.com, career planning, and general safety. After completing the orientation period, students choose up to five programs to explore for three week rotation periods at a time. Students may choose from:

3D Design & Modeling

Accounting

Automotive Service Technician

Basic Firefighter

Biomedical Science

Business, Management & Administration

CNA / Phlebotomy / EKG Technician

Combination Collision Repair Technician

Digital Cinema

Digital Photography

Early Care & Education

Graphic Design

Hospitality & Food Service

HVAC

Information Technology

Residential/Commercial Electrician's Assistant

STEM Pathways

Welding

Helpful Attributes

Creativity

Dependability

Positive Attitude

Punctuality



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2023-2024 Program At a Glance



Who can enroll?

Adults, by application only

Schedule:

Monday - Friday
8:30 a.m. - 4:30 p.m.
Fall: July to September
Spring: January to March

Estimated Time to Complete

2.5 months

Cost:

School Charges: \$1,563.50
Est. Out of Pocket Costs: \$1,083.00
Total Est. Cost: \$2,646.50

*Detailed pricing information is available in application packet

*Students are responsible for providing their own tablets or laptop computers

Financial Aid:

VA
Tribal Assistance

Average OKC Salary:

\$20 - \$24/hr

Health Science

EMT Academy

HL0010011

Program Description

Core 1st Aid and Healthcare Provider CPR is included in this Career Major. Students in this major learn about airway management, how to perform patient assessment, response and treatment of patients in common medical emergencies as well as management of trauma patients. They gain fundamental knowledge of EMS operational roles and responsibilities, including ethics, to ensure safe and effective response, scene management, and transport of patients. Students practice in a variety of settings chosen by the instructor. **PREREQUISITE: High school Diploma or Equivalent**

Career Major Information | Total Hours: 366

EMT Orientation	4
Core Healthcare Provider CPR/Lab	7
Basic Preparatory	42
Basic Airway Management/Lab	21
Basic Patient Assessment/Lab	14
Basic Pharmacology	7
Basic Medical/Lab	77
Basic Shock	7
Basic Trauma/Lab	77
Basic Special Patient Populations/Lab	42
Basic EMS Operations	14
Basic Evaluation/Testing	11
Basic EMT Clinicals	36
TIMS Traffic Incident Management System	4
FA NIMS Intro to Incident Management System	3

Certifications Available:

Core Healthcare Provider CPR
National Registry for EMT Basic (NREMTB)

*Contact the Public Services EMT/Fire Administrative Assistant, Dana Robertson, at (405) 390-5315, to request an Admissions Packet, or go to www.eoctr.edu/public-services/



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2023-2024 Program At a Glance



Who can enroll?

Adults, by application only

Schedule:

Monday - Friday Fall: July to December
7:00 a.m. - 4:30 p.m. Spring: January to June

Estimated Time to Complete

5 months

Cost:

School Charges: \$4,606.00
Est. Out of Pocket Costs: \$1,374.00
Total Est. Cost: \$5,980.00
**Detailed pricing information is available in application packet*

Financial Aid:

OK Promise (OHLAP)
Tribal Assistance
Pell Grant/OTAG
VA

Average OKC Salary:

\$24 - \$31/hr

**Contact the Public Services EMT/Fire Administrative Assistant, Dana Robertson, at (405) 390-5315, to request an Admissions Packet, or go to www.eoectech.edu/public-services*

Law, Public Safety, Corrections & Security

Firefighter-EMT Academy

LW0020061

Program Description

This career major includes both EMT Basic and Fire Portion coursework. In EMT Basic, students will earn Core 1st Aid, Healthcare Provider CPR, airway management, how to perform patient assessment, response and treatment of patients in common medical emergencies as well as management of trauma patients. They gain fundamental knowledge of EMT operational roles and responsibilities, including ethics, to ensure sage and effective response, scene management, and transport of patients. Students must obtain EMT Basic certification by passing the National Registry of EMT Basic exam (NREMTB) to work in the EMT field. In the Fire Portion, coursework focuses on fire prevention, safety, investigation, terminology, detection, suppression, building construction, fire and emergency services and fire department organization and management.

