



## ANNOUNCEMENTS AND REMINDERS

### Take a Look in Your Closet

We would greatly appreciate you looking through your closets in order to locate any clothing we have sent your child home in or any clothing you would be willing to donate to the Center for extras. We are especially needing children's underwear and larger sizes in long pants, preferably sweats.

**Reminder:** Every child must have a complete change of clothes left in their cubby. This applies to all age groups. Also, children should bring a coat marked with their name each and every day. Parents might also want to send mittens and warm hats.



### Bad Weather/Illness

With bad weather upon us, we need to emphasize several procedures in your handbook. Outdoor time is a very important part of your child's day. We will go out on cold days, but it will be for a much shorter time period. If your child is dressed warmly and has a

## CURRICULUM

Date	Unit	Emphasis
Oct 31-Nov 4	<b>Emphasis on Colors All Around</b>	A
Nov 7-11	<b>Emphasis on Numbers All Around Us</b>	B
Nov 14-18	<b>Emphasis on Sharing and Feasting</b>	C
Nov 21-22		
Nov 23-25	<b>Harvest Break</b>	<b>School Closed</b>
Nov 28-Dec 2	Emphasis on Sea and Sea Life	D
Dec 5-9	<b>Emphasis on Holidays Using our Five Senses</b>	E
Dec 12-16		
Dec 19-22		F
Dec 23-Jan 3	<b>Winter Break</b>	<b>School Closed</b>

### Dates to Remember

Nov 4	Mr. Tye to visit--Police Officer
Nov 22	Children Prepare Feast
Nov 23-25	Harvest Break/School Closed
Dec 23-Jan 3	Winter Break/School Closed

hat and mittens, a short outdoor period will not increase colds, etc. Remember, send appropriate outdoor clothing-

-i.e. hats, mittens, coat (labeled with name)--everyday. In Oklahoma, morning and afternoon temperatures can be





vastly different. We always have your child's best interest at heart. After living here in Oklahoma for a while, we know that staying indoors for a week at a time is inevitable as snow and ice approach. If your child has asthma or a doctor prescribed reason for being indoors, talk with your teacher. Please don't make your child miss planned outdoor activities unless it is absolutely necessary. Thanks for your cooperation.

We are approaching the time of year when many colds and viruses are prevalent. Please review your handbook regarding sending children to school when sick. You would not want your child exposed unnecessarily to any "bugs". If a child exhibits any of the symptoms of communicable diseases listed in the parent handbook, you will be called for immediate pick-up. **If we send a child home with a temperature, vomiting or diarrhea, they will not be readmitted for 24 hours.**



Upon arrival each day, an informal Daily Health Check (see highlighted insert on page 3) will be conducted on all children—with special attention paid to children that have been sent home recently. If the teacher feels the child is contagious, your child will not be admitted. It is very difficult for teachers to turn children away, but it is important to the health of all children in the Center that these policies are observed.

We endeavor to keep our Center as clean and germ-free as possible. We strive to keep your children healthy and happy.

#### Bad Weather Days

If the EOC Technology Center is closed for **bad weather days**, the Child Development Center will be closed also. The closing will be reported on local news stations. If you are in question, call either Mrs. Manwell (454-3324) or Mrs. Erbin (454-2032). You pay no tuition when the Center is closed for bad weather. If weather becomes bad during the school day, parents may be called to pick up early. In these cases there will be no adjustment in tuition rates.

#### Meal Times/Call Ins

Parents need to be aware of meal serving times. Breakfast is served between 8:30 and 9:00. Lunch is served between 11:00 and 11:30. Snack is served at 2:15 to 2:45. For safety and sanitation reasons, we do not keep food past serving times. If you are bringing children in later than these serving times, please feed them before

bringing them.

**Also, if your child will not be in attendance, or if they will miss a meal; please notify us.** Wasted food inflates our food costs which, in turn, increases tuition.

#### Web Site

Always refer to your newsletter for important dates. If you should misplace your newsletter, refer to our web site at [www.eoc.tech.org](http://www.eoc.tech.org) under community services.

#### Volunteer Speakers/Sharing of Holiday Traditions

We would also welcome any suggestions or volunteers for guest speakers. You received a copy of the Tentative Schedule. If you have misplaced yours, let Mrs. Erbin know (or find it on our Web Site). You will notice a slight alteration in the emphasis for the next few weeks. See the Curriculum plan on page 1 of this newsletter. As you look at our planned units, you might find you have a special expertise that you could share with our children thus enriching a particular unit or of other cultures and traditions. (Several of you indicated in the Parent Association survey that you would be willing to speak.) If your family observes a unique tradition, particularly at holiday times, we would like to learn about it. If possible we would like to share that tradition with the children of the Center. Learning about traditions and customs of other families and cultures is a part of our multicultural emphasis.



#### Center Closed

**The Center will be closed November 23-25 for Harvest Break.**

#### **Daily Health Check**

Each day as the children arrive, they will be given a quick health check. If a child should exhibit two or more of these symptoms at check-in time, the child will not be allowed to enter the Center for the day:

- Eyes (red, runny, dark circles)
- Green mucus
- Breath indicative of infection
- Fever during the previous 24 hours
- Lethargic
- Not willing to participate in daily activities
- Extreme sore throat
- Headache
- Abdominal pain
- Diarrhea or throwing up during the previous night
- Any sign of communicable disease
- "Croupy" cough
- Any symptoms opening teacher feels would inhibit the child from participating fully in the program

Throughout the day, health of the children will be monitored and any major symptom noted and reported to the director

#### Harvest Feast

All age groups will be participating in our Harvest Feast, Tuesday, November 22. We will be preparing most of the food plus discussing the cultures of both Native Americans and Pilgrims. Each class will be responsible for certain foods and duties. We believe that in this way children will be introduced to the traits of cooperating and sharing which were truly the foundations of the first Thanksgiving celebration. We are striving to emphasize the uniqueness and differences in the various Native American cultures in a way that is appropriate for young children. If you have expertise in the cultures of the various Native American tribes, please share your expertise. This event will be an all day affair beginning about 9:00 a.m. and ending with the feast at 2:15 p.m. (snack time)





## MRS. MANWELL'S CHILD DEVELOPMENT CLASS

The students really are progressing, and teachers are beginning to see new levels of responsibility and participation from the student assistant teachers. One of the highlights of the next few weeks will be the students presenting their projects in the lab. The students are required to plan, implement and then critique a project with a particular group of children. This is the best way for young people to gain a better idea of methods that will or will not work with a group of children.

Students will travel to Midwest City High School for Fall Leadership conference on the 8th. They will continue presentations of projects in the lab this nine weeks. We are planning ahead for the Fall Feast and already doing some preparation for Christmas festivities.

### Medication

If your child should need medication given during the school day, you must ask a staff member for a form. The report form will ask for information about the medication, instructions for administering, symptoms which indicate a need for the medication plus a place for the parent to sign and date. After completing the form, return it plus the medication to a staff member. All medications must have a label with the child's name (not the name of a sibling). Medication must be in its original container with prescription or directions still attached. Over-the-counter medication can be given only with the specific name of the medication and instructions on container and a label with the child's name on the bottle. **Please do not send a single dose or a single pill in a plastic bag to be administered to your child. All medication must be in its original container. Also, do not send cough drops in a child's pocket or backpack.** No medications will be given without written permission. Out-of-date medications will not be given. If prescribed dosage is different than printed recommendations, a doctor's statement should accompany the medication. We do reserve the right *Not to Administer* some medications.

**We request morning and evening dosage be given by parents. We will administer a noon and/or snack time dosage.**



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