PREREQUISITE: High school Diploma or Equivalent

Career Major Information | Total Hours: 818

EMT Orientation	4	FA Hazardous Materials Awareness	9
Core Healthcare Provider CPR/Lab	7	TIMS Traffic Incident Management System	4
Basic Preparatory	42	NIMS Intro to Incident Command System	3
Basic Airway Management/Lab	21	Firefighter Safety & Survival	28
Basic Patient Assessment/Lab	14	FA Flashover Training	7
Basic Pharmacology	7	FA Hazardous Material Operations/WMD	42
Basic Medical/Lab	77	FA Flammable Liquid & Gas Emergencies	14
Basic Shock	7	FA Basic Vehicle Extrication	14
Basic Trauma/Lab	77	FA Firefighter II	42
Basic Special Patient Populations/Lab	42	Pump Operations	7
Basic EMS Operations/Lab	14	FA Fire Department Practicum	21
Basic Evaluation/Testing	11	FA Emergency Vehicle Operations	7
Basic EMT Clinicals	36	Firefighter Physical Training - EMT	45
Fire Academy Orientation	10	Firefighter Physical Training - Fire	38
FA Firefighter I	168		

Certifications Available

Core Healthcare Provider CPR	Basic Vehicle Extrication
Firefighter I	Live Fire
HazMat Awareness	FLAG
Firefighter II	
HazMat Operations	



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Student Services

Navigating through the educational process at times can present challenges and opportunities. EOCTC is committed to helping students achieve their educational and career goals. We invite you to come by and visit our offices at any time. Our goal is to assist you and make your educational experiences at EOCTC the best! The following is a summary of the services available to students enrolled at EOCTC:

Full-Time Career Major Information

The Full-Time Career Majors currently have A-Glance sheets that include career major course sequences, the approximate length it will take to complete the career major, cost of tuition and other estimated costs, available certifications, and student organization program. The At-A-Glance sheets may be requested from Katie Waibel, Student Services Administrative Assistant at (405) 390-5343, or kwaibel@eocotech.edu.

Plan of Study

Adult Students will meet with Advisors and their instructors to review the student's Plan of Study. The Plan of Study covers the following: (1) Career major information; (2) Course grades; (3) Workplace/College information; (4) Progress towards a nationally-recognized certification; and (5) Enrollment options for next school year (last meeting of year).

Career Resource Center

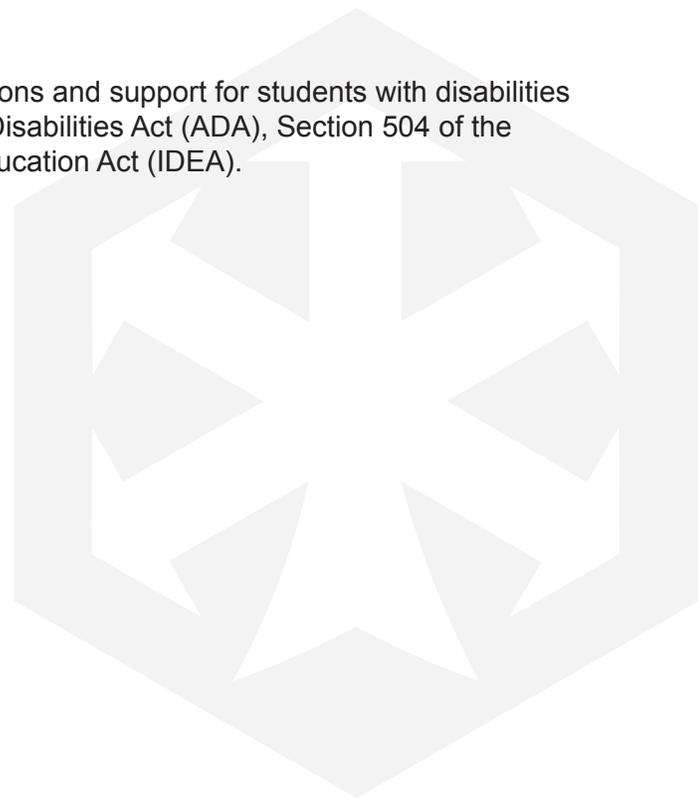
The Career Resource Center is designed to meet the educational needs of students by providing career resource assistance. Each student's level of achievement in basic education is determined through assessment. The CRC staff then provides individualized instruction in the areas of reading, language, and basic math. Computer-aided instruction is available for ACT and GED preparation. CRC services are available to both full and part time students as well as the residents of the EOCTC district by appointment. The CRC is open during regular school hours.

Counseling Services

Counseling services are offered to students to assist them in career preparation, career guidance and enrollment. The Student Services staff assists students in career planning, life skills, personal development, problem-solving and professional enhancement.

Special Accommodations

Eastern Oklahoma County provides reasonable accommodations and support for students with disabilities and special education needs covered by the Americans with Disabilities Act (ADA), Section 504 of the Rehabilitation Act of 1973, and Individuals with Disabilities Education Act (IDEA).



Student Services, cont'd

Eastern Oklahoma County Technology Center, in compliance with Section 504 of the Rehabilitation Act of 1973 insures: “No qualified person with a disability shall, on the basis of disability, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any career major or activity which receives or benefits from Federal financial assistance.”

- It is the policy of Eastern Oklahoma County Technology Center not to discriminate on the basis of disability in its educational career majors or activities.
- Accommodation for a disabled student is not about assuring success, but about ensuring equal access to a career major.
- A student seeking enrollment in an Eastern Oklahoma County Technology Center class, full-time or short-term, can request accommodations if they have a legitimate, documented disability (mental or physical impairment which substantially affects the student’s academic achievement).
- Students must provide documentation of disability, such as doctor’s statements, medical records, medical evaluations, Voc-Rehab assessments, etc.
- An adult student served by special education services in high school must provide documentation (copy of IEP, eligibility and psychological assessment) and request accommodations as an adult.
- Students requesting accommodations must meet attendance requirements and participate in the career major without being disruptive to the learning environment.
- Documentation and information about accommodation for a particular student is confidential and will be made available on a need-to-know basis only.
- Disabilities include “invisible disabilities” such as learning disabilities, chemical sensitivity, medical conditions, or temporary conditions resulting from accident or health related, etc.
- Illegal drug use, whether recreational or habitual, is not protected under ADA.
- The school will provide accommodations only if:
 - The student requests accommodations;
 - The student needs accommodation to gain equal access to a career major; and
 - Proper and sufficient documentation is presented with the request for accommodation.
- Reasonable accommodations are not appropriate for a student under these circumstances:
 - The student or the student’s behavior poses a direct threat to the health and safety of others;
 - A substantial change to an essential element of the curriculum has been requested for consideration;
 - A substantial change in the manner in which you provide educational opportunity (separate facilities, home-based instruction, etc.) has been requested for consideration; or
 - The requested accommodation presents an undue financial or administrative burden.
- Student disagreeing with the decisions reached by school personnel for accommodations necessary for access to educational career programming and/or facilities may request a hearing before an impartial hearing officer.
- Please contact the Special Needs Advisor in Student Services for more information and/or to request special accommodations.

Job Placement (except EMT and FAC)

EOCTC will assist with job placement in a variety of ways, but does not guarantee every student a job. Although a job placement advisor is not on staff, other services are available to help students gain employment. Job vacancies are posted online on the school website at www.eoclive.com/jobboard.

Instructors assist students with placement. Since the instructors work closely with area companies, they frequently become aware of job opportunities. Job search skills classes are taught to help students with the complex process of finding employment. Job placement assistance will be available for at least six months after graduation.

Work Based Learning (except EMT and FAC)

Work Based Learning with an equal employment opportunity employer is available to secondary and adult students who have met the requirements set forth by their instructor(s). The student must meet the standards established by EOC Tech and home high school (for secondary students) including attendance, academic performance and discipline policies.

Student Services, cont'd

Prior approval must be given by the Director of Educational Services or the Director of Instructional Services before a student is allowed to be placed. A student's placement may be revoked at any time if sub-standard performance is witnessed by the employer or is affecting school work.

Shadowing opportunities may be available to students in the 1st year to observe professionals in their respective occupations. This is dependent on the Career Major requirements. Both work based learning and shadowing experiences vary with each Career Major. Instructors are responsible for arranging and monitoring these experiences.

Student Organizations (except EMT and FAC)

Membership in various career student organizations offered at EOCTC is an integral part of the instruction in each career major. Students are encouraged to participate in these activities which provide an opportunity to develop leadership potential and social experiences for professional development.

Members also will have the opportunity to participate in local, state, and national skill and leadership contests. Organizations available at EOCTC include Skills USA, Health Occupation Students of America (HOSA), Family Career and Community Leaders of America (FCCLA) and Business Professionals of America (BPA).

EOCTC also participates with the National Technical Honor Society (NTHS) which recognizes outstanding career tech students. Nomination requirements for NTHS include the following: (1) "A" average for 2 consecutive nine-week periods, for the 1st and 2nd nine weeks or 2nd and 3rd nine weeks; (2) No more than 3 excused/unexcused absences combined (does not count school activities) during 2 consecutive nine-week periods; (3) Student must be a member of their Career Tech student organization; (4) Recommendation from instructor; and (5) Student must be attending full-time.

Transfer of Credit (Advanced Standing)

Students who would like to be considered for advanced standing should present industry certifications to the Registrar when deciding which career major to enroll during the admission process. The Registrar will contact the instructor and will evaluate previous education and/or training documentation and determine whether or not the student may receive advanced standing for EOCTC courses in the student's major of choice. Advanced standing reduces the total number of career major course/hours that the student will need to complete at EOCTC.

When a student completes EOCTC courses with at least a 70%/C grade average in one major and then changes to another major, advanced standing will be given for those EOCTC courses which are duplicated in the second major. The only exception is the EMT majors, which are not eligible for partial credit if the student has to re-take an EMT major in the future.

NOTE FOR EMT AND FIRE ACADEMY PROGRAMS ONLY:

Students applying for Veteran's Educational Benefits must have prior education and training evaluated for possible advanced standing credit. Students cannot be certified for benefits until this evaluation has been completed. Students are responsible for providing college transcripts and the Joint Services Transcript (or the CCAF for Air Force only) to the School Certifying Official (SCO) in the Financial Aid Office which will be used in this evaluation.

Academic Contracts (College Credit)

The Cooperative Alliance Program is a partnership between Eastern Oklahoma County Technology Center and Rose State College (RSC). This partnership allows high school and adult students the opportunity to earn college credit at RSC for completing course work at the technology center. Students have the opportunity to build a college transcript while still in high school. Note: The grade(s) you receive from the technology center will be transcribed on a Rose State transcript. **Cost: \$8.00 per credit hour to be paid by the student to Rose State College.**

Student Services, cont'd

The following Career Majors at EOC Technology Center offer College Credit:

- Computer Repair and Networking
- Business Management Administration/Accounting
- Digital Media
- Early Care and Education of Children
- Pre-Engineering (Wichita State University)

To find out more about specific hours available for college credit contact Trisha Christensen at tchristensen@eocotech.edu or (405) 390-6605.

Distance Learning (Rose State Courses)

Distance learning is an opportunity for juniors and seniors in high school to earn college credit concurrently through Rose State College. These courses are available at EOCTC to ALL sending school students, including: Choctaw, Harrah, Luther, Jones, and Life Christian Academy. This service is also available to adult students who are finishing a major or certification with EOCTC. Students who are interested should contact Kim Gunn at kgunn@eocotech.edu, or (405) 390-5354.

The classes are broadcasted via Interactive Television (ITV) system. In order to participate in concurrent enrollment as a high school junior, you must have a minimum ACT composite score of 21. As a senior in high school, you must have a minimum ACT composite score of 19. Note: Students must have a 19 sub score in English to enroll in English Comp I and a sub score of 21 in Mathematics to enroll in College Algebra.

The next step is to contact Jan Bugby, the Director of Academic Outreach/Distance Education at Rose State College. You must go through Jan to ensure you are enrolled in the correct section at EOCTC. She can be reached at 405-733-7951. A concurrent enrollment packet can be picked up in the counseling office or filled out on the Rose State College website. Students must be admitted and enrolled before the 1st day of classes for Rose State.

The following is a list of Rose State Courses that are usually available via Interactive Television:

- English Comp I
- American Federal Government
- Introduction to Psychology
- U.S. History since 1877
- College Algebra

Courses are usually offered on M-W or T-Th for 1 hr. 15 min. between the hours of 8:00 a.m. and 3:15 p.m. Schedules will be finalized in spring/early summer and available in Student Services.

In addition, there are usually courses available online. The following is a list of the possible online courses:

- English Comp I
- English Comp II
- U.S. History to 1877
- U.S. History since 1877
- American Federal Government
- College Algebra
- General Physical Science
- Introduction to Psychology

To find out more distance learning, students should contact **Kim Gunn at kgunn@eocotech.edu, or at (405) 390-5354.**

Tuition and Other Charges

Career Major Tuition Charges (except EMT and FAC)

Adults who are enrolled in full-time, daytime career majors will be charged \$2.25 per clock hour based on the length of the career major in which they are enrolled for the 2023-2024 school year. For example, if the career major has 900 clock hours, the tuition charged will be \$2,025.00.

The full-time student will be billed for half of the tuition for the fall semester and half for the spring semester. Using the example above, the student would owe \$1,012.50 for the fall semester and \$1,012.50 for the spring semester.

The half-time student will be billed for a quarter of the tuition for the fall semester and a quarter for the spring semester. Using the example above, the student would owe \$506.25 for the fall semester and \$506.25 for the spring semester. The remaining balance will be billed the same way in the following school year.

Students may apply for the EOCTC Payment Plan with the Financial Aid Coordinator. The Financial Aid Coordinator will prepare the Student Payment Contract and will meet with the student to review and sign. A copy of Student Payment Contract is given to the student because it includes the amounts owed and the date that each payment is due. All payments are receipted by the Bursar located across from Student Services. The payment plan allows the semester amount owed to be divided into 4 payments of 25% each, e.g. \$253.50 | \$253.00 | \$253.00 | \$253.00.

If the student has confirmed financial aid eligibility, then those amounts are deducted from the Tuition charged and the payment plan is applied to anything not covered by financial aid. Please contact Kristy Johnson, Financial Aid Coordinator, at (405) 390-5314 or at kjohnson@eoctech.edu, if you have any questions.

Career Major Payment Information (except EMT and FAC)

All payments are receipted by the Bursar, Mrs. Self, located across from Student Services. Students may pay with cash, check or credit card.

Adult students are responsible for payment arrangements through self-pay, financial aid, EOCTC Next Step Scholarship, tribal assistance, and/or outside agencies before enrollment. Generally, payments are due no later than the 1st day of August. Payment plan arrangements may be requested by contacting Kristy Johnson, Financial Aid Coordinator. The student will sign a Student Payment Contract. See the EOCTC Payment Plan section below or the Student Handbook for more information.

Students usually enroll in one career major at a time. Once a student completes all of the coursework within a Career Major, they may continue in a new career major. However, students must see a Student Services Advisor to be enrolled in subsequent career majors. The Registrar will determine advanced standing for courses already completed at EOCTC and amount of additional Tuition charges that may be owed at that time.

There are no tuition charges for secondary or home school students who reside in the EOCTC district. Secondary students who are out-of-district and home school students who do not reside in the EOCTC district may be charged for Tuition based on the length of the career major. However, there may be other charges, for all students, that are out-of-pocket depending on the career major. Please refer to the Program At-a-Glance sheets or contact an advisor for more information.

Pell Grant students will be granted an "extension of credit" after the Financial Aid Coordinator has received a valid Free Application for Federal Student Aid (FAFSA) from a student who is enrolled in a Pell-eligible career major. A valid FAFSA means that the student has satisfactorily completed the verification process and any conflicting information has been resolved as determined by the Financial Aid Coordinator.

Tuition and Other Charges, con't

Payments for tuition will automatically be deducted from student's Pell Grant disbursement checks until all career major charges have been paid in full. Any remaining Pell Grant amounts will be disbursed to the student as described in the Award Letter. Students who qualify for a partial Pell Grant that doesn't cover the career major tuition total will be required to pay the difference by the 1st day of class, unless a payment plan has been requested and approved by the Financial Aid Coordinator.

Students receiving tuition assistance from an outside agency will be allowed to defer payment of career major school charges upon receipt by the Financial Aid Coordinator of an authorization letter and/or contract from that agency.

Payment from Funding Sources

If a student has confirmed eligibility with more than one funding source, e.g. Pell Grant, etc., the Pell Grant is usually applied to the account charges 1st and any other funding sources are disbursed to the student to assist them with other educational expenses like transportation, uniforms, child care, etc. If the funding source is considered to be "tuition specific", those funds have to be applied to the student's account 1st and cannot be disbursed to the student, e.g. WIAO, DRS.

If there are still unpaid school charges once the Pell Grant has been applied, then other funding sources like OTAG, OK Promise, tribal, etc., are applied to the student account. Any funding in excess of the student's school charges is disbursed to the student. If there are unpaid school charges after all funding sources have been applied, the student must self-pay the remaining balance by the 1st day of attendance. If a student has applied for a payment plan, the student would be required to self-pay 25% of the remaining school charges by the 1st day of attendance, or by the deadline set for EMT and Fire Academy programs.

EOCTC Payment Plan

Students can apply for the EOCTC Payment Plan by contacting the Financial Aid Coordinator. Students must complete the application form, and the Financial Aid Coordinator will then set up the Student Payment Contract. The payment plan policy requires 25% of the school charges as the 1st payment, 25% as the second payment, 25% as the third payment and 25% as the fourth and final payment. If the student has confirmed eligibility with the Pell Grant, OTAG, OK Promise, VA, tribal, etc., then those deferred amounts are deducted from the school charges and the payment plan is applied to anything not covered by financial assistance.

Other Career Major Costs

For all Career Majors (except for EMT and FAC), required books, supplies and tools are included in the Tuition charge. The books, supplies and tools purchased by EOCTC remain the property of EOCTC. Students are responsible for the care of all school-owned property assigned to them. All students may be required to pay for replacements if items are lost or stolen, and for certifications.

However, there may be other charges that are out-of-pocket depending on the career major. Please refer to the Program At-a-Glance sheets or contact an advisor for more information.

EOCTC does not offer housing or board for its students. All students live off-campus and commute. Transportation on an EOCTC bus is available from each of the four district high schools for secondary students.

EMT and Fire Academy Career Majors have school charges, with books, supplies and uniforms being out-of-pocket expenses that are the responsibility of the student to acquire. Students should contact Dana Robertson, EMT/Fire Administrative Assistant at (405) 390-5315 for more information.

Add/Drop Dates

The Add/Drop Date for Full-Time Programs (except for EMT/FAC) is Day 4 of Instruction. The Add/Drop Date for EMT and Fire Academy Programs is Day 1 of Instruction.



